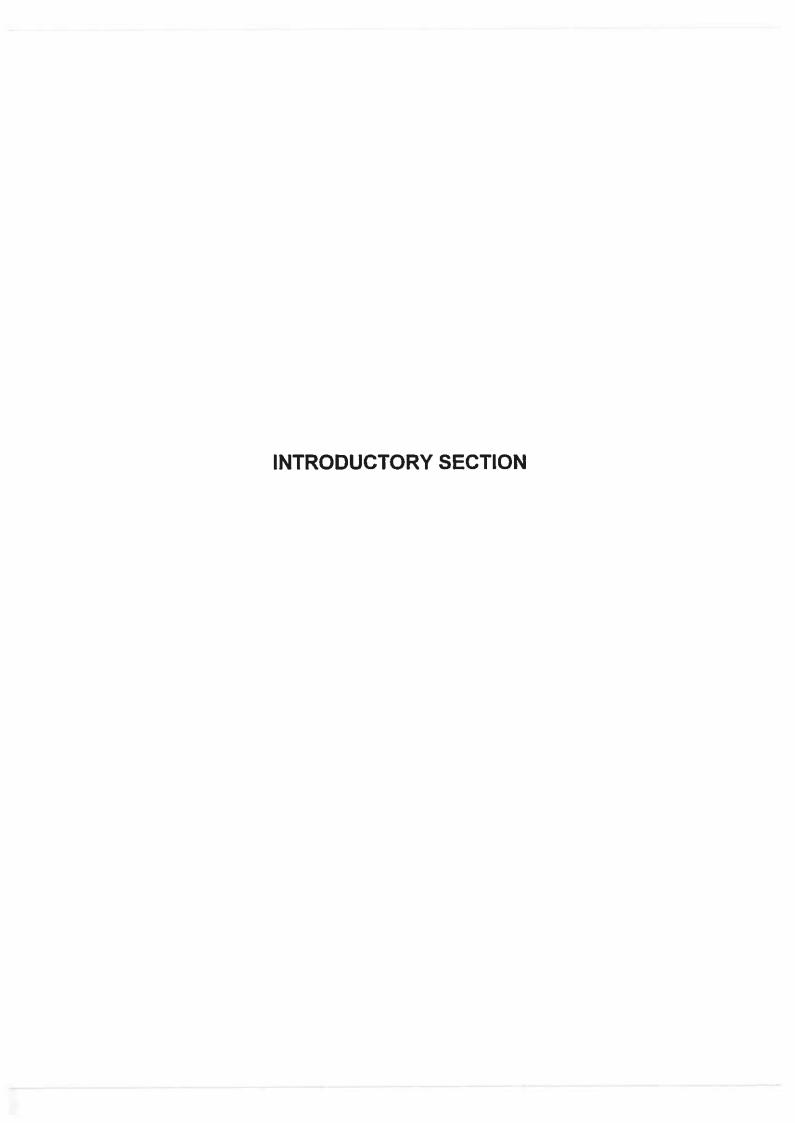
CITY OF AZTEC STATE OF NEW MEXICO COMPREHENSIVE ANNUAL FINANCIAL REPORT Year Ended June 30, 2008



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# CITY OF AZTEC, NEW MEXICO ORGANIZATIONAL CHART

June 30, 2008

Municipal Judge

#### **Citizens Of Aztec**

**City Commission** 

S. Burbridge, J.Crowley, L. Marcum, D. Mesch, S.Sipe

City Attorney
L. Thrower

Fire Department B. Bennett Advisory Boards

City Manager D. Velasquez

Animal Control: T. Roper

Animal Shelter

City Clerk: R. Howard

Employee Benefits Personnel

City Planning: L. Krueger

Planning Zoning Code Enforcement Community Center: P. Davis

Community Events Senior Programs

Electric Utility: K. George

Electric Distribution Electric Construction Meter Reading Fiber Optics Finance Department: J. Gallegos

Accounting and Finance Operations
Motor Vehicle
Utility Billing and Collections
Business Registrations
Insurances

General Services: D. Greenwood

Parks Building Maintenance Recycling Information Systems: W. Begay

Tele Communications Networking PC Maintenance Fiber Optics

Library: L. Hathcock

Police Department: M. Heal

Public Safety Communications School Resource Officer K-9 Unit

Public Works: S. Christensen

Streets
Water Distribution
Wastewater Collection
Irrigation
Vehicle Maintenance
Project Inspection

Water and Wastewater Treatment: R. Montoya

Water Treatment Wastewater Treatment

### CITY OF AZTEC, NEW MEXICO List of Principal Officials

Title	Name
Mayor	Sally Burbridge
Mayor Pro-Tem	Jim Crowley
City Commissioner	Larry Marcum
City Commissioner	Diana C. Mesch
City Commissioner	Sherri A. Sipe
City Manager	David Velasquez
Finance Director	John Gallegos

FINANCIAL SECTION

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### DAVID BERRY, CPA, PC

CERTIFIED PUBLIC ACCOUNTANT • SMALL BUSINESS CONSULTANT

P.O. Box 308 • Farmington, New Mexico 87499 505-326-0270 • Fax: 505-326-0294 e-mail: david@dberrycpa.com www.dberrycpa.com

#### Independent Auditor's Report

City of Aztec Aztec, New Mexico Honorable Mayor and City Commission, and Hector H. Balderas, New Mexico State Auditor

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Aztec, New Mexico (the City), as of and for the year ended June 30, 2008, which collectively comprise the City's basic financial statements as listed in the table of contents. We also have audited the financial statements of each of the City's nonmajor governmental, enterprise funds, and fiduciary funds presented as supplementary information in the accompanying combining and individual fund financial statements as of and for the year ended June 30, 2008, as listed in the table of contents. These financial statements are the responsibility of the City's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the basic financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City as of June 30, 2008, and the respective changes in financial position and cash flows, where applicable, thereof and the budgetary comparison for the general fund and the Municipal Road Special Revenue Fund for the year then ended in conformity with accounting principles generally accepted in the United States of America. In addition, in our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of each nonmajor governmental, enterprise and fiduciary fund of the City, as of June 30, 2008, and the respective changes in the financial position and cash flows, where applicable, thereof and the respective budgetary comparisons for the major capital projects fund, nonmajor governmental funds and the business-type funds for the year then ended in conformity with accounting principles generally accepted in the United States of America.

#### Page Two

In accordance with *Government Auditing Standards*, we have also issued our report dated July 15, 2010, on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grants agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Audit Standards* and should be considered in assessing the results of our audit.

Management's discussion and analysis on pages ix through xxii are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the basic financial statements, the combining and individual fund financial statements, and budgetary comparisons. The supplemental schedules, as listed in the table of contents, are presented for purposes of additional analysis and are not a required part of the financial statements. The supplemental information has been subjected to the auditing procedures applied in the audit of the financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

The information included in the accompanying introductory section and statistical section is presented for the purposes of additional analysis and is not a required part of the basic financial statements. This information has not been subject to the auditing procedures applied in our audit of the basic financial statements and, accordingly, we express no opinion on it.

Farmington, New Mexico

July 15, 2010

#### Management's Discussion and Analysis

As management of the City of Aztec, we offer readers of the City of Aztec's financial statements this narrative overview and analysis of the financial activities of the City of Aztec for the fiscal year ended June 30, 2008.

#### **Financial Highlights**

- The assets of the City of Aztec exceeded its liabilities at the close of the most recent fiscal year by \$46,845,083 (net assets). Of this amount, \$19,413,882 (unrestricted net assets) may be used to meet the City's ongoing obligations.
- As of the close of the current fiscal year, the City of Aztec's governmental funds reported combined ending fund balances of \$10,755,750 an increase of \$2,087,950 in comparison with the prior year. A total of \$9,848,373 (unreserved fund balance) is available for spending at the City's discretion.
- At the end of the current fiscal year, unreserved fund balance for the general fund was \$4,612,717 or 70.7 percent of the total general fund expenditures.

#### **Overview of Financial Statements**

This discussion and analysis is intended to serve as an introduction to the City of Aztec's basic financial statements. The City of Aztec's basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-wide financial statements. The government-wide financial statements are designed to provide readers with a broad overview of the City of Aztec's financial condition, in a manner similar to a private-sector business.

The statement of net assets presents information on all of the City of Aztec's assets and liabilities, with the difference between the two reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the City of Aztec is improving or deteriorating.

The statement of activities presents information showing how the City of Aztec's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave, etc).

Both of the government-wide financial statements distinguish functions of the City of Aztec that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities of the City of Aztec include general government, public safety, public works, culture and recreation, and health and welfare. The business-type activities of the City of Aztec include a joint utility fund comprised of electric, water, and wastewater utilities, solid waste operations and irrigation operations.

The government-wide financial statements can be found on pages 3-4 of this report.

Fund financial statements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City of Aztec, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the City of Aztec can be divided into two categories: (1) governmental funds and (2) proprietary funds.

Governmental funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

The City of Aztec maintains fourteen individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the general fund and capital improvements fund, both of which are considered to be major funds. Data from the other twelve governmental funds are combined into a single, aggregated presentation. Individual fund data for these nonmajor governmental funds is provided in the form of *combining statements* following the notes to the financial statements (pages 31-42).

The City of Aztec adopts an annual appropriated budget for each of its funds. Budgetary comparative statements have been provided for these funds to demonstrate compliance with these budgets.

The basic governmental fund financial statements can be found on pages 5-9 of this report.

**Proprietary funds**. The City of Aztec maintains one type of proprietary fund. Enterprise Funds are used to report the same functions presented as business-type activities in the government-wide financial statements. The City of Aztec uses three enterprise funds to account for its electric, water, wastewater, sanitation and irrigation operations.

Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail. The proprietary fund financial statements provide separate information for the joint utility fund (electric, water, and wastewater operations), solid waste and irrigation operations and are found on pages 55-59 of this report.

**Fiduciary funds**. Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are *not* reflected in the government-wide financial statement because the resources of those funds are *not* available to support the City of Aztec's own programs. The accounting for fiduciary funds is much like that used for proprietary funds.

The basic fiduciary fund statements can be found on page 14 of this report.

**Notes to the financial statements**. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 15-30 of this report.

#### **Government-wide Financial Analysis**

As noted earlier, over time net assets may serve as a useful indicator of a government's financial position. In the case of the City of Aztec, assets exceeded liabilities by \$46,845,083 at the close of the most recent fiscal year.

The largest portion of the City of Aztec's net assets (56.5 percent) reflects its investment in capital assets (e.g., land, bulldings, machinery, equipment, and infrastructure), less any related debt used to acquire those assets that is still outstanding. The City of Aztec uses these capital assets to provide services to citizens; consequently, these assets are *not* available for future spending. Although the City of Aztec's investment in its capital assets is reported net of related debt, it should be noted that the resources required to repay this debt must be provided

from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

City of Aztec's Net Assets

	Govern Activ		Busine: Activ		Total				
	FY 2008	FY 2007	FY 2008	FY 2007	FY 2008	FY 2007			
Current and other assets	12,124,714	10,025,143	11,202,676	9,270,054	23,327,390	19,295,197			
Capital assets	12,882,319	13,037,916	17,135,904	16,588,596	30,018,223	29,626,512			
Total assets	\$25,007,033	\$23,063,059	\$28,338,580	\$25,858,650	\$53,345,613	\$48,921,709			
Long-term liabilities outstanding	1,7 \$2,542	1,771,696	2,301,796	2,306,283	4,014,338	4,077,979			
Other liabilities	897,978	931,591	1,588,214	1,122,932	2,486,192	2,054,523			
Total liabilities	\$2,610,520	\$2,703,287	\$3,890,010	\$3,429,215	\$6,500,530	\$6,132,502			
Net assets Invested in capital assets,	11,517,852	11,583,291	14,951,711	14,387,194	26,469,563	25,970,485			
net of related debt									
Restricted	907,377	857,582	54,261	50,157	961,638	907,739			
Unrestricted	9,971,284	7,918,899	9,442,598	7,992,084	19,413,882	15,910,983			
Total net assets	\$22,396,513	\$20,359,772	\$24,448,570	\$22,429,435	\$46,845,083	\$42,789,207			

A portion of the City of Aztec's net assets (2.0%) are subject to external restrictions on how they may be used. The remaining balance of *unrestricted net assets* (\$19,413,882) may be used to meet government's ongoing obligations.

At the end of the current fiscal year, the City of Aztec has achieved positive balances in all three categories of net assets, both for the government as a whole, as well as for its separate governmental and business-type activities. The same situation held true for the prior fiscal year.

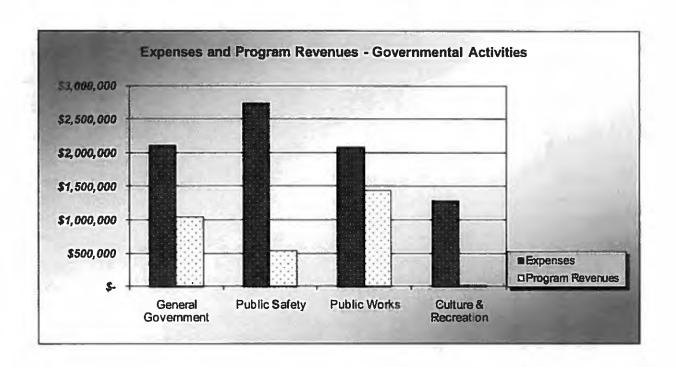
The City of Aztec's net assets increased by \$4,055,876 during the current fiscal year. This increase represents the continuing commitment of the Aztec City Commission and administration to build the financial stability of the City of Aztec.

