

CITY of AZTEC JOB DESCRIPTION

Job Title:	Street Sweeper Operator
Department:	Public Works
Shift:	Temporary Seasonal 6 Mos. Position 40 HRS Per Week/Shifts Could Vary
Pay Plan:	GRD 13.1 \$14.03/HR
Exempt:	No
Reports To:	Public Works Director
General Direction From:	Public Works Director
Position Closes:	POSTION OPEN UNTIL FILLED

PURPOSE & NATURE OF JOB

The City of Aztec's mission is to enhance the quality of life of its citizens, to promote economic opportunity, and to carry out the responsibility to protect and improve the assets of the City. This position aids in achieving this mission by performing routine street sweeping and maintenance as directed and emergency water and wastewater system repairs. The position involves performing a wide variety of semi-skilled and skilled manual tasks.

ESSENTIAL DUTIES

- Operates and cleans street sweeping equipment and assists the Dept mechanic in the maintenance thereof.
- Cleans and maintains roads, bridges, medians, right of ways, alleys, curbs, gutters, sidewalks, and other public areas within the City.
- Performs routine and repetitive tasks (sometimes could be physically or strenuous) such as loading and unloading trucks and sweepers; cleaning trash and debris from streets and alleyways and other areas of City.
- Sets traffic control safety devices such as construction signs and barricades according to set standards to ensure the safety of the public and work crews.
- Operates, repairs, and maintains sweeping equipment including sweepers and truck mounted brooms and other vehicles as assigned. Must be familiar with hand tools such as wrenches, screw drivers, saws; drills, hand shovels, scrapers, putty knives, hand brooms, etc.
- Performs a full range of general maintenance and cleaning duties related to the City's street systems; sweeps the airport runway and tarmac area with specialized equipment, cleans and maintains streets required and assigned. May assist on other public works crews during emergency conditions maintaining water distribution and storm water facilities and cleanup after storms.
- Identifies any signs that are blocked by trees, etc and reports to supervisor, reports of missing or damaged street signs.
- Conducts daily inspections and preventative maintenance measures of sweeping

equipment and other equipment and tools such as washing, checking safe and proper operation, and servicing.

- Coordinates closely with departmental mechanic to ensure proper and safe operation of sweeping equipment.
- Identifies and informs supervisor and Director of potential hazards, liability exposures, problem areas, inquiries of the general public, and the status of work activities.
- Serves in emergency standby capacity.
- Provides courteous customer service; responds to general questions and inquiries from the general public.
- Maintains records of basic operations, maintenance and work performed; calculates quantities of materials, fuel, water and supplies used.
- Must be computer literate to enter work time on time cards in city pay system.
- Performs other duties as required.

RESPONSIBILITIES

Supervision: None

Public Contact: Some

Budget: None

Other: The work is generally routine driving and operation of city street sweepers. Work is generally performed without direct supervision and is reviewed regularly by the supervisor. Results are noticed by upper management in City and City Commission.

Requires judgment in managing sweeper operations and sequence of work tasks, operations or procedures.

Ability to understand and follow oral and written directives.
Ability to establish and maintain effective and cordial working relations with other employees in a team environment and the public.

Mechanical aptitude and skill in the use of hand and power tools and machinery required.

GENERAL INFORMATION

The duties/responsibilities listed are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

MINIMUM JOB QUALIFICATIONS / REQUIREMENTS

- Must be able to pass a pre-employment physical and drug screen.
- Must have a valid driver's license.
- May be subject to random drug/alcohol testing as per city policy.

Education: High School Diploma or GED equivalent AND

Experience: Six months experience driving construction equipment. Construction experience helpful with knowledge and experience with using hand and power tools.

Knowledge:

- Requires working level knowledge, skills, and abilities related to working with hand tools and vehicle maintenance.
- Operational and maintenance knowledge of construction equipment and tools used in work activities.
- Proper procedures used in the maintenance and repair of hand and power tools.
- Basic mathematics and principles of record keeping.

Certificates/Licenses: None

Recertification: None

Use of Tools and/or Equipment: Use of pickup truck, street sweeper, truck-mounted broom, air compressor, brooms, rakes, shovels, hand tools and power tools, pitch forks and pruners.

WORK ENVIRONMENT

Physical Demands: Effort involves heavy lifting (up to 60 lbs), pushing, pulling with excessive crouching, stooping or lying in prone positions in small areas. Work effort could be prolonged and frequent and may be extended in duration. Could involve intense strain on sight and hearing. High manual dexterity is required.

While performing the essential functions of this job, the employee is regularly required to talk, hear, smell, feel, reach, grab and touch. The ability to swim is desired.

May be required to work inclement weather conditions ranging from cold winter days below freezing to hot summer days with temperatures above 100 degrees Fahrenheit

Hazards:

The employee will be operating service equipment on City streets.

Regular and frequent travel in a City vehicle within the City will be required.

Daily exposure to hazardous work conditions. Prolonged and frequent exposure to dust, grease, extreme temperature, or severe outdoor weather conditions. Recurring conditions which involve chance of injury include working in traffic conditions on city streets.

The employee may be exposed to: Hot mix asphalt, rubberized asphalt, salt, oil, gasoline, diesel, herbicide, paint, signs, trash, tree limbs, dirt, gravel, pipe solvent, glue, gasoline, oil, diesel, and other utility and street maintenance related products.

The employee is regularly exposed to fumes, toxins, or caustic chemicals. This position could be exposed to chemicals such as paint, paint thinners, muriatic acid, industrial bleach, hydrochloric acid, sulfur dioxide gas, calcium and sodium hypochlorite powder, gasoline, and various degreasers.

Exposure to UV radiation possible.

Potential exposure to bacteria, including but not limited to e. Coli, shigellosis, typhoid fever, salmonella, Mycobacterium tuberculosis, leptospira, and cholera. Potential exposure to Aspergillus and other unknown disease causing fungi. Possible exposure to parasitic organisms that may cause disease, such as cryptosporidium, giardia lamblia, entamoeba histolytica, hookworm, tapeworm, whipworm, and ascariasis. Possible exposure to viruses, including but not limited to: enteroviruses, adenoviruses, rotaviruses, parvoviruses, reoviruses, astrovirus, calcivirus, and hepatitis.

Employee may be exposed to chemicals or organisms by direct contact with raw wastewater and sludges, or by inhalation of gases, particles, aerosols, vapors, or droplets.

Exposures:

The primary work site is outside with exposure to extreme cold below 32 degrees in winter with temperature changes, extreme heat 95 to 105 degrees in summer with temperature changes, extreme wet or humid with temperature changes, sufficient noise levels which interrupt conversation, body strain from repeated motion or shock. Exposure to fumes and odors from gases, paint, asphalt and dusts.