



**CITY OF AZTEC
RESIDENTIAL DEVELOPMENT
MOBILE HOME PERMIT**

APPROVAL STAMP

Permit #: _____ Date Started: _____ Date Approved: _____ Fees Paid: _____

APPLICANT CONTACT INFORMATION

Name: _____
Physical Address: _____
Mailing Address: _____
Phone: _____
Email: _____
Utility Account Name: _____

CONTRACTOR/MOVER INFORMATION

Name: _____
Certificate / License: _____
Aztec Business License: _____
Mailing Address: _____
Phone: _____
Email: _____

PROPERTY INFORMATION / DEVELOPMENT SITE

Address: _____
Tax ID: _____ Parcel Size (ac): _____
Zone District: _____
Current Use: _____
Proposed Use: _____
Flood Plain: _____
Existing Square Footage: Dwelling(s): _____
Accessory Structure(s): _____
Proposed Square Footage: Dwelling(s): _____
Accessory Structure(s): _____
Setbacks: Front: _____ Side: _____
Rear: _____ Height: _____

Mobile Home Information

Size: _____ Make: _____ Model: _____
Year of Mobile Home: _____ Serial Number: _____

This Structure is being moved from : _____
Septic Permit # (N/A if sewer connection): _____

*Please note, the entire application needs to be completed and accompanied with a site plan/survey, Indicating the placement of the mobile home, and other not applicable information. Failure to complete the application, will result in delays.

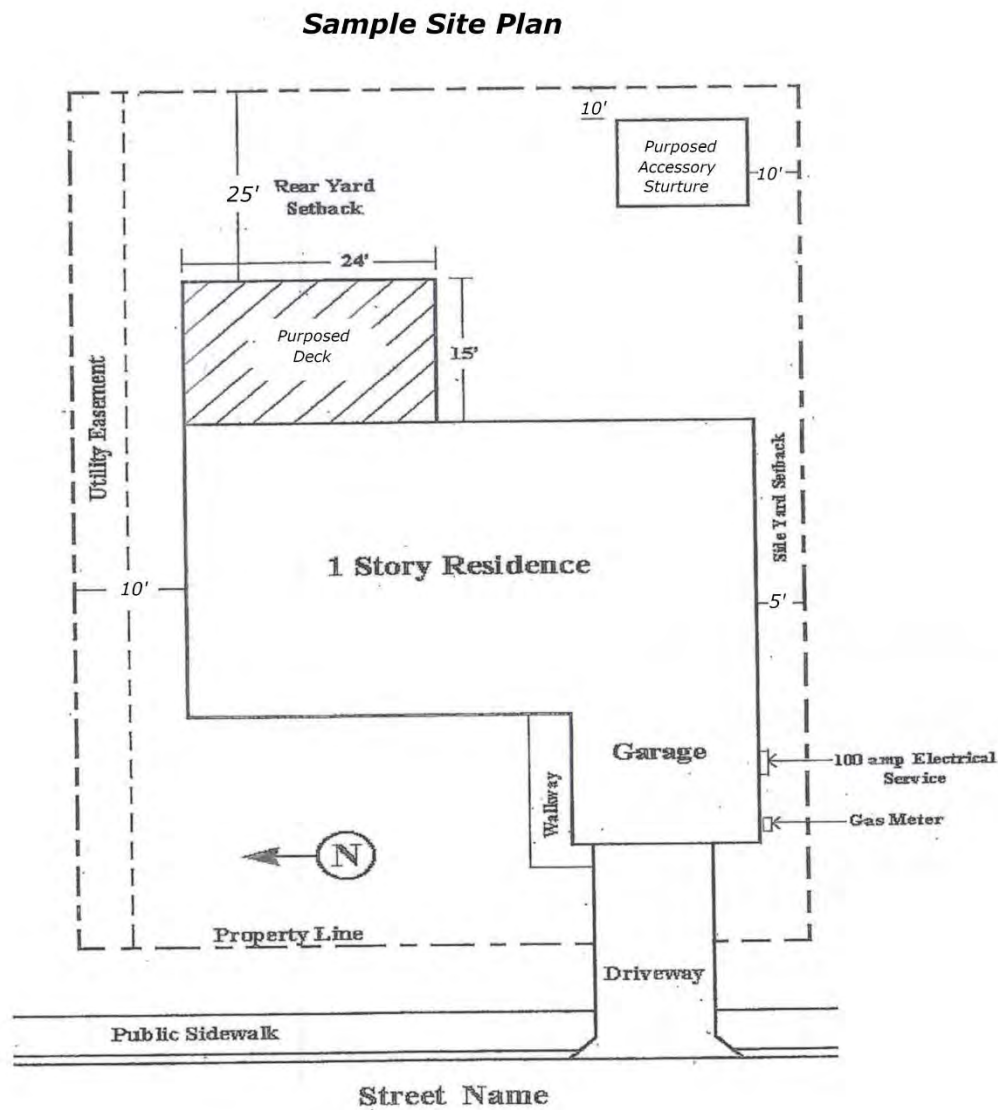
APPLICANT SIGNATURE

I, _____ representing _____ hereby certify that I have read this application and hereby dispose and state under penalty of perjury that all statements, proposals, and documents submitted with this application are true and correct and that I shall adhere to the Municipal Regulations of the City of Aztec.

Signature: _____

Date: _____

Figure 1: Site Plan Example



CITY of AZTEC USE ONLY

ATTACHED DOCUMENTATION (as required)

	Yes	No	N/A	Comments
Ownership Verification	_____	_____	_____	_____
Detailed Site Map	_____	_____	_____	_____
Building Plans	_____	_____	_____	_____
Electric Load Calculations	_____	_____	_____	_____
Curb Cut Permit	_____	_____	_____	_____
Street Cut Permit	_____	_____	_____	_____
Elevation Certificate	_____	_____	_____	_____
Non-Conversion Agreement	_____	_____	_____	_____
Land Use Hearing Required	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____

REGULATORY REQUIREMENTS MET

	Yes	No	N/A	Comments
% of Lot Coverage	_____	_____	_____	_____
Setback Requirements	_____	_____	_____	_____
Height Requirements	_____	_____	_____	_____
Zone Compliance	_____	_____	_____	_____
Parking/Loading	_____	_____	_____	_____
Dumpster	_____	_____	_____	_____
Metal Building	_____	_____	_____	_____
Historic	_____	_____	_____	_____
Wetlands	_____	_____	_____	_____
NMDOT Permit	_____	_____	_____	_____
NMED	_____	_____	_____	_____
	_____	_____	_____	_____

FEES AND UTILITIES

Permit Fees		Utilities	
Administrative Fee	\$ _____	Electric	\$ _____
Permit Fee	\$ _____	Water Meter	\$ _____
Curb/Street Cut Fee	\$ _____	Water Inspection	\$ _____
Development Fee		Water Rights	\$ _____
Impact Fee	\$ _____	Sewer	\$ _____
		Sewer Inspection	\$ _____
		Utility Deposit	\$ _____
Fee Total	\$ _____	Utility Total	\$ _____