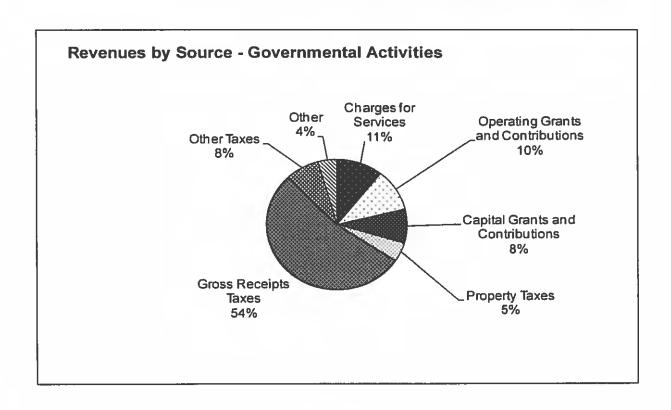
Governmental activities. Governmental activities increased the City of Aztec's net assets by \$2,036,741. Key elements of the change in net assets are as follows:

City of Aztec's Changes in Net Assets

	Governmenta	ıl Activities	Business-Type	Activities	Tot	tal
-	FY 2008	FY 2007	FY 2008	FY 2007	FY 2008	FY 2007
Revenues:						
Program Revenues:						
Charges for Services	\$1,094,023	\$ 922,174	\$10,155,431	\$9,287,865	\$11,249,454	\$10,210,039
Operating Grants and contributions	1,063,924	1,296,919			1,063,924	1,296,919
Capital Grants and contributions	865,010	1,893,140	266,056	224,236	1,131,066	2,117,376
General Revenues:						
Property Taxes	479,294	424,940			479,294	424,940
GRT Taxes	5,478,504	4,582,503	114,872	96,021	5,593,376	4,678,524
Other Taxes	777,417	758,880			777,417	758,880
Other	440,792	459,973	329,826	351,984	770,618	811,957
	10,198,964	10,338,529	10,866,185	9,960,106	21,065,149	20,298,635
Expenses:						
General Government	2,110,680	1,815,671			2,110,680	1,815,671
Public Safety	2,733,897	2,229,695			2,733,897	2,229,695
Public Works	2,084,200	3,532,321			2,084,200	3,532,321
Culture & Recreation	1,285,597	1,055,677			1,285,597	1,055,677
Joint Utility			8,177,753	7,841,078	8,177,753	7,841,078
Solid Waste			610,138	588,533	610,138	588,533
Irrigation			7,008	6,812	7,008	6,812
	8,214,374	8,633,364	8,794,899	8,436,423	17,009,273	17,069,787
Increase in net assets before transfers	1,984,590	1,705,165	2,071,286	1,523,683	4,055,876	3,228,848
Transfers	52,151	5,351	(52,151)	(5,351)	0	0
Restatement						
Increase in net assets	2,036,741	1,710,516	2,019,135	1,518,332	4,055.876	3,228,848
Net assets - 6/30/07	20,359,772	18,649,256	22,429,435	20,911,103	42,789,207	39,560,359
Net assets – 6/30/08	22,396,513	20,359,772	24,448,570	22,429,435	46,845,083	42,789,207

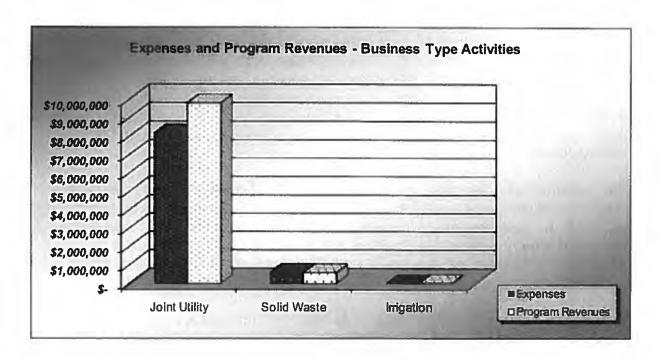
- Property taxes increased by \$54,354 (12.8 percent) during the year attributable to new construction within the incorporated municipal boundary;
- Gross Receipts Tax revenues increased by \$914,852 (19.6%) during the year and is attributable to growth within the City and surrounding areas.
- The decrease is capital grant revenues and public works expenditures is the result of completion transportation improvements to Main Avenue (US550) in FY2007.

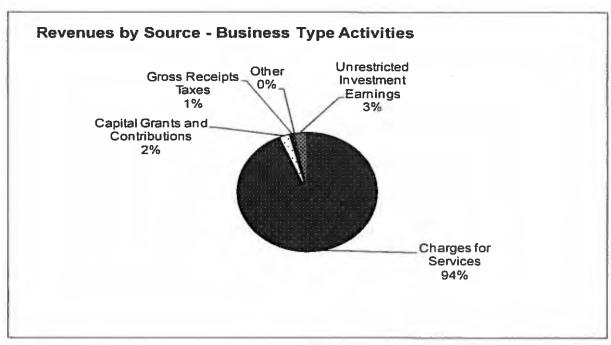




**Business-type activities**. Business-type activities increased the City of Aztec's net assets by \$2,019,135, accounting for 49.7 percent of the total growth in the government's net assets. Key financial elements of the past year are as follows:

- Operating expenses are 84.4 percent of revenues, resulting in \$1,626,588 in operating income.
- Total joint utility fund operating revenues increased by \$867,566 or 9.3%.
   The increases are the result of annual reviews in the electric utility rate structures and modest increases in the number of customer services.





#### Financial Analysis of the Government's Funds

As noted earlier, the City of Aztec uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

**Governmental funds**. The focus of the City of Aztec's *governmental funds* is to provide information on near-term inflows, outflows, and balances of *spendable* resources. Such information is useful in assessing the City of Aztec's financing requirements. In particular, *unreserved fund balance* may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the June 30, 2008, the City of Aztec's governmental funds reported combined ending fund balances of \$10,755,750, an increase of \$2,087,950 in comparison with the prior year. Approximately 90.0 percent of this total amount or \$9,848,373 constitutes *unreserved fund balance*, which is avallable for spending at the government's discretion. The remainder of fund balance is *reserved* to indicate that it is not available for new spending because it has aiready been committed for a variety of other restricted purposes (\$907,377).

The general fund is the chief operating fund of the City of Aztec. At the end of the current fiscal year, unreserved and total fund balance of the general fund was \$5,353,898. As a measure of the general fund's liquidity, it may be useful to compare both unreserved fund balance and total fund balance to total fund expenditures. Unreserved and total fund balance represents 82 percent of total general fund expenditures.

The fund balance of the City of Aztec's general fund increased by \$905,466 during the current fiscal year. The primary factor in this increase is an increase in revenues (primarily gross receipts tax) and a reduction to transfers out from the general fund to governmental funds (municipal road fund for improvements to Main Avenue).

Other key governmental-type funds, other than the general fund, include the municipal road fund and capital projects fund. The municipal road fund is funded primarily with Gross Receipt Tax (.125%) revenue and Gasoline Tax and the capital projects fund Is funded primarily with Gross Receipts Tax (.375%) revenue

**Proprietary funds.** The City of Aztec's proprietary funds provide the same type of information found in the government-wide financial statements, but in more detail.

Unrestricted net assets of the joint utility fund at the end of the year amounted to \$9,163,078, for solid waste \$175,988, and irrigation \$103,532. The total growth in net assets for the joint utility fund was \$2,024,028 and irrigation \$10,184. The solid waste fund had a decrease of \$15,077, the result of the decision not to increase utility rates as a result of a service provider increase.

#### **Government Wide Budgetary Highlights**

Differences between the original budget and the final amended budget were \$339,647 which represents less than a 1 percent increase in appropriations and can be briefly summarized as follows:

- Major adjustments included:
  - General Fund, total increase of \$139,250; \$81,000 or 58% to provide additional funding for preliminary design of the East Aztec Arterial; the balance, \$58,250, was the result of increased expenditures resulting from grants awarded to the city which were unanticipated when the FY2008 budget was adopted;
  - Special Revenue Funds, total decrease of \$14,696, the result of final grant revenue availability to the municipal road fund for road projects;
  - Proprietary Funds, total increase of \$215,093 in the Joint Utility Fund;
     93% was to provide funds for the extension of water and wastewater utilities in partnership with private industrial park development.

The increases were primarily funded from the City's cash balances.

The most favorable budget highlight for the year is the budget to actual comparison at the end of the year. In the general fund, actual revenue exceeded budgeted revenues by \$1,285,360 and actual expenditures were under budget by \$1,758,117 or 21.2%.

The joint utility fund actual revenue exceeded budgeted revenues by \$129,520 or 1.3% and actual operating expenses were under budget by \$10,005,999 or 53.7%. \$6,500,000 (65%) of the unexpended operating expenses is the result of a delay in the wastewater plant improvement project (bid summer 2008).

#### **Capital Asset and Debt Administration**

Capital assets. The City of Aztec's investment in capital assets for its governmental and business type activities as of June 30, 2008, amounts to \$30,018,223 (net of accumulated depreciation). This investment in capital assets includes land, buildings and system improvements, utility systems, machinery and equipment, park facilities, roads, highways, and bridges. The business-type capital assets accounted for \$17,135,904 or 57 percent of the total City of Aztec capital assets. Business-type investment in capital assets for the current fiscal year Increased by \$547,308 or 3.2%.

The governmental activities investment in capital assets accounted for \$12,882,319 or 43 percent of all capital assets owned by the City. The total decrease in governmental activities investment in capital assets for the current year was \$155,597 or 1.1% percent. The city expended \$397,011 for the design and

permitting of a new raw water reservoir. During FY2008, a determination was made that increased estimated construction costs to meet permit requirements at the current site were no longer in citizens' best interests. As a result, construction in progress was reduced and amounts expended over previous years were a loss. Subsequently, a new location has been identified for the raw water reservoir with additional recreational benefits for citizens.

Major capital asset events during this fiscal year including the following:

- Remodel of former public library building for the use of finance and human resources;
- Construction of new electric utility warehouse began in FY2008;
- Extension of water and wastewater infrastructure to provide utility availability to commercial and residential development occurring in south area of the city;
- Completion of enhancements to Main Avenue including utility infrastructure and landscaping (the roadway was rebuilt but is a federal highway and is not considered a capital asset of the City);
- Continued regular scheduled replacement of technology systems;
- Continued regular scheduled replacement of vehicles and heavy equipment.

### City of Aztec's Capital Assets (net of depreciation)

	Government	al Activities	Business-Ty	pe Activities	Tot	tal
	FY2008	FY2007	FY2008	FY2007	FY2008	FY2007
Land	638,435	609,348	694,402	694,402	1,332,837	1,303,750
Buildings & System	4,915,033	4,799,992	14,549,682	14,040,528	19,464,715	18,840,520
Improvements	1,221,644	923,779	0	0	1,221,644	923,779
Machinery & Equipment	1,195,721	1,175,155	860,062	1,013,297	2,055,783	2,188,453
Infrastructure	4,650,407	4,8B7,771	0	0	4,650,407	4,887,771
Construction in Progress	261,079	641,871	1,031,758	840,369	1,292,837	1,482,240
Total	\$12,882,319	\$13,037,916	\$17,135,904	\$16,588,596	\$30,018,223	\$29,626,513

Capital expenses for the electric utility system scheduled in the current five-year capital improvements plan include the city-wide replacement of electric distribution poles, fiber optic network expansion and continued customer requested electric line extensions. The City expects to fund these projects from electric customergenerated revenues.

Capital expenses for the water utility system scheduled in the current five-year capital improvements plan principally include the construction of Raw Water Reservoir #3 (at new location) and upgrades and replacements of existing facilities to maintain the existing system and meet future demand requirements. The capital expenditures are expected to total \$5,000,000 for fiscal years 2009, 2010 and 2011. The improvements will be funded through a combination of internally generated funds, grants and a loan (gross receipts revenue pledge).

Wastewater system improvements include the expansion of the wastewater treatment facility. The City has secured funding through the USDA Rural Utility Service loan/grant program, Clean Water State Revolving Fund loan administered by New Mexico Environment Department, and has received notice of EPA STAG funding. Updated preliminary estimates for this project are \$10.0 million with construction to be completed by 2010. The loans will be secured by Joint Utility revenues.

Additional information on the City of Aztec's capital assets can be found in note C on pages 23-24 of this report.

**Long-term debt.** At the end of the current fiscal year, the City of Aztec had no bonded debt outstanding.

The City has acquired additional debt during the fiscal years of 2008 and 2009 as follows:

New Mexico Finance Authority capital project loan in the amount of \$3,367,380, secured by capital project gross receipts tax was acquired in 2008. This funding may be used for multiple capital improvements and is specifically identified by the City for the construction of raw water reservoir #3 and wastewater treatment plant.

A USDA RUS loan, for the construction of the wastewater treatment plant, \$860,447, secured by environmental gross receipt tax revenues was acquired in 2008.

New Mexico Environment Department Clean Water State Revolving Fund (CWSRF) loan in the amount of \$5,000,000 was secured in 2009 for the construction of the wastewater treatment plant and is secured by net joint utility revenues.

The city purchased the water distribution system from East Aztec Water Users Association taking over the debt for the system through New Mexico Finance Authority. The debt is secured by fees collected through monthly utility bills through this specific group of utility customers. The debt, \$170,976, is projected to be paid in full in FY2010.

Additional information on the City of Aztec's long-term debt can be found in note E on pages 25-27 of this report.

**Debt limitation**. Article IX, Section 13 of the State Constitution limits the powers of the City to incur general obligation debt in an aggregate amount, including existing indebtedness, not to exceed four percent of the value of the taxable property in the City as shown by the last preceding general assessments. The City may, however, contract debt in excess of such limitation for the construction or purchase of a system for supplying water or a sewer system for the City. Based on the 2009 assessed valuation of \$101,682,995, the City's general obligation debt limit is \$4,067,320. The City presently has no general obligation bonds outstanding.

#### Future bond financing activities. None

#### **Economic Factors and Next Year's Budgets and Rates**

The City's FY2008 and FY2009 budgets reflect the continued growth in all areas (tax and utility service revenues); however, expenditures continued to exceed current revenues and required the use of cash reserves.

The governing body, with the FY2010 budget, required significant reductions to departmental budgets (both governmental and business-type activities) to reduce the use of cash reserves to balance the annual budget. A process has begun to conduct review of all city operations to streamline costs, increase efficiency and productivity.

The economic crisis of 2008 was slow to impact San Juan County; however, by the fall of 2009, city tax revenues began to decline. Immediate action was directed by the governing body which included:

Personnel positions -- critical need to be documented by department and only with approval of City Manager are to positions to be filled

Capital purchases – vehicle and equipment purchases, although scheduled through a managed plan, are reviewed and again, only with critical need documentation and city manager approval, are purchases allowed.

San Juan County is dependent on the energy industry and changes in federal and state regulations have impacted the industry. This will continue to have an impact on City revenues into FY2011.

Utility rates are regularly reviewed to ensure the availability of sufficient revenues to cover operating and maintenance costs as well as providing a reserve for future capital improvements and expansion.

#### Requests for Information

This financial report is designed to provide a general overview of the City of Aztec's finances for all those with an interest in the government's finances. Questions

concerning any of the information provided in this report or requests for additional financial information should be addressed to the Finance Director, 201 W Chaco, Aztec, NM 87410.

