



# COMMISSION PROCESS POLICY

## Policy 1.2. Code of Conduct Policy

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The City Commission commits itself and its members to ethical, businesslike and lawful conduct, including proper use of authority and appropriate decorum when acting as City Commission members. Accordingly:

1. City Commission members will represent the interests of the citizens of the entire city. This accountability to the whole city supersedes:
  - a. Any conflicting loyalty a member may have to other advocacy or interest groups;
  - b. Loyalty based upon membership on other commissions or staffs;
  - c. Conflicts based upon the personal interest of any commission member;
  - d. Conflicts based upon being a relative of an employee of the city;
  - e. Any other conflicts of interest as outlined by the New Mexico state statute.
2. City Commission members may not attempt to exercise individual authority over the organization. As such:
  - a. City Commission member interaction with the City Manager or with staff must recognize the lack of authority vested in individuals except when explicitly authorized by the City Commission, and
  - b. City Commission member interaction with the public, press or other entities must recognize the same limitation and the inability of any City Commission member to speak for the City Commission except to repeat explicitly stated commission decisions. The City Manager will respond to requests for information on issues that have not yet been decided by the City Commission. The Mayor will respond to requests for information on issues that have been decided by the City Commission.
3. City Commission members shall maintain confidentiality appropriate to sensitive issues and information that otherwise may tend to compromise the integrity or legal standing of the commission and/or city, especially those matters discussed in closed session.
4. City Commission members shall abide by the current Commission Code of Conduct and other Guidelines found in Chapter 2, Article II, Governing Body of the City Code, Sec 2-34. Code of Conduct.

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<b>Adopted:</b>	April 2017 (original October 2009)
<b>Monitoring Method:</b>	Commission Self-Assessment
<b>Monitoring Frequency:</b>	Every 2 years on even years.

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