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**Basic Financial Statements** 

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#### CITY OF AZTEC, NEW MEXICO

#### Statement of Net Assets June 30, 2008

·		Pr	imary	Governmer	ıt	
	G-	overnmental Activities		siness-type Activities		Totai
ASSETS:						
Cash and cash equivalents Receivables (net, where applicable, of	\$	10,031,078	\$	8,692,674	\$	18,723,752
allowances for uncollectibles)		-		1,217,954		1,217,954
Interest receivable		-		101,603		101,603
Intergovernmental receivable		1,988,634		70,778		2,059,412
Other receivables		101,389		-		101,389
Inventories		-		1,119,530		1,119,530
Prepaids		3,613		137		3,750
Capital assets:						
Non-depreciable assets		<b>8</b> 99,514		1,726,160		2,625,674
Depreciable assets, net		11,982,805		15,409,744		27,392,549
Total assets		25,007,033		28,338,580		53,345,613
LIABILITIES:						
Accounts payable		598,665		912,809		1,511,474
Accrued payroll, taxes and benefits		286,075		193,448		479,523
Accrued interest payable		8,976		17,964		26,940
Unearned revenue		4,262		233,933		238,195
Customer deposits		.,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		230,060		230,060
Non-current liabilities:				_00,000		200,000
Due within one year		416,072		271,083		687,155
Due in more than one year		1,296,470		2,030,713		3,327,183
Total liabilities		2,610,520		3,890,010		6,500,530
NET ASSETS:		-				
Invested in capital assets, net of related debt Restricted for:		11,517,852		14,951,711		26,469,563
Subsequent year's statutory reserve		741,181		-		741,181
Debt service		166,196		54,261		220,457
Unrestricted		9,971,284		9,442,598		19,413,882
Total net assets	\$	22,396,513	\$	24,448,570	\$	46,845,083

# CITY OF AZTEC, NEW MEXICO For the Year Ended June 30, 2008 Statement of Activities

		ā.	Program Revenues	မ	Net C	et (Expense) Revenue a	Net (Expense) Revenue and Changes in Net Assets	
		,   	Operating	Capital			:	
Functions/Programs	Expenses	Charges for Services	Grants and Contributions	Grants and Contributions	Gove Act	Governmental Activities	Business-type Activities	Total
Primary government: Governmental activities:								
General government	\$ 2,110,680	\$ 887,570	\$ 99,078	\$ 51,901	\$	(1,072,131)	<del>У</del>	\$ (1,072,131)
Public safety	2,733,897	85,907	179,401	268,153	. 9	(2,200,436)	•	(2,200,436)
Public works	2,084,200	101,274	785,445	544,956		(652,525)	•	(652,525)
Culture and recreation	1,285,597	19,272			Ξ	(266,325)	,	(1,266,325)
Total governmental activities	8,214,374	1,094,023	1,063,924	865,010		(5,191,417)	9	(5,191,417)
Business-type activities:								
Joint utility	8,177,753	9,549,963	•	266,056		•	1,638,266	1,638,266
Solid waste	610,138	592,309	ı	•		1	(17,829)	(17,829)
Irrigation	7,008	13,159	1	1		•	6,151	6,151
Total business-type activities	8,794,899	10,155,431	•	266,056		• [	1,626,588	1,626,588
Total government	17,009,273	11,249,454	1,063,924	1,131,066	(3)	(5,191,417)	1,626,588	(3,564,829)
0	General revenues:	iń						
	Property taxes	Ş				479,294	•	479,294
	Gross receipts tax	ts tax			4)	5,478,504	114,872	5,593,376
	Franchise taxes	(es				523,744	•	523,744
	Other taxes					253,673	•	253,673
	Miscellaneous	S				107,739	•	107,739
	Unrestricted	Unrestricted investment earnings	ings			333,053	329,826	662,879
	Transfers					52,151	(52,151)	•
	Total general	al revenues and transfers	f transfers		7	7,228,158	392,547	7,620,705
	Change ii	Change in net assets			2	2,036,741	2,019,135	4,055,876
	Net asset	sets - beginning			20	20,359,772	22,429,435	42,789,207
	Net a	Net assets - ending			\$ 22	22,396,513	\$ 24,448,570	\$ 46,845,083
					l			

The notes to the financial statements are an integral part of this statement.

#### CITY OF AZTEC, NEW MEXICO Balance Sheet Governmental Funds June 30, 2008

		General	i	Municipal Road		Capital Projects	Go	Other overnmental Funds	G	Total overnmental Funds
ASSETS										
Cash and cash equivalents	\$	4,797,443	\$	1,588,082	\$	1,617,737	\$	2,027,816	\$	10,031,078
Intergovernmental receivable		1,782,605		73,039		122,783		10,207		1,988,634
Other receivables		95,875		-		-		5,514		101,389
Prepaid items Total Assets	_	2,043	r r	4 004 404	•	- 4 740 500		1,570		3,613
Total Assets	<del>-</del>	6,677,966	\$	1,661,121	\$	1,740,520	\$	2,045,107	\$	12,124,714
LIABILITIES AND FUND BALANCES Liabilities:										
Accounts payable	\$	558,370	\$	11,566	\$	771	\$	27,958	\$	598,665
Accrued payroll, taxes and benefits		282,759		2,597		-		719		286,075
Unearned revenue Deferred revenue		2,977		-		-		1,285		4,262
Total Liabilities	_	479,962 1,324,068		14,163		771		29,962		479,962
Total Liabilities	_	1,324,000		14,103		111		29,902		1,368,964
Fund Balances: Reserved for:										
Subsequent year's statutory reserve		741,181		-		-		-		741,181
Debt service		-		-		166,196		-		166,196
Unreserved, reported in:		4 640 747								
General fund - undesignated Special revenue funds		4,612,717		1 646 060		-		024 560		4,612,717
Capital project funds		_		1,646,958		1,573,553		931,569 1,083,576		2,578,527
Total Fund Balances	_	5,353,898		1.646.958		1,739,749				2,657,129 10,755,750
Total Liabilities and Fund Balances	\$		\$	1,661,121	\$	1,740,520	S	2,015,145 2,045,107		10,755,750
Amounts reported for governr assets are different because:	nen	tal activities i	in th	ne statement	of	net		<u> </u>		
Capital assets used in go resources and, therefore					anc	cial				12,882,319
Other long-term assets a expenditures and, therefore					nt p	eriod				479,962
Long-term liabilities, incluing the current period and	the	refore are no	t re	ported in the						
	Co	ntracts and I	oar	s payable						(1,411,771)
	Ac	crued compe	ensa	ated absence	es					(300,771)
	Ac	crued interes	st pa	ayable						(8,976)
Net assets of governmen	ıtal a	activities						:	\$	22,396,513

## CITY OF AZTEC, NEW MEXICO Statement of Revenues, Expenditures and Changes in Fund Balances Governmental Funds

For the Year Ended June 30, 2008

	General	ľ	/lunicipal Road		Capital Projects	Gov	Other vernmental Funds	Go	Total vernmental Funds
REVENUES:				_	,				
Taxes:									
Property	\$ 434,477	\$	-	\$		\$	-	\$	434,477
Gross Receipts	4,560,155		229,711		688,638		-		5,478,504
Franchise	523,744		•		-		-		523,744
Other	23,641		198,843		-		31,189		253,673
Licenses and permits	52,401		-		-		110,174		162,575
Intergovernmental	810,744		900,565		-		217,625		1,928,934
Charges for services	281,951		-		-		98,775		380,726
Fines	550,722		•				-		550,722
Investment earnings	163,658		36,235		51,486		81,674		333,053
Miscellaneous	103,564		-				4,175		107,739
Total Revenues	7,505,057		1,365,354		740,124		543,612		10,154,147
EXPENDITURES:									
Current:									
General government	1,610,681		-		38,720		15,956		1,665,357
Public safety	2,154,461		•		-		266,673		2,421,134
Public works	1,073,936		577,099		-		-		1,651,035
Culture and recreation	1,052,800		-		-		15,247		1,068,047
Capital outlay	608,196		242,237		283,207		6,866		1,140,506
Debt service:									
Principal	21,119		-		90,058		-		111,177
Interest	 4,735		-		56,357		<u> </u>		61,092
Total Expenditures	6,525,928		819,336		468,342		304,742		8,118,348
Excess (Deficiency) of Revenues	<del></del> -			•	·-·				
Over (Under) Expenditures	 979,129		546,018		271,782		238,870		2,035,799
OTHER FINANCING SOURCES (USES):									
Operating transfers, in	253,796		•		11,000		454,917		719,713
Operating transfers, out	(327,459)		-		-		(340,103)		(667,562)
Total other financing sources and uses	 (73,663)				11,000		114,814		52,151
Net change in fund balances	905,466		546,018		282,782		353,684		2,087,950
Fund balances - beginning	4,448,432		1,100,940		1,456,967		1,661,461		8,667,800
	5,353,898	\$	1,646,958		1,739,749		2,015,145		10,755,750

#### CITY OF AZTEC, NEW MEXICO

# Reconciliation of the Statement of Revenues Expenditures, and Changes in Fund Balances of Governmental Funds To the Statement of Activities For the Year Ended June 30, 2008

Amounts reported for governmental activities in the statement of activities are different because:

Net change in fund balances-total governmental funds	\$ 2,087,950
Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. The detail is as follows:  Capital outlay  Depreciation expense  Total	865,010 (1,020,607) (155,597)
Deferred revenues are not available to pay current period expenditures and therefore are not recognized in the fund financial statement. The revenues are not deferred in the governmental activities of the Statement of Net Assets.	44,817
The issuance of long-term debt (e.g., bonds, leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net assets. Also, governmental funds report the effect of issuance costs, premiums, discounts and similar items when debt is first issued, whereas these amounts are deferred and amortized in the statement of activities. The detail is as follows:	
Principal repayments	111,177
Accrued interest payable	417
Compensated absences Total	(52,023) 59,571
Change in net assets of governmental activities	\$ 2,036,741

#### CITY OF AZTEC, NEW MEXICO

#### **General Fund**

## Statement of Revenues, Expenditures and Changes in Fund Balances-Budget and Actual For the Year Ended June 30, 2008

		Budgeted	Am	ounts		Actual	Fina	riance with Il Budget Positive
REVENUES:	C	Original		Final		Amounts		Negative)
Taxes:		_		-				
Property taxes	\$	400,000	\$	392,463	\$	434,477	\$	42,014
Gross receipts tax		3,300,000		3,300,000		4,560,155		1,260,155
Franchise taxes		516,500		516,500		523,744		7,244
Other taxes		21,000		21,000		23,641		2,641
Licenses and permits		49,050		49,050		52,401		3,351
Intergovernmental		985,736		1,031,986		810,744		(221,242)
Charges for services		238,698		238,698		281,951		43,253
Fines		459,000		459,000		550,722		91,722
Investment earnings		150,000		150,000		163,658		13,658
Miscellaneous		61,000		61,000		103,564		42,564
Total Revenues		6,180,984		6,219,697		7,505,057		1,285,360
EXPENDITURES: Current:								
General government:								
Legislative		149,718		146,718		122,697		24,021
Economic Development		41,160		65,160		65,155		5
Judicial		162,126		167,326		150,285		17,041
City Manager		357,488		379,177		338,275		40,902
Finance		577,929		478,555		380,109		98,446
Legal		48,704		48,704		49,834		(1,130)
Motor vehicle		228,362		228,592		202,772		25,820
Planning		220,295		220,995		176,704		44,291
Information systems		154,294		161,994		150,704		11,290
Total general government		1,940,076		1,897,221		1,636,535		260,686
Public safety:								
Police		1,875,874		1,878,274		1,663,970		214,304
Fire		127,027		138,527		80,560		57,967
Animal control		415,856		425,656		404,534		21,122
Vector control		13,000		13,000		5,397		7,603
Total public safety		2,431,757		2,455,457		2,154,461		300,996
Public works:						-		
City buildings		429,107		332,170		285,090		47,080
Streets		850,299		1,030,631		744,874		285,757
Shop		40,938		43,238		43,972		(734)
Total public works		1,320,344		1,406,039		1,073,936		332,103
Culture and recreation:								
Recreation		123,050		130,847		64,523		66,324
Parks		479,004		475,299		438,681		36,618
Library		396,856		427,366		355,527		71,839
Community center		153,904		159,248		131,878		27,370
Community support		133,740		147,792		<u>62,191</u>		<u>85,601</u>
Total culture and recreation		1,286,554		1,340,552		1,052,800		287,752
Capital outlay		1,166,064		1,184,776		608,196		576,580
Total expenditures		8,144,795		8,284,045		6,525,928		1,758,117
Excess of revenues over expenditures		(1,963,811 <u>)</u>		(2,064,348)		979,129		3,043,477
OTHER FINANCING SOURCES (USES):								
Transfers in		839,000		439,000		253,796		(185,204)
Transfers out		(749.185)		(349,185)		(327,459)	)	21,726
Total Other Financing Sources and Uses		89,815		89,815		(73,663)		(163,478)
Net change in fund balances		(1,873,996)		(1,974,533)		905,466		2,879,999
Fund balances - beginning		4,448,432		4,448,432	_	4,448,432		
Fund balances - ending	\$	2,574,436	\$	2,473,899	\$	5,353,898	\$	2,879,999

The notes to the financial statements are an integral part of this statement.

# CITY OF AZTEC, NEW MEXICO Municipal Road Special Revenue Fund ment of Revenues, Expenditures and Changes in Fund Balances - Budg

Statement of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual For the Year Ended June 30, 2008

	Budgeted	Amounts	Actual	Variance with Final Budget Positive		
	Original	Final	Amounts	(Negative)		
REVENUES:						
Taxes:						
Gross receipts tax	\$ 170,000	\$ 170,000	\$ 229,711	\$ 59,711		
Other taxes	166,800	166,800	198,843	32,043		
Intergovernmental	1,593,170	1,529,134	900,565	(628,569)		
Investment earnings	10,000	10,000	36,235	26,235		
Miscellaneous		•		-		
Total Revenues	1,939,970	1,875,934	1,365,354	(510,580)		
EXPENDITURES:						
Current:						
Public works	436,610	571,726	577,099	(5,373)		
Capital outlay	1,971,158	1,772,006	242,237	1,529,769		
Total Expenditures	2,407,768	2,343,732	819,336	1,524,396		
Excess (Deficiency) of Revenues						
Over (Under) Expenditures	(467,798)	(467,798)	546,018	1,013,816		
OTHER FINANCING SOURCES (USES):						
Transfers in	400,000	_				
Transfers out	(400,000)	_	_	_		
Total other financing sources (uses)	- (400,000)		-			
,				·····		
Net change in fund balances	(467,798)	(467,798)	546,018	1,013,816		
Fund balances - beginning	1,100,940	1,100,940	1,100,940	-		
Fund balances - ending	\$ 633,142	\$ 633,142	\$ 1,646,958	\$ 1,013,816		

#### CITY OF AZTEC, NEW MEXICO Statement of Net Assets Proprietary Funds June 30, 2008

	Business-type Activities-Enterprise Funds								
	Joint			Solid Irrigation					
ASSETS		<u>Utility</u>		<u>Waste</u>	Ass	essment		<u>Totals</u>	
Current assets:									
Pooled cash and investments	\$	8,429,381	\$	158,130	\$	105,163	\$	8,692,674	
Accounts receivable (net of allowance									
for doubtful accounts)		1,146,763		71,062		129		1,217,954	
Interest receivable		101,603		-		-		101,603	
Intergovernmental receivable		70,778		-		-		70,778	
Inventories		1,119,530		-		-		1,119,530	
Prepaid items		137		-		_		137	
Due from other funds		-		-		-		-	
Total Current Assets		10,868,192		229,192		105,292		11,202,676	
Noncurrent assets:									
Capital assets:									
Land and land rights		694,402		_		_		694,402	
Building and system	- 2	22,834,889		-		122,550		22,957,439	
Machinery and equipment		2,477,534		52,752		· _		2,530,286	
Construction in progress		1,031,758				-		1,031,758	
Less accumulated depreciation	(	10,002,989)		(23,650)		(51,342)	(	10,077,981)	
Total noncurrent assets		17,035,594		29,102		71,208		17,135,904	
Total Assets		27,903,786		258,294		176,500		28,338,580	
LIABILITIES									
Current liabilities:									
Accounts payable		861,403		49,646		1,760		912,809	
Accrued payroll, taxes and benefits		190,018		3,430				193,448	
Accrued interest payable		17,964				-		17,964	
Unearned revenue		233,933		_		_		233,933	
Customer deposits		230,060		-				230,060	
Compensated absences		96,267		128		-		96,395	
Due to other funds		-		-		-		-	
Bonds, notes and loans payable - current portion		174,688						174,688	
Total Current Liabilities		1,804,333		53,204		1,760		1,859,297	
Noncurrent liabilities:									
Bonds, notes and loans payable, net		2,030,713		-		-		2,030,713	
Total liabilities		3,835,046		53,204		1,760		3,890,010	
NET ASSETS								<del></del>	
Invested in capital assets, net of related debt		14,851,401		29,102		71,208		14,951,711	
Restricted for debt service		54,261				-		54,261	
Unrestricted		9,163,078		175,988		103,532		9,442,598	
Total net assets	\$ :	24,068,740	\$	205,090	\$	174,740	\$	24,448,570	

# CITY OF AZTEC, NEW MEXICO Statement of Revenues, Expenses and Changes in Fund Net Assets Proprietary Funds For the Year Ended June 30, 2008

	Business-type Activities-Enterprise Funds									
	Joint Solid			li	rigation					
		<u>Utility</u>		<u>Waste</u>	As	sessment	<u>Totals</u>			
Operating revenues:										
Charges for services	\$	9,523,654	\$	590,884	\$	13,159	\$ 10,127,697			
Miscellaneous		26,309		1,425		-	27,734			
Total Operating Revenues		9,549,963		592,309		13,159	10,155,431			
Operating expenses:										
Salaries and fringe benefits		1,345,117		18,142		-	1,363,259			
Purchased power, fuel and chemicals		3,449,948		-		-	3,449,948			
Other operating expenses		1,962,791		586,367		2,677	2,551,835			
Payments in lieu of taxes		396,300		· -		-	396,300			
Depreciation and amortization		919,807		5,629		4,331	929,767			
Total Operating Expenses		8,073,963		610,138		7,008	8,691,109			
Operating income (loss)		1,476,000		(17,829)		6,151	1,464,322			
Nonoperating revenues (expenses):										
Investment earnings		319,041		6,752		4,033	329,826			
Gross receipts tax		114,872		-		-	114,872			
Interest expense		(103,790)		_		-	(103,790)			
Total Nonoperating Revenues (Expenses)		330,123		6,752		4,033	340,908			
Income (Loss) Before Operating Transfers		1,806,123		(11,077)		10,184	1,805,230			
Capital contributions		266,056		_		· -	266,056			
Operating transfers, in		2,021,377		-		-	2,021,377			
Operating transfers, out		(2,069,528)		(4,000)		-	(2,073,528)			
Change in net assets		2,024,028		(15,077)		10,184	2,019,135			
Total net assets - beginning	:	22,044,712		220,167		164,556	22,429,435			
Total net assets - ending	\$ :	24,068,740	\$	205,090	\$	174,740	\$ 24,448,570			

# CITY OF AZTEC, NEW MEXICO Statement of Cash Flows Proprietary Funds For the Year Ended June 30, 2008

	Business-type Activities-Enterprise Funds							
	Joint Solid		ŀ	rrigation				
	<u>Utility</u>	<u>Waste</u>	As	sessment	<u>Totals</u>			
CASH FLOWS FROM OPERATING				_				
ACTIVITIES								
Receipts from customers/users	\$9,378,322	\$ 583,12	4 \$	13,639	\$ 9,975,085			
Payments to suppliers	(5,405,440)	(586,84	2)	(917)	(5,993,199)			
Payments to employees	(1,341,079)	(18,15	3)		(1,359,232)			
Net cash provided by operating activities	2,631,803	(21,87	1)	12,722	2,622,654			
CASH FLOWS FROM NONCAPITAL								
FINANCING ACTIVITIES								
Transfer to other funds	(2,069,528)	(4,00	0)	-	(2,073,528)			
Transfer from other funds	2,021,377	, ,	-	_	2,021,377			
Advances from / to other funds	1,483	2	2	(3,052)	(1,547)			
Net cash provided (used) by noncapital					•			
financing activities	(46,668)	(3,97	'8)	(3,052)	(53,698)			
CASH FLOWS FROM CAPITAL AND								
RELATED FINANCING ACTIVITIES								
Capital contributions	266,056		_	_	266,056			
Gross receipts tax	114,872		_	_	114,872			
Purchases of capital assets	(1,477,075)		_	-	(1,477,075)			
Debt issued or assumed	170,976		-	-	170,976			
Principal paid on capital debt	(166,977)		_	_	(166,977)			
Interest paid on capital debt	(103,790)		_	_	(103,790)			
Net cash provided (used) by capital	()				(100)1007			
and related financing activities	(1,195,938)		-	-	(1,195,938)			
CASH FLOWS FROM INVESTING								
ACTIVITIES								
Investment income received	319,041	6,75	2	4,033	329,826			
Net increase in cash and cash equivalents	1,708,238	(19,09	97)	13,703	1,702,844			
Cash and cash equivalents, July 1, 2007	6,721,143	177,22	7	91,460	6,989,830			
Cash and cash equivalents, June 30, 2008	\$8,429,381	\$ 158,13	0 \$	105,163	\$ 8,692,674			

# CITY OF AZTEC, NEW MEXICO Statement of Cash Flows Proprietary Funds For the Year Ended June 30, 2008

Business-type Activities-Enterprise Funds Joint Solid Irrigation Utility Waste <u>Assessment</u> **Totals** Reconciliation of operating income to net cash provided (used) by operating activities: Operating income (loss) 1,476,000 (17,829)6,151 1,464,322 Adjustments to reconcile operating income to net cash provided (used) by operating activities: Depreciation expense 919,807 5,629 4.331 929,767 (Increase) decrease in: Accounts receivable (171,641)(9,185)480 (180,346)Interest receivable 6.544 6,544 Intergovernmental receivable (3,091)(3,091)**Inventories** (51,762)(51,762)Prepaid items 417 424 Increase (decrease) in: Accounts payable 288,417 (482)1,760 289,695 Accrued payroll, taxes and benefits 12,338 175 12,513 Accrued interest payable 1,653 1,653 Unearned revenue 158,602 158,602 Customer deposits 2,819 2,819 Compensated absences (8,300)(186)(8,486)Total adjustments 1,155,803 (4,042)6,571 1,158,332 Net cash provided by operating activities 2,631,803 (21,871)12,722 2,622,654

#### CITY OF AZTEC, NEW MEXICO Statement of Fiduciary Net Assets Agency Funds June 30, 2008

	Employee Association
ASSETS:	
Cash and cash equivalents	<b>\$</b> 4,119
Total assets	\$ 4,119
LIABILITIES:	
Deposits held for others	\$ 4,119
Total liabilitles	\$ 4,119

#### CITY OF AZTEC, NEW MEXICO

#### **NOTES TO FINANCIAL STATEMENTS**

June 30, 2008

#### I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### A. Reporting Entity

The City of Aztec, (City), New Mexico, which was incorporated in 1890, operates under a Commission / Manager form of government. Five commissioners are elected at large and one of the commissioners serves as Mayor. This reporting entity consists of the primary government, organizations for which the primary government is financially accountable, and other organizations for which the nature and significance of their relationship with the primary government are such that exclusion could cause the City's financial statements to be misleading or incomplete.

The City had no blended or discrete component units during the fiscal year ended June 30, 2008.

#### B. Government-wide and fund financial statements

The government-wide financial statements (i.e., the statement of net assets and the statement of changes in net assets) report information on all of the activities of the primary government and its component units. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment, are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. Indirect costs are not allocated to functions in the statement of activities. *Program revenues* include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

Separate financial statements are provided for governmental funds. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

#### C. Measurement focus, basis of accounting and financial statement presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund financial statements and the fiduciary fund – agency financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources* measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes, franchise taxes, licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Derived tax revenues (gross receipts taxes, cigarette taxes and gas taxes) are recognized when the underlying transaction takes place. Only the portion of special assessments receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period. All other revenue items are considered to be measurable and available only when cash is received by the City.

The government reports the following major governmental funds:

The *general fund* is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The *municipal road special revenue fund* accounts for the municipal share of gas tax proceeds restricted for street-related expenditures.

The capital projects fund accounts for the acquisition and construction of major capital facilities other than those projects financed by proprietary funds.

The government reports the following major proprietary funds:

The joint utility fund accounts for the activities of the City's utility.

The solid waste fund accounts for the activities of the City's solid waste services.

The *irrigation assessment fund* accounts for the activities of the City's irrigation assessment activities.

Additionally, the City reports the following agency fund type:

The employee association trust fund is an agency fund that accounts for employee contributions to a fund used for special occasions such as sending flowers, etc.

The motor vehicle division fund is an agency fund that accounts for funds received on behalf of the State of New Mexico motor vehicle division and forwards them to the State.

Private-sector standards of accounting and financial reporting issued prior to December 1, 1989, generally are followed in both the government-wide and proprietary fund financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board. Governments also have the *option* of following subsequent private-sector guidance for their business-type activities and enterprise funds, subject to this same limitation. The City has elected not to follow subsequent private-sector guidance.

As a general rule the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule are payments-in-lieu of taxes and other charges between the City's utility and various other functions of the City. Elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

Amounts reported as *program revenues* include 1) charges to customers or applicants for goods, services, or privileges provided 2) operating grants and contributions and 3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as *general revenues* rather than as program revenues. Likewise, general revenues include all taxes.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the City's enterprise funds and internal service funds are charges to customers for sales and services. The utilities also recognize as operating revenue the portion of tap fees intended to recover the cost of connecting new customers to the system. Operating expenses for enterprise funds and internal service funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

When both restricted and unrestricted resources are available for use, it is City policy to use restricted resources first, then unrestricted resources as they are needed.

#### D. Assets, liabilities and net assets or equity

#### 1. Deposits and investments

The City's cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition.

State statutes authorize the City to invest in obligations of the U.S. Treasury, repurchase agreements, Certificates of Deposits, and the State Treasurer's Investment Pool.

Investments for the City are reported at fair value. The State Treasurer's Investment Pool operates in accordance with appropriate state laws and regulations and is not SEC registered. The reported value of the pool is the same as the fair value of the pool shares. Generally, investment income earned as a result of pooling is distributed to the appropriate funds utilizing a formula based on the average daily balance of cash and investments of each fund. All investment in such pool is voluntary.

#### 2. Receivables and payables

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either "due to/from other funds" (i.e., the current portion of interfund loans) or "advances to/from other funds" (i.e., the non-current portion of interfund loans). All other outstanding balances between funds are reported as "due to/from other funds". Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as "internal balances."

Advances between funds, as reported in the fund financial statements, are offset by a fund balance reserve account in applicable governmental funds to indicate that they are not available for appropriation and are not expendable available financial resources.

The joint utility enterprise fund is responsible for billing and collecting electric, water, and wastewater charges using a cycle billing system. No billing cycles are billed in advance of services. Metered accounts are billed in arrears and have been accrued. The only unearned revenue is customer payments for prepaid electric distribution construction. Customers are required to pay 100% of the estimate prepared by the electric director. When the job is complete the actual costs of the job are prepared and the customer is either refunded the overpayment or billed for the shortage. These payments for construction are then closed to contributed capital at the end of the fiscal year. All trade receivables are shown net of an allowance for uncollectible accounts. The City is required to provide service and grant credit to a diverse customer base within its service territory. The City may require security deposits prior to providing service to customers depending upon an assessment of credit worthiness. The City reviews customer accounts receivable on a regular basis and has an accounts receivable collection policy.

The City has reviewed its customer base for concentrations of credit risk and has determined that no individual customer or group of customers engaged in similar activities represent a material concentration of credit risk to the City.

Property taxes are levied and collected by San Juan County. The County remits to the City amounts collected for the applicable portion of the property taxes in the month following the date of receipt. The City recognizes property taxes as revenue on the modified accrual basis. Oil and gas taxes received from the County are recognized as revenue when received by the City.

Property taxes are levied as of January 1st on property values assessed on the same date. The tax levy is payable in two installments, November 10th and May 10th. The property taxes are considered delinquent and subject to lien, penalty, and interest, 30 days after the date on which they are due.

#### 3. Inventories and prepaid items

Inventories are only held by the joint utility fund and are valued at cost using the first-in/first-out (FIFO) method. Inventories of governmental funds are considered immaterial and recorded as expenditures when purchased.

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements.

#### 4. Capital assets

Capital assets, which include property, plant, equipment, and infrastructure assets (e.g., roads, bridges, sidewalks, and similar items) are, reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the City as assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed. Such assets, including infrastructure, have higher limits that must be met before they are capitalized. Interest incurred during the construction phase of capital assets of business-type activities is included as part of the capitalized value of the assets constructed. Computer software costs, whether externally purchased or developed in-house, shall be capitalized if the total cost of the software equals or exceeds \$5,000 and has a life of at least two years. Library books are not capitalized.

Property, plant, and equipment of the primary government are depreciated using the straight line method over the following estimated useful lives:

Buildings and structures	10 - 45 years
Improvements other than buildings	10 - 50 years
Infrastructure	5 - 50 years
Machinery and equipment	5 - 30 years
Furniture and fixtures	5 - 30 years

#### 5. Compensated absences

It is the City's policy to permit employees to accumulate earned but unused vacation and sick pay benefits. There is no liability for unpaid accumulated sick leave since the City does not have a policy to pay any amounts when employees separate from service with the City. All vacation pay is accrued when incurred in the government-wide and proprietary financial statements. A liability for these amounts is reported in governmental funds only if they have matured, for example, as a result of employee resignations and retirements. A compensated absence is expensed in the related fund of the employee that earned the compensated absences.

#### 6. Long-term obligations

In the government-wide financial statements and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net assets. Bond premiums and discounts, as well as issuance costs, are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are reported as deferred charges and amortized over the term of the related debt.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Bond premium and discounts are reported as other financing uses. Issuance costs, even if withheld from actual net proceeds received, are reported as debt service expenditures.

#### 7. Fund equity

In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Designations of fund balance represent tentative management plans that are subject to change.

#### 8. Net Assets

In the government-wide financial statements, restricted net assets are legally restricted by outside parties for a specific purpose. None of the City's net assets are restricted as a result of enabling legislation adopted by the City. Invested in capital assets, net of related debt, represents the City's investment in the book value of capital assets, less any outstanding debt that was issued to construct or acquire the capital asset. The City applies restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net assets are available.

#### 9. Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

#### II. STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY A. Budgetary information

Annual budgets are adopted for all funds. All budgets are consistent with generally accepted accounting principles (GAAP). All annual appropriations lapse at fiscal year end. Carryover funds must be appropriated in the budget of the subsequent fiscal year. Because the budget process in the State of New Mexico requires that the beginning cash balance be appropriated in the budget of the subsequent fiscal year, such appropriated balance is legally restricted and is therefore presented as a reserved portion of fund balance.

Actual expenditures may not exceed the budget on a fund basis. Budgets may be amended by City Commission resolution with approval by the State Department of Finance and Administration. City department heads may make transfers of appropriations within a fund. The legal level of budgetary control is the fund level. Increases or decreases of appropriations between funds require the approval of the governing Commission.

The City follows the following procedures in establishing the budgetary data reflected in the financial statements:

- Prior to June 1, the City Manager submits to the City Commission a proposed preliminary operating budget for the fiscal year commencing the following July 1. The budget includes proposed expenditures and the means of financing them. The budget is prepared by fund, department, and function.
- 2. In late July, after there has been an opportunity for public comment, the City Commission adopts the budget as finalized.
- 3. Prior to September 1, the budget is legally enacted through passage of a resolution and the Local Government Division of the State Department of Finance and Administration approves the final budget.
- 4. After the budget is adopted any supplemental appropriations must be approved by the City Commission.

The budgetary basis and GAAP basis are the same for all governmental fund types. Budgets for proprietary enterprise funds are adopted on a non-GAAP basis, using the spending measurement focus as in governmental fund types.

Encumbrance accounting is employed by the City. Encumbrances (e.g., purchase orders, contracts) outstanding at year-end are carried forward to the new fiscal year and do not constitute expenditures or liabilities because the commitments will be re-appropriated and honored during the subsequent year. The fund balances are reserved for outstanding encumbrances because the resources are not available for new spending. The City had the following encumbrances outstanding at June 30, 2008:

General fund	\$	394,751
Municipal Road Fund	•	44,409
Economic Development Fund		4,305
State Fire Fund		321,233
Community Development Block Grant Fund		62,953
Joint Utility Fund		543,696
Solid Waste Fund		3,002
Water Rights Acquisition		68,950
Total	\$	1,443,299

#### B. Excess of Expenditures over Appropriations

For the year ended June 30, 2008 expenditures exceeded appropriations in none of the funds.

#### C. Deficit Fund Equity

As of June 30, 2008, there were no funds reported with a deficit fund balance.

#### III. DETAILED NOTES ON ALL FUNDS

#### A. Deposits and investments

As of June 30, 2008, the City had the following investments:

		Fair	Weighted Average
		<u>Value</u>	Maturity (Years)
Certificates of deposit	\$	5,254,433	1.53
State Treasurer's Local Government Investment Pool	_	8,800,000	0.08
Total Fair Value	\$	14,054,433	
Portfolio weighted average maturity			1.39

Interest rate risk. As a means of limiting its exposure to fair value losses arising from rising interest rates, the City's investment policy limits no more than 40% of City funds invested for a period greater than two years and no funds shall be invested for a period greater than three years. The City's policy is to invest in securities with an average maturity of less than 182 days (0.5 yearly average term).

Credit risk. As directed by State Statute 6-10-36, E. and F., excess funds may be invested in securities backed by the full faith and credit of the United States Government, such as treasury notes, bills and bonds; in securities of Agencies that are guaranteed by the United States Government; bonds or negotiable securities of the State of New Mexico or of any county, municipality or school district in the State of New Mexico which has a taxable valuation of real property for the last preceding year of at least one million dollars (\$1,000,000) and has not defaulted in the payment of any interest or sinking fund obligation or failed to meet any bonds at maturity at any time within five years last preceding.

Custodial credit risk – deposits. In the case of deposits, this is the risk that in the event of a bank failure, the City's deposits may not be returned to it. State statute requires that the bank deposits be 50% collateralized and repurchase agreements be 102% collateralized. As of June 30, 2008, the City was in compliance with state statute. The City's carrying amount of deposits as of June 30, 2008 was \$9,673,701 and the bank balance was \$9,728,861. Of the bank balance, \$500,000 was covered by federal depository insurance, \$5,768,726 was collateralized with securities held by the pledging financial institution's trust department or agent in the City's name, and \$3,460,135 was uncollateralized, and subject to custodial credit risk.

**Collateral**. Only securities backed by the full faith and credit of the United States Government will be accepted as collateral. The City may make an exception and accept as collateral securities from a governmental entity within the State of New Mexico as described by State Statute 6-10-16, B.

All securities pledged as collateral shall be held by a third-party financial institution approved by the City Manager or his/her designee. Any change in the institution holding the collateral must have prior approval of the City Manager or his/her designee.

The City has investments in the State Treasurer external investment pool (the Local Government Investment Pool). The investments are valued at fair value based on quoted market prices as of June 30, 2008. The State Treasurer Local Government Investment Pool (LGIP) is not SEC registered. Section 6-10-10 I, NMSA 1978, empowers the State Treasurer, with the advice and consent of the State Board of Finance, to invest money held in the short-term investment fund in securities that are issued by the United States government or by its departments or agencies and are either direct obligations of the United States or are backed by the full faith and credit of the United States government or are agencies sponsored by the United States government. The Local Government Investment Pool investments are monitored by the same investment committee and the same policies and procedures that apply to all other state investments. The pool does not have unit shares. Per Section 6-10-10.1F, NMSA 1978, at the end of each month all interest earned is distributed by the State Treasurer to the contributing entities in amounts directly proportionate to the respective amounts deposited in the fund and the length of time the amounts were invested. Participation in the local government investment pool is voluntary. The LGIP has been rated by Standard & Poor's and has received an AAAm rating.

#### B. Receivables

Receivables as of June 30, 2008 are as follows:

Liferentanies as of same sof 500	o ai	C 63 10110443	•							
			N	lunicipal	1	Capital		Other		Total
		General		Road	Ē	Projects	Gov	<u>emmental</u>	<u>G</u> g	vernmental
Receivable, net										
Intergovernmental	\$	1,782,605	\$	73,039	\$	122,783	\$	10,207	\$	1,988,634
Other receivables		95,875		-		_		5,514		101,389
Total	\$	1,878,480	\$	73,039	\$	122,783	\$	15,721	\$	2,090,023
				Joint		Solid	1r	rigation		Total
				Utility		Waste		essment	Ente	erprise Funds
Receivable, net										
Accounts receivable			\$	966,705	\$	71,062	\$	6,764	\$	1,044,531
Unbilled receivable				420,514		-		-		420,514
Less allowance for doubtfull accounts				(240,456)		•		(6,635)		(247,091)
Accounts receivable, net				1,146,763	•	71,062		129		1,217,954
Interest receivable				101,603		-		-		101,603
Intergovernmental				70,778		-				70,778
Total			\$	1,319,144	\$	71,062	\$	129	S	1,390,335

Governmental funds report *deferred revenue* in connection with receivables for revenues that are not considered to be available to liquidate liabilities of the current period. Governmental funds also defer revenue recognition in connection with resources that have been received but not yet earned. At the end of the current fiscal year, the various components of *deferred revenue* and *unearned revenue* reported in the governmental funds were as follows:

Balance

	<u>U n</u>	<u>available</u>	<u>Unearned</u>
Property taxes	\$	479,962	\$ •
Grant proceeds not yet earned			2,977
Total deferred revenue for governmental funds	\$	479,962	\$ 2,977

#### C. Capital assets

Capital asset activity for the year ended June 30, 2008 was as follows:

Balance

Governmental activities	July 1, 2007	<u>Transfers</u>	<u>Additions</u>	<b>Deletions</b>	June 30, 2008
Non-Depreciable Assets:					
Land	\$ 609,348	\$ -	\$ 29,087	\$ -	\$ 638,435
Construction in progress	641,871	(380,792)			261,079
Total non-depreciable assets	1,251,219	(380,792)	29,087		899,514
Depreciable Assets					
Buildings	6,326,264		313,086	(180,997)	6,458,353
Improvements other than buildings	1,155,305	137,321	231,974	(100,001)	1,524,600
Machinery and equipment	4,061,008	141,326	295,055	(240,491)	4,256,898
Infrastructure	8,847,914	14,325	123,685		8,985,924
Total depreciable assets	20,390,491	292,972	963,800	(421,488)	21,225,775
Accumulated Depreciation					
Buildings	(1,526,272)		(164,296)	147,248	(1,543,320)
Improvements other than buildings	(231,526)	-	(71,430)	-	(302,956)
Equipment	(2,885,853)	-	(409,507)	234,183	(3,061,177)
Infrastructure	(3,960,143)		(375,374)		(4,335,517)
Total accumulated depreciation	(8,603,794)		(1,020,607)	381,431	(9,242,970)
Total capital assets being depreciated, net	11,786,697	292,972	(56,807)	(40,057)	11,982,805
Governmental activities capital assets, net	\$ 13,037,916	\$ (87,820)	\$ (27,720)	\$ (40,057)	\$ 12,882,319
Business-type activities	July 1, 2007	<u>Transfers</u>	Additions	<u>Deletions</u>	June 30, 2008
Non-Depreciable Assets:					
Land	\$ 694,402	<b>\$</b> -	\$ -	\$ -	\$ 694,402
Construction in progress	840,369	(553, <u>5</u> 91)	744,980		1,031,758
Total non-depreciable assets	1,534,771	(553,591)			1,726,160
Depreciable Assets	24 725 240	552 504	670 620		22.057.420
Building and systems Equipment	21,725,210 2,501,659	553,591	678,638 54,583	(25,956)	22,957,439 2,530,286
Total depreciable assets	24,226,869	553,591	733,221	(25,956)	25,487,725
•		000,001		(20,000)	20,101,120
Accumulated Depreciation			(700 075)		(0.407.757)
Buildings and systems	(7,684,682)		(723,075)	24 020	(8,407,757)
Equipment Total accumulated depreciation	(1,488,362)		(206,692)	24,830 24,830	(1,670,224)
·	•			•	
Total capital assets being depreciated, net	15,053,825	553,591	(196,546)	(1,126)	
Business-type activities capital assets, net	\$ 16,588,596	\$ -	\$ (196,546)	\$ (1,126)	\$ 17,135,904

Depreciation expense was charged to functions / programs of the government as follows:

Govern	mentai	activities:

General government	\$ 57,129
Public safety	312,763
Public works	433,165
Culture and recreation	 217,550
Total depreciation expense - governmental activities	\$ 1,020,607
Business-type activities:	
Joint utility	\$ 919,807
Solid waste	5,629
Irrigation assessment	 4,331
Total depreciation expense - business-type activities	\$ 929,767

#### **Construction commitments**

The City has active construction projects as of June 30, 2008. At June 30, 2008, the City's commitments with contractors were as follows:

	Expended		Remaining	
	<u>to-date</u>		Commitment	
Animal Shelter Expansion	\$	47,791	\$	77,874
Electric Warehouse		493,339		283,050
Total	\$	541,130	\$	360,924

#### D. Interfund receivables, payables and transfers

Interfund transfers consisted of the following as of June 30, 2008:

#### Transfers

Governmental Funds	ln	Out
General fund - operating transfers	\$ 253,796	\$ 327,459
Local Government Correction - operating	123,274	-
Development Fees - operating transfer	-	40,300
Capital Equipment Replacement - operating	331,643	299,803
Capital Projects - operating transfers	11,000	-
Total governmental funds transfers	\$ 719,713	\$ 667,562
Net governmental funds transfers		\$ (52,151)
Business-type funds		
Joint Utility Fund - operating transfer	\$ 2,021,377	\$ 2,069,528
Solid Waste Fund - operating transfer		4,000
Total business-type funds transfers	\$ 2,021,377	\$ 2,073,528
Net business-type transfers	\$ (52,151)	

Transfers are used to 1) move revenues from the fund with collection authorization to the debt service fund as debt service principal and interest payments become due, 2) move restricted amounts from borrowings to the debt service fund to establish mandatory reserve accounts, 3) move unrestricted general fund revenues to finance various programs that the government must account for in other funds in accordance with budgetary authorizations, including amounts provided as subsidies or matching funds for various grant programs.

#### E. Long-term debt

#### **General Obligation Bonds**

The City has the capacity to issue general obligation bonds to provide funds for the acquisition and/or construction of major capital projects, but as of June 30, 2008 no general obligation bonds had been issued.

#### **Revenue Bonds**

The City has the capacity to issue bonds where the City pledges gross receipts tax revenue and revenues derived from the acquired or constructed assets to pay debt service, but as of June 30, 2008 no revenue bonds had been issued.

#### Contracts and Loans Payable

The City entered into a long-term contract payable agreement with an individual to purchase 65 acre feet of water rights costing \$18,154, payable in annual instalments of \$2,000, including interest at 10%, through 2009, and secured by water rights. The Joint Utility Enterprise Fund reports the outstanding principal as of June 30, 2008 of \$1,817, with a current portion of \$1,817.

The City entered into a long-term loan agreement with the State of New Mexico (RIP 91-11) for construction projects totalling \$149,555, payable in annual instalments of \$14,063, including interest at 3%, through 2015. The Joint Utility Enterprise Fund reports the outstanding principal due as of June 30, 2008 of \$88,596, with a current portion of \$11,434.

The City entered into a long-term loan agreement with the State of New Mexico Finance Authority for construction and acquisition of improvements to the City's water and wastewater treatment facilities totalling \$1,919,192. The loan is payable in semi-annual instalments. Annual repayments range between \$155,000 and \$160,000 per year, including interest at 5.32%, through May 2017. The Joint Utilities Enterprise Fund reports the outstanding principal due as of June 30, 2008 of \$1,089,164, with a current portion of \$98,008.

The City has entered into a long-term loan agreement with the New Mexico Environmental Department (RIP 2002-07) in the original amount of \$500,000 dated June 2002. The loan is payable in annual payments of \$33,608, including interest at 3%, through May 2024. The Joint Utilities Enterprise Fund reports the outstanding principal as of June 30, 2008 of \$422,152, with a current portion of \$20,943.

The City has entered into a long-term loan agreement with the New Mexico Environmental Department (RIP 2003-02) in the original amount of \$500,000 dated March 2003. The loan is payable in annual payments of \$33,608, including interest at 3%, through May 2024. The Joint Utilities Enterprise Fund reports the outstanding principal as of June 30, 2008 of \$422,152, with a current portion of \$20,943.

The City purchased the assets of East Aztec Water Users Association (a water distribution system) and assumed the related debt that was held through the State of New Mexico Finance Authority. The balance of the debt is \$170,976 and is payable in semi-annual instalments. Annual repayments range between \$19,000 and \$23,000 per year, including interest at 6.53%, through May 2017. The Joint Utilities Enterprise Fund reports the outstanding principal due as of June 30, 2008 of \$160,312, with a current portion of \$11,329.

The City has entered into a long-term loan agreement with the New Mexico Retiree Health Care Authority (NMRHCA) for the City's "surplus contribution" requirement to participate in the NMRHCA plan totalling \$166,367. The loan is payable in semi-annual payments of \$18,735, including interest at 7.5%, through January 2010. The Joint Utilities Enterprise Fund reports a portion of the outstanding principal due as of June 30, 2008 of \$21,207, with a current portion of \$10,213. The General Governmental Fund on the government-wide statement of net assets reports the remaining portion of the outstanding principal due as of June 30, 2008 of \$47,203, with a current portion of \$22,733.

The City has entered into a long-term loan agreement with the State of New Mexico Finance Authority to construct, purchase, furnish and equip a public library totalling \$1,679,942 dated September 2004. The loan is payable in semi-annual payments averaging \$146,461 per year, including interest at 3.966%, through May 2020. The General Governmental Fund on the government-wide statement of net assets reports the outstanding principal due as of June 30, 2008 of \$1,364,567, with a current portion of \$92,568.

Long-term debt service requirements to maturity are as follows:

Governmental activities

Fiscal year ended:	<u>Principal</u>	Interest	<u>Total</u>
June 30, 2009	\$ 115,301	\$ 56,975	\$ 172,276
June 30, 2010	119,897	52,387	172,284
June 30, 2011	98,583	47,853	146,436
June 30, 2012	102,043	44,402	146,445
June 30, 2013	105,797	40,657	146,454
June 30, 2014-2018	595,403	137,035	732,438
June 30, 2019-2020	274,747	18,321	293,068
Debt service requirements	1,411,771	\$ 397,630	\$ 1,809,401
Less current portion	(115,301)		
Long-term debt, net of current portion	\$ 1,296,470		
•			
Fiscal year ended:	<u>Principal</u>	Interest	<u>Total</u>
June 30, 2009	\$ 174,689	\$ 99,299	\$ 273,988
June 30, 2010	180,214	90,934	271,148
June 30, 2011	176,177	82,495	258,672
June 30, 2012	183,556	74,236	257,792
June 30, 2013	196,339	65,552	261,891
June 30, 2014-2018	919,245	178,379	1,097,624
June 30, 2019-2023	308,314	37,826	346,140
		4.050	68,825
June 30, 2024	66,867	1,958	00,023
June 30, 2024 Debt service requirements	<u>66,867</u> 2,205,401	\$ 630,679	\$ 2,836,080
•			

#### Changes in Long-term Liabilities

During the year ended June 30, 2008, the following changes occurred in long-term liabilities:

Governmental activities	<u>Ju</u>	ne 30, 2007	E	\dditions	<u>R</u>	eductions	<u>Ju</u>	ne 30, 2008	One Year
Contracts and loans payable:									
NM Finance Authority	\$	1,454,625	\$	-	\$	(90,058)	\$	1,364,567	\$ 92,568
NM Retiree Health Care		68,323		-		(21,119)		47,204	22,733
Total contracts and loans payable		1,522,948				(111,177)		1,411,771	 115,301
Compensated absences		248,748		281,134		(229,111)		300,771	300,771
Total Governmental Activities	\$	1,771,696	\$	281,134	\$	(340,288)	\$	1,712,542	\$ 416,072
Business-type Activities									
Contracts and loans payable:									
Hartman contract	\$	3,470	\$	-	\$	(1,653)	\$	1,817	\$ 1,817
State Rural Infrastructure		99,697		-		(11,101)		88,596	11,434
State Rural Infrastructure		442,485		-		(20,333)		422,152	20,943
State Rural Infrastructure		442,485		-		(20,333)		422,152	20,943
NM Finance Authority		1,182,569		-		(93,405)		1,089,164	98,008
NM Finance Authority		-		170,976		(10,664)		160,312	11,329
NM Retiree Health Care		30,696		•		(9,488)		21,208	10,214
Total contracts and loans payable		2,201,402		170,976		(166,977)		2,205,401	174,688
Compensated absences		104,881		96,267		(104,881)		96,267	96,267
Total Business-type Activities	\$	2,306,283	\$	267,243	\$	(271,858)	\$	2,301,668	\$ 270,955

#### F. Reserved fund balances

Fund equity was reserved for the following purposes:

Subsequent years expenditures: The New Mexico Department of Finance and Administration (DFA) requires that 1/12<sup>th</sup> of the general fund budgeted expenditures (\$741,181) be reserved as subsequent year expenditures to maintain an adequate cash flow until the next significant property tax collection.

**Encumbrances:** These amounts represent expenditures that were budgeted for the current fiscal year and were "encumbered" for spending in the next fiscal year.

Debt service: These amounts represent cash reserves required by loan agreements.

#### V. OTHER INFORMATION

#### A. Risk management

The City is also exposed to various risks of losses related to torts; theft of, damage to, and destruction of assets; errors and omission; and natural disasters. In addition, the City is party to numerous pending or threatened lawsuits, under which it may be required to pay certain amounts upon final disposition of these matters. The City has historically retained these risks, except where it has determined that commercial insurance is more cost beneficial or legally required. The City has covered all claim settlements and judgments out of its General Fund resources, except where specifically identifiable to an enterprise fund. The City currently reports substantially all of its risk management activities, except worker's compensation, in its General Fund. Claims expenditures and liabilities are reported when it is probable that a loss has occurred and the amount of that loss can be reasonably estimated. Current liabilities are reported when the liability has matured. These losses include an estimate of claims that have been incurred but not reported.

#### B. Contingent liabilities

Amounts received or receivable from grant agencies are subject to audit and adjustment by grantor agencies, principally the federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures that may be disallowed by the grantor cannot be determined at this time, although the government expects such amounts, if any, to be immaterial.

#### C. Jointly governed organizations

Joint Powers Agreement for Consolidated Communications Authority. The City is a participant with San Juan County, the City of Farmington and the City of Bloomfield in a joint powers agreement to build, maintain, and operate a centralized communications system for dispatch and emergency response. The City was obligated to contribute \$7,500 per year until the Capital Equipment Fund reached a balance of \$250,000. Thereafter, the City is obligated to contribute 6% of an amount necessary to maintain that balance. During the year ended June 30, 2008, the City contributed \$0 to the Authority. Complete financial statements for the Consolidated Communications Authority can be obtained from San Juan County, New Mexico.

Joint Powers Agreement for the San Juan Water Commission. The City is a participant with the cities of Farmington and Bloomfield, the County of San Juan, and the San Juan Rural Waters Users Association in a joint powers agreement to create a countywide entity responsible for water planning and use. Much of the impetus to form the Commission came from the Animas La Plata water project and the subsequent need to develop methods to equitably share the related costs and benefits. In addition to this specific project the Commission is also authorized to acquire additional water rights and provide for the equitable distribution of such water. The Commission is financed by a San Juan County mill levy on real and personal property of approximately 3 mills. During the year ended June 30, 2008 the City did not make any financial contribution to the Commission. Complete financial statements may be obtained by contacting the San Juan Water Commission.

#### D. Employee Retirement Systems and Plans

#### Pension Plan - Public Employees Retirement Association

Plan Description. Substantially all of the City's full-time employees participate in a public employee retirement system authorized under the Public Employees Retirement Act (Chapter 10, Article 11, NMSA 1978). The Public Employees Retirement Association (PERA) is the administrator of the plan, which is a cost-sharing multiple-employer defined benefit retirement plan. The plan provides for retirement benefits, disability benefits, survivor benefits and cost-of-living adjustments to plan members and beneficiaries. PERA issues a separate, publicly available financial report that includes financial statements and required supplementary information for the plan. That report may be obtained by writing to PERA, P.O. Box 2123, Santa Fe, NM 87504-2123. The report is also available on PERA's website at <a href="https://www.pera.state.nm.us">www.pera.state.nm.us</a>.

Funding Policy. Plan members are required to contribute from 9.15% to 16.30%, depending upon the plan (i.e., state general, state hazardous duty, state police and adult correctional officers, municipal general, municipal police, municipal fire, municipal detention officer) of their gross salary. The City is required to contribute from 9.15% to 21.25% (depending upon the plan) of the gross covered salary. The contribution requirements of plan members and the City are established in State statute under Chapter 10, Article 11, NMSA 1978. The requirements may be amended by acts of the legislature. The City's contributions to PERA for the fiscal years ending June 30, 2008, 2007, and 2006 were \$406,664, \$372,717, and \$332,026, respectively, which equal the amount of the required contributions for each fiscal year.

#### E. Post-Employment Benefits - State Retiree Health Care Plan

Plan Description. The City contributes to the New Mexico Retiree Health Care Fund, a cost-sharing multiple-employer defined benefit postemployment healthcare plan administered by the New Mexico Retiree Health Care Authority (RHCA). The RHCA provides health care insurance and prescription drug benefits to retired employees of participating New Mexico government agencies, their spouses, dependents, and surviving spouses and dependents. The RHCA Board was established by the Retiree Health Care Act (Chapter 10, Article 7C, NMSA 1978). The Board is responsible for establishing and amending benefit provisions of the healthcare plan and is also authorized to designate optional and/or voluntary benefits like dental, vision, supplemental life insurance, and long-term care policies.

Eligible retirees are: 1) retirees who make contributions to the fund for at least five years prior to retirement and whose eligible employer during that period of time made contributions as a participant in the RHCA plan on the person's behalf unless that person retires before the employer's RHCA effective date, in which the event the time period required for employee and employer contributions shall become the period of time between the employer's effective date and the date of retirement; 2) retirees defined by the Act who retired prior to July 1, 1990; 3) former legislators who served at least two years; and 4) former governing authority members who served at least four years.

The RHCA issues a publicly available stand-alone financial report that includes financial statements and required supplementary information for the postemployment healthcare plan. That report and further information can be obtained by writing to the Retiree Health Care Authority at 4308 Carlisle NE, Suite 104, Albuquerque, NM 87107.

Funding Policy. The Retiree Health Care Act (Section 10-7C-13 NMSA 1978) authorizes the RHCA Board to establish the monthly premium contributions that retirees are required to pay for healthcare benefits. Each participating retiree pays a monthly premium according to a service based subsidy rate schedule for the medical plus basic life plan plus an additional participation fee of five dollars if the eligible participant retired prior to the employer's RHCA effective date or is a former legislator or former governing authority member. Former legislators and governing authority members are required to pay 100% of the insurance premium to cover their claims and the administrative expenses of the plan. The monthly premium rate schedule can be obtained from the RHCA or viewed on their website at www.nmrhca.state.nm.us.

The Retiree Health Care Act (Section 10-7C-15 NMSA 1978) is the statutory authority that establishes the required contributions of participating employers and their employees. The statute requires each participating employer to contribute 1.3% of each participating employee's annual salary; each participating employee is required to contribute .65% of their salary. Employers joining the program after January 1, 1998 are also required to make a surplus-amount contribution to the RHCA based on one of two formulas at agreed-upon intervals.

The RHCA plan is financed on a pay-as-you-go basis. The employer, employee and retiree contributions are required to be remitted to the RHCA on a monthly basis. The statutory requirements for the contributions can be changed by the New Mexico State Legislature.

The City's contributions to the RCHA for the years ended June 30, 2008, 2007 and 2006 were \$46,018, \$41,788, and \$39,938, respectively, which equal the required employer contributions for each year.

#### F. Subsequent Events

In September 2008, the State Treasurer Local Government Investment Pool (LGIP) portfolio, like many investment funds throughout the country, experienced significant market volatility. One of the LGIP investments, the Reserve Primary money market fund was downgraded from "AAA" to "D" on September 16, 2008. The LGIP shares in the Reserve Primary Fund were initially frozen until the fund's liquidation process could begin. In order to maintain the LGIP's "AAA" rating, the LGIP temporarily sold this security to the State's General Fund investment pool at par under a put agreement. By June 30, 2010, 96% of the LGIP Reserve Primary Fund holding had been recovered.

The State Treasurer is participating in a lawsuit against the Reserve on behalf of the State Treasurer's portfolios and LGIP participants. Additionally, the Securities and Exchange Commission (SEC) filed a civil lawsuit in federal court against the operators of the Reserve seeking to expedite the distribution of the Reserve's remaining assets to investors. For more information on the Reserve Contingency fund see the State Treasurer's website at <a href="http://www.stonm.org/files.uploads/1835.pdf">http://www.stonm.org/files.uploads/1835.pdf</a>.

Combining and	Individual Fun	d Statements	and Schedules	•

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#### **MAJOR GOVERNMENTAL FUNDS**

#### **Capital Projects Fund**

**Capital Projects Fund -** This fund was created by City management to account for the acquisition and construction of major capital facilities other than those projects financed by proprietary funds.

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#### CITY OF AZTEC, NEW MEXICO

#### Capitai Projects Fund

### Statement of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual For the Year Ended June 30, 2008

	Budgeted Original	l Amounts Final	Actual Amounts	Variance with Final Budget Positive (Negative)
REVENUES:				
Taxes:				
Gross receipts tax	\$ 510,000	\$ 510,000	\$ 688,638	\$ 178,638
Intergovernmental	2,652,500	2,652,500	-	(2,652,500)
Investment earnings	35,000	35,000	51,486	16,486
Total Revenues	3,197,500	3,197,500	740,124	(2,457,376)
EXPENDITURES: Current:				
General government	18,000	18,000	38,720	(20,720)
Public works	-	-	-	<u>-</u>
Capital outlay	5,844,825	5,856,825	283,207	5,573,618
Debt service:	00.050	00.050	00.050	
Principal payments Interest payments	90,058	90,058	90,058	40.000
Total Expenditures	86,657 6,039,540	74,657 6,039,540	56,357	18,300
Total Experiditures	0,039,540	0,039,540	468,342	5,571,198
Excess (Deficiency) of Revenues				
Over (Under) Expenditures	(2,842,040)	(2,842,040)	271,782	3,113,822
OTHER FINANCING SOURCES (USES):				
Transfers in	11,000	11,000	11,000	_
Bonds issued	3,030,000	3,030,000	-	(3,030,000)
Total other financing sources (uses)	3,041,000	3,041,000	11,000	(3,030,000)
Net change in fund balances	198,960	198,960	282,782	83,822
Fund balances - beginning	1,456,967	1,456,967	1,456,967	-
Fund balances - ending	\$ 1,655,927	\$ 1,655,927	\$ 1,739,749	\$ 83,822

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#### NONMAJOR GOVERNMENTAL FUNDS

#### Special Revenue Funds

Law Enforcement Protection Fund - This fund was established by City management to account for law enforcement protection monies received from the State to be disbursed for law enforcement related expenditures pursuant to NMSA 29-13-7.

Local Government Correction Fund - City management established this fund to account for correction fees assessed to City trustees sentenced to serve time in the County detention center and subsequently paid to the County, pursuant to NMSA 33-3-25.

Economic Development Fund – This fund was established pursuant to NMSA 1978 Sec 5-10-1, as adopted by City Ordinance 99-235, to allow public support of economic development to foster, promote, and enhance local economic development efforts while continuing to protect against the unauthorized use of public money and other public resources. The statute also allows the City to enter into joint power agreements to plan and support regional economic development projects.

Development Fees Fund – This fund was established by the City management to account for impact fees collected as provided by NMSA 5-8-1 through 5-8-42 and City Ordinance 2004-310. Impact fees may be used for a variety of expenditures except maintenance or operation costs.

Lodgers Tax Fund – This fund was established pursuant to NMSA 3-38-15 to account for the City's occupancy tax imposed on lodging establishments and restricted to tourism and promotion uses.

State Fire Fund - City management established this fund to account for state grants restricted for the purchase of fire fighting equipment and other approved fire department needs pursuant to NMSA 59A-53-8.

Recreation Fund – NMSA 7-12-15.B authorizes the establishment of the fund to account for the City's share of a state cigarette tax legally restricted for the operation of recreation facilities.

Emergency Medical Services Fund - City management established this fund to account for State grants restricted to expenditures for the purchase of emergency medical equipment as provided by NMSA 24-10A-7.

Airport fund – City management established this fund to account for the activities of the City's airport operations and account for operating and capital grants.

#### **Capital Projects Funds**

Capital Equipment Replacement Fund - City management established this fund to accumulate funding of future capital equipment purchases.

Community Development Block Grant Fund – City management established this fund to account for federal grant monies received for water, sewer, and street capital expenditures.

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# CITY OF AZTEC, NEW MEXICO Combining Balance Sheet Nonmajor Governmental Funds June 30, 2008

						Spe	cial R	Special Revenue Funds	nds					
	-	Law	֡֜֞֜֜֜֜֜֜֜֜֜֜֜֜֜֜֜֜֜֜֜֓֓֓֓֓֓֜֜֜֜֜֜֜֓֓֓֜֜֜֜֜	Local										
	Enfo	Enforcement	Gove	Government	EC	Economic	Dev	Development	Ľ	Lodgers		State		
	Pro	Protection	S	Correction	Dev	Development		Fees		<u>Tax</u>		Fire	Rec	Recreation
ASSETS: Cash and cash equivalents	<del>(/)</del>	6,082	₩	15,827	s <del>s</del>	108,618	₩	190,065	s <del>s</del>	16,362	€9	508,017	€9	34,701
Other receivables Prepaid and other assets Due from other funds		138		1,870		, , ,		1 1 1		2,149				3 ' ' '
Total Assets	ь	6,220	₩	17,697	es l	108,618	es l	190,065	49	18,799	€ <del>S</del>	508,017	s s	35,636
LIABILITIES: Accounts payable	49	5,961	€9	15,949	€>	•	49	•	49	•	↔	819	€9	ı
Other current liabilities Unearned revenue Due to other funds		ດ ' '		1 1 1		• • •				1 1 1		1 1 1		
		5,970		15,949						1		819		'
FUND BALANCES: Reserved for encumbrances Unreserved, undesignated		250		1,748		108,618		190,065		18,799	!	507,198		35,636
		250		1,748		108,618		190,065		18,799		507,198		35,636
Total Liabilities and Fund Balances	₩.	6,220	es es	17,697	မာ	108,618	<del>⇔</del>	190,065	vs.	18,799	es.	508,017	မာ	35,636

The notes to the financial statements are an integral part of this statement.

CITY OF AZTEC, NEW MEXICO Combining Balance Sheet Nonmajor Governmental Funds June 30, 2008

								Car	ital Pro	Capital Projects Funds	nds			Total	
	E S S	Emergency Medical Services	4	Airport	S 5	Total Special Revenue	т №	Capital Equipment Replacement	Comr Develo Block	Community Development Block Grant		Totai Capital Projects	2 6	Nonmajor Governmental <u>Funds</u>	
ASSETS: Cash and cash equivalents Intergovernmental receivable Other receivables Prepaid and other assets Due from other funds	₩	10,661	es	53,291 9,272 1,357 1,282	€	943,624 10,207 5,514 1,570	<b>↔</b>	\$ 1,079,231	€ <del>S</del>	4,961	€9	1,084,192	49	2,027,816 10,207 5,514 1,570	
Total Assets	es l	10,661	€9	65,202	es es	960,915	es l	\$ 1,079,231	49	4,961	s s	1,084,192	S	2,045,107	
LIABILITIES: Accounts payable Other current liabilities Unearned revenue Due to other funds	↔	4,613 210 -	€	500 1,285	€9	27,342 719 1,285	G		€	616	€	616	<b>↔</b>	27,958 719 1,285	
		4,823		1,785		29,346		•		616		616		29,962	
FUND BALANCES: Reserved for encumbrances Unreserved, undesignated		5,838		63,417		931,569		1,079,231		4,345		1,083,576		2,015,145	
		5,838		63,417		931,569		1,079,231		4,345		1,083,576		2,015,145	
Total Liabilities and Fund Balances	မာ	10,661	es l	65,202	<del>69</del>	960,915	es es	\$ 1,079,231	ь	4,961	s <del>o</del>	1,084,192	မာ	2,045,107	

The notes to the financial statements are an integral part of this statement.

# CITY OF AZTEC, NEW MEXICO Combining Statement of Revenues, Expenditures and Changes in Fund Balances Nonmajor Governmental Funds For the Year Ended June 30, 2008

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	Law		Local					
	Enforcement		Government	Economic	Development	Lodgers	State	
	Protection		Correction	Development	Fees	Tax	Fire	Recreation
REVENUES:								<b>!</b>
Taxes:								
Gross receipts tax	<del>(A</del>	•	, 69	ι ₩	<del>ω</del>	, <del>(3)</del>	· •Э	· •
Other taxes			1	•	•	19,325	•	11,864
Licenses and permits		•	1	1	110,174	•	1	1
Intergovernmental	27,800	8	1	ı	•	•	172,207	•
Charges for services		•	98,775	•	1	•	•	•
Investment earnings	9	669	t	4,397	909'9	639	20,857	1,148
Miscellaneous		•	-	•	1	•	t	347
Total Revenues	28,499	661	98,775	4,397	116,780	19,964	193,064	13,359
EXPENDITURES:								
Current:								
General government		•	,	•	•	1	•	•
Public safety	22,910	10	222,219	1	•	•	12,174	•
Public works		•	1	•	1	•	•	•
Culture and recreation			ı	•	•	15,133	•	114
Capital outlay	6,2	6,250	•	•	•	•	1	•
Debt service:								
Principal payments		•	1	•	•	1	•	•
Interest payments			•	•	•	•	1	1
Total Expenditures	29,1	9, 160	222,219	1	•	15,133	12,174	114
Excess (Deficiency) of Revenues								
Over (Under) Expenditures	9)	(661)	(123,444)	4,397	116,780	4,831	180,890	13,245
<b>OTHER FINANCING SOURCES (USES)</b>								
Transfers in			123,274	•	1	•	•	•
Transfers out		,	•	-	(40,300)	•	•	1
Total other financing sources (uses)		,	123,274	1	(40,300)	1	•	•
Net change in fund balances	9)	(661)	(170)	4,397	76,480	4,831	180,890	13,245
Fund balances - beginning	6	911	1,918	104,221	113,585	13,968	326,308	22,391
Fund balances - ending	\$ 2	250 \$	1,748	\$ 108,618	\$ 190,065	\$ 18,799	\$ 507,198	\$ 35,636

The notes to the financial statements are an integral part of this statement.

CITY OF AZTEC, NEW MEXICO
Combining Statement of Revenues, Expenditures and Changes in Fund Balances
Nonmajor Governmental Funds
For the Year Ended June 30, 2008

				Capi	Capital Projects Funds	qs	Total
	Emergency Medical		Totai Special	Capital Equipment	Community Development	Total Capital	Nonmajor Governmental
	Services	Airport	Revenue	Replacement	<b>Block Grant</b>	Projects	Funds
REVENUES:							
Taxes:				,	,		•
Gross receipts tax	, 49	· ·	ı 69	ا د	ı ⊌>>	ا پ	<b>₽</b>
Other taxes	•	•	31,189	•	1	•	31,189
Licenses and permits	1	•	110,174	•	1	•	110,174
intergovernmental	8,346	9,272	217,625	1	•	•	217,625
Charges for services	•		98,775	•	•	•	98,775
Investment earnings	550	2,507	37,403	44,271	•	44,271	81,674
Miscellaneous	•	3,828	4,175	1	1	•	4,175
Total Revenues	968'8	15,607	499,341	44,271		44,271	543,612
EXPENDITURES:							
Current:							
General government	•	15,956	15,956	•	•	•	15,956
Public safety	9,370	•	266,673	•	•	ŧ	266,673
Public works	•	1	•	•	ı	•	1
Culture and recreation	ı	•	15,247	1	•	1	15,247
Capital outlay	•	•	6,250	•	616	616	998'9
Debt service:							•
Principal payments	•	•	ı	t	•	•	ı
Interest payments	1	•	•	•	•	1	•
Total Expenditures	9,370	15,956	304,126	1	616	616	304,742
Excess (Deficiency) of Revenues					!		3 6
Over (Under) Expenditures	(474)	(348)	195,215	44,271	(616)	43,655	238,870
OTHER FINANCING SOURCES (USES)	_						
Transfers in	•	•	123,274	331,643	•	331,643	454,917
Transfers out	•	•	(40,300)	(299,803)	•	(299,803)	(340,103)
Total other financing sources (uses)	•	•	82,974	31,840	•	31,840	114,814
Net change in fund balances	(474)	(349)	278,189	76,111	(616)	75,495	353,684
Fund balances - beginning	6,312	63,766	653,380	1,003,120	4,961	1,008,081	1,661,461
Fund balances - ending	5 5,838	\$ 63,417	\$ 931,569	\$ 1,079,231	\$ 4,345	\$ 1,083,576	\$ 2,015,145

The notes to the financial statements are an integral part of this statement.

#### **Governmental Funds**

Statement of Revenues, Expenditure and Changes in Fund Balances – Budget and Actual

#### CITY OF AZTEC, NEW MEXICO

# Law Enforcement Protection Special Revenue Fund Statement of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual For the Year Ended June 30, 2008

		Budgeted Ar	nounts	A = 4 · · = 1	Variance with Final Budget
	0	riginal	Final	Actual Amounts	Positive (Negative)
REVENUES:					
Taxes:					
Gross receipts tax	\$	- \$	-	\$ -	\$ -
Intergovernmental		27,200	27,800	27,800	-
Investment earnings		300	673	699	26
Total Revenues		27,500	28,473	28,499	26
EXPENDITURES: Current:					
Public safety		20,300	18,794	22,910	(4,116)
Capital outlay		7,500	10,790	6,250	4,340
•		27,800	29,384	29,160	224
Total Expenditures		27,000	23,304	25,100	227
Excess (Deficiency) of Revenues					
Over (Under) Expenditures		(300)	(911)	(661)	250
Fund balances - beginning		911	911	911	
Fund balances - ending	\$	611 \$		\$ 250	\$ 250

# CITY OF AZTEC, NEW MEXICO Local Government Correction Special Revenue Fund Statement of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual For the Year Ended June 30, 2008

Variance with

	 Budgeted	Am	nounts	Actual	Final Budget
	 Original		Final	Actual Amounts	Positive (Negative)
REVENUES:					
Taxes:					
Gross receipts tax	\$ -	\$	-	\$ -	\$ -
Charges for services	 80,000		98,795	98,775	(20)
Total Revenues	 80,000		98,795	98,775	(20)
EXPENDITURES: Current:					
Public safety	225,000		243,795	222,219	21,576
Capital outlay	220,000		270,750	222,210	21,570
Total Expenditures	225,000		243,795	222,219	21,576
Excess (Deficiency) of Revenues					
Over (Under) Expenditures	 (145,000)		(145,000)	(123,444)	21,556
OTHER FINANCING SOURCES (USES):					
Transfers in Transfers out	145,000 -		145,000 -	123,274 -	(21,726)
Total other financing sources (uses)	 145,000		145,000	123,274	(21,726)
Net change in fund balances	-		-	(170)	(170)
Fund balances - beginning	1,918		1,918	1,918	
Fund balances - ending	\$ 1,918	\$	1,918	\$ 1,748	\$ (170)

#### CITY OF AZTEC, NEW MEXICO

# Economic Development Special Revenue Fund Statement of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual For the Year Ended June 30, 2008

	 Budgeted A	٩m	ounts	Actual		Variance with Final Budget Positive
	 Priginal		Final	Amounts		(Negative)
REVENUES: Taxes: Gross receipts tax Investment earnings Total Revenues	\$  2,000 2,000	\$	2,000 2,000	\$ 4,39 4,39	7	\$ - 2,397 2,397
EXPENDITURES: Current: General government Capital outlay Total Expenditures	100,000		100,000		-	100,000
Excess (Deficiency) of Revenues Over (Under) Expenditures	 (98,000)		(98,000)	4,39	97	102,397
OTHER FINANCING SOURCES (USES): Transfers in	 •		-			<u>-</u>
Net change in fund balances	(98,000)		(98,000)	4,39	97	102,397
Fund balances - beginning Fund balances - ending	\$ 104,221 6,221	\$	104,221 6,221	104,22 \$ 108,61		\$ 102,397

#### CITY OF AZTEC, NEW MEXICO **Development Fees Special Revenue Fund** Statement of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual

For the Year Ended June 30, 2008

		Budgeted Original	Am	ounts Final	•	Actual mounts	Fina P	ance with Il Budget ositive egative)
REVENUES:								
Taxes:	_		_		_			
Gross receipts tax	\$	-	\$		\$	-	\$	-
Licenses and permits		48,000		48,000		110,174		62,174
Investment earnings		2,850		2,850		6,606		3,756
Total Revenues		50,850		50,850		116,780		65,930
EXPENDITURES: Current: Public works Capital outlay Total Expenditures		- -		- -		-		- - -
Excess (Deficiency) of Revenues Over (Under) Expenditures OTHER FINANCING SOURCES (USES):		50,850		50,850		116,780		65,930
Transfers out		(21,000)		(40,300)		(40,300)		-
Net change in fund balances		29,850		10,550	<del></del>	76,480		65,930
Fund balances - beginning		113,585	_	113,585	<b>.</b>	113,585	•	-
Fund balances - ending	<b>\$</b>	143,435	\$	124,135	\$	190,065	\$	65,930

#### CITY OF AZTEC, NEW MEXICO

#### **Lodgers Tax Special Revenue Fund**

## Statement of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual For the Year Ended June 30, 2008

	Budgeted Amounts				Δ	Actual		Variance with Final Budget Positive	
	Original		Final		Amounts		(Negative)		
REVENUES:									
Taxes:									
Gross receipts tax	\$	-	\$	-	\$	-	\$	-	
Other taxes		18,000		18,000		19,325		1,325	
Investment earnings		250		250		639		389	
Total Revenues		18,250		18,250		19,964		1,714	
EXPENDITURES: Current:									
Culture and recreation Capital outlay		18,339		18,339		15,133 -		3,206	
Total Expenditures		18,339		18,339		15,133		3,206	
Net change in fund balances		(89)		(89)		4,831		4,920	
Fund balances - beginning		13,968		13,968		13,968		<u>-</u>	
Fund balances - ending	\$	13,879	\$	13,879	\$	18,799	\$	4,920	

### State Fire Special Revenue Fund

## Statement of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual For the Year Ended June 30, 2008

		Budgeted Original	Am	nounts Final	Actual Amounts	Fir	riance with nal Budget Positive Negative)
REVENUES: Taxes:							
Gross receipts tax	\$	-	\$		\$ -	\$	-
Intergovernmental		172,207		172,207	172,207		-
Investment earnings		10,000		10,000	20,857		10,857
Miscellaneous				-			_
Total Revenues		182,207		182,207	193,064		10,857
EXPENDITURES: Current: Public safety		56,250		64,074	12,174		51,900
Capital outlay		300,000		319,270	-		319,270
Debt service: Principal payments Interest payments		-		-			-
Total Expenditures		356,250		383,344	12,174		371,170
Excess (Deficiency) of Revenues Over (Under) Expenditures		(174,043)		(201,137)	180,890		382,027
OTHER FINANCING SOURCES (USES): Transfers in		175,000		175,000	-		(175,000)
Net change in fund balances		957		(26,137)	180,890		207,027
Fund balances - beginning		326,308		326,308	326,308		-
Fund balances - ending	\$	327,265	\$	300,171	\$ 507,198	\$	207,027
-	·						

## CITY OF AZTEC, NEW MEXICO Recreation Special Revenue Fund

## Statement of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual For the Year Ended June 30, 2008

		idgeted				ctual	Final I Pos	ce with Budget itive
	Orig	inal	<u> </u>	nal	Am	ounts	(Neg	ative)
REVENUES: Taxes: Gross receipts tax	\$	_	\$	_	s	-	\$	•
Other taxes Investment earnings Miscellaneous	•	10,200 900	Ψ	10,200 900	•	11,864 1,148 347	•	1,664 248 347
Total Revenues		11,100		11,100		13,359		2,259
EXPENDITURES: Current: Culture and recreation Capital outlay		8,907		8,907		114		8,793
Total Expenditures		8,907		8,907		114		8,793
Net change in fund balances		2,193	. <u>.</u>	2,193		13,245		11,052
Fund balances - beginning		22,391		22,391	•	22,391	•	11.052
Fund balances - ending	\$	24,584	\$	24,584	\$	35,636	\$	11,052

# CITY OF AZTEC, NEW MEXICO Emergency Medical Services Special Revenue Fund Statement of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual For the Year Ended June 30, 2008

		Budgeted	Am	ounts		<b>.</b>	Fina	nce with Budget
	0	riginal		Final		Actual mounts		sitive gative)
REVENUES:								
Taxes:								
Gross receipts tax	\$	-	\$	-	\$	-	\$	-
Intergovernmental		8,415		8,415		8,346		(69)
Investment earnings		250		250		550		300
Total Revenues		8,665		8,665		8,896		231
EXPENDITURES: Current:								
Public safety		7,712		9,579		9,370		209
Capital outlay		-		-		-		-
Total Expenditures		7,712		9,579	9,370			209
Net change in fund balances		953		(914)		(474)		440
Fund balances - beginning		6,312		6,312		6,312		_
Fund balances - ending	\$	7,265	\$	5,398	\$	5,838	\$	440

### Airport Special Revenue Fund

## Statement of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual For the Year Ended June 30, 2008

	Bud	lgeted A	mounts	Antoni	Variance with Final Budget
	Origi	nal	Final	Actual Amounts	Positive (Negative)
REVENUES:					
Taxes:	_	_	_		
Gross receipts tax	\$	- \$		\$ -	\$ -
Intergovernmental		9,272	9,272	9,272	-
Investment earnings		1,500	1,500	2,507	1,007
Miscellaneous		2,600	2,600	3,828	1,228
Total Revenues	1	3,372	13,372	15,607	2,235
EXPENDITURES:					
Current:					
General government	2	6,285	26,285	15,956	10,329
Capital outlay		5,000	5,000		5,000
Total Expenditures		1,285	31,285	15,956	15,329
Net change in fund balances	(1	7,913)	(17,913)	(349)	17,564
Fund balances - beginning	6	3,766	63,766	63,766	•
Fund balances - ending	\$ 4	5,853	45,853	\$ 63,417	\$ 17,564

### CITY OF AZTEC, NEW MEXICO Capital Equipment Replacement Capital Projects Fund Statement of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual For the Year Ended June 30, 2008

	 Budgeted	An	nounts		Actual	Fina	ance with al Budget ositive
	 Original		Final	F	Actual	•	egative)
REVENUES:							
Taxes:							
Gross receipts tax	\$ -	\$	-	\$	-	\$	_
Investment earnings	 15,000		15,000		44,271		29,271
Total Revenues	15,000		15,000		44,271		29,271
EXPENDITURES:							
Capital outlay	 		-				<del>-</del>
Excess (Deficiency) of Revenues							
Over (Under) Expenditures	15,000		15,000		44,271		29,271
OTHER FINANCING SOURCES (USES):							
Transfers in	331,643		331,643		331,643		_
Transfers out	(991,000)		(903,000)		(299,803)		603,197
Total other financing sources (uses)	 (659,357)		(571,357)		31,840		603,197
Net change in fund balances	(644,357)		(556,357)		76,111		632,468
Fund balances - beginning	1,003,120		1,003,120		1,003,120		_
Fund balances - ending	\$ 358,763	\$	446,763	\$	1,079,231	\$	632,468

# Community Development Block Grant Capital Projects Fund Statement of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual For the Year Ended June 30, 2008

	•	Budgeted	Am	ounts	 	Fin	iance with al Budget
		Original		Final	ounts	•	Positive legative)
REVENUES:							
Taxes:							
Gross receipts tax	\$	-	\$	-	\$ -	\$	-
Intergovernmental		500,000		500,000			(500,000)
Total Revenues		500,000		500,000	 -		(500,000)
EXPENDITURES:							
Capital outlay		500,000		500,000	616		499,384
Net change in fund balances		-		-	(616)		(616)
Fund balances - beginning		4,961		4,961	4,961		-
Fund balances - ending	\$	4,961	\$	4,961	\$ 4,345	\$	(616)

### **Enterprise Funds**

# Statement of Revenues, Expenses and Changes in Fund Net Assets Budget and Actual (Non-GAAP Budgetary Basis)

Joint Utility Fund - The following funds are used to account for the activities of the City's electric, water and wastewater utility operations.

Solid Waste Fund - This fund is used to account for the City's solid waste services. The operation of the service is performed under a contract with the City by a private enterprise.

Irrigation Assessment Fund - This fund is used to account for the activities of the City's irrigation assessment activities.

# Statement of Revenues, Expenses and Changes in Fund Net Assets Budget to Actual (Non-GAAP Budgetary Basis) Joint Utility Fund

For the Year Ended June 30, 2008

		Budgeted	l Am	ounts			riance with
		Original		Final	Actual Amounts	1	Positive (Negative)
Operating revenues:							
Charges for Sales and Services:							
Joint utility	\$	8,219,500	\$	9,419,843	\$ 9,523,654	\$	103,811
Other revenues		600		600	26,309		25,709
Total Operating Revenues	_	8,220,100		9,420,443	9,549,963		129,520
Operating expenses:							
Salaries and fringe benefits		1,756,315		1,747,315	1,345,117		402,198
Purchased power		3,634,900		3,634,900	3,449,948		184,952
Other operating expenses		3,074,749		2,984,202	1,962,791		1,021,411
Payments in lieu of taxes		396,300		396,300	396,300		•
Capital outlay		9,538,332		9,852,972	1,455,534		8,397,438
Total Operating Expenses		18,400,596		18,615,689	8,609,690		10,005,999
Operating income		(10,180,496)		(9,195,246)	940,273		10,135,519
Nonoperating revenues (expenses):							
Intergovernmental		681,387		681,387	•		(681,387)
Investment earnings		212,000		212,000	319,041		107,041
Gross receipts tax		85,000		85,000	114,872		29,872
Loan proceeds		5,832,807		5,832,807	-		(5,832,807)
Principal payments		(180,212)		(181,317)	(166,978)		14,339
Interest expense		(280,934)		(283,039)	(103,790)		179,249
Total Nonoperating Revenues (Expenses)		6,350,048		6,346,838	163,145		(6,183,693)
Income (Loss) Before Other Sources (Uses)		(3,830,448)		(2,848,408)	1,103,418		3,951,826
Contributed capital		850,000		960,000	266,056		(693,944)
Operating transfers, in		2,380,366		2,517,662	2,021,377		(496,285)
Operating transfers, out		(2,116,824)		(2,322,820)	 (2,069,528)		253,292
Change in net assets		(2,716,906)		(1,693,566)	1,321,323		3,014,889
Total net assets - beginning		22,044,712		22,044,712	22,044,712		•
Total net assets - ending	\$	19,327,806	\$	20,351,146	23,366,035	\$	3,014,889
RECONCILIATION TO GAAP BASIS:							
Add back capital expenditures					1,455,534		
Less depreciation expense					(919,807)		
Add back principal payments					 166,978		
					\$ 24,068,740		

### Statement of Revenues, Expenses and Changes In Fund Net Assets Budget to Actual (Non-GAAP Budgetary Basis) Solid Waste Fund

For the Year Ended June 30, 2008

	Budgeted	Am	ounts				nce with Budget
	 riginal		Final		Actual mounts		sitive gative)
Operating revenues:	 					,	
Charges for Sales and Services:				_		_	
Solid waste	\$ 592,500	\$	592,500	\$	590,884	\$	(1,616)
Other revenues	 		500 500		1,425	<u> </u>	1,425
Total Operating Revenues	 592,500		592,500		592,309		(191)
Operating expenses:							
Salaries and fringe benefits	20,307		20,307		18,142		2,165
Purchased power, fuel and chemicals	•		•		· <u>-</u>		· -
Other operating expenses	607,325		607,325		586,367		20,958
Capital outlay	 -		_		-		
Total Operating Expenses	 627,632		627,632		604,509		23,123
Operating income	(35,132)		(35,132)		(12,200)		22,932
Nonoperating revenues (expenses):							
Investment earnings	5,500		5,500		6,752		1,252
Interest expense	-		-		-		-
Other fiscal charges	 		-		-		
Total Nonoperating Revenues (Expenses)	5,500		5,500		6,752		1,252
Income (Loss) Before Operating Transfers	(29,632)		(29,632)		(5,448)		24,184
Capital contributions	-				-		_
Payments in lieu of taxes	-		-		-		-
Operating transfers, out	 (4,000)		(4,00 <u>0)</u>		(4,000)		
Change in net assets	(33,632)		(33,632)		(9,448)		24,184
Total net assets - beginning	220,167		220,167		220,167		-
Total net assets - ending	\$ 186,535	\$	186,535		210,719	\$	24,184
RECONCILIATION TO GAAP BASIS: Add back capital expenditures					- (5.000)		
Less depreciation expense					(5,629)	•	
				<u>\$</u>	205,090	•	

# Statement of Revenues, Expenses and Changes in Fund Net Assets Budget to Actual (Non-GAAP Budgetary Basis) Irrigation Assessment Fund For the Year Ended June 30, 2008

	_	Budgeted	Am	ounts	Actual	Fina	ance with al Budget ositive
		Original		Final	Amounts	(N	egative)
Operating revenues:							
Charges for Sales and Services:							
Irrigation	\$	13,159	\$	13,159	\$ 13,159	\$	-
Other revenues		-		-	•		-
Total Operating Revenues		13,159		13,159	13,159		-
Operating expenses:							
Salaries and fringe benefits				_	_		-
Other operating expenses		10,200		10,200	2,677		7,523
Capital outlay		5,000		5,000	2,017		5,000
Total Operating Expenses		15,200		15,200	2,677		12,523
The second secon			-	,			7-19-5
Operating income (loss)		(2,041)		(2,041)	10,482		12,523
Nonoperating revenues (expenses):							
Investment earnings		2,000		2,000	4,033		2,033
Interest expense		-		-	-		_
Other fiscal charges		•		-	-		-
Total Nonoperating Revenues (Expenses)		2,000		2,000	4,033		2,033
Income (Loss) Before Operating Transfers		(41)		(41)	14,515		14,556
Capital contributions		•		-			-
Operating transfers, in		-			-		-
Change in net assets		(41)		(41)	14,515		14,556
Total net assets - beginning		164,556		164,556	164,556		-
Total net assets - ending	\$	164,515	\$	164,515	179,071	\$	14,556
RECONCILIATION TO GAAP BASIS:							
Add back capital expenditures Less depreciation expense					(4,331)	<u> </u>	
					\$ 174,740		
						=	

### Fiduciary Funds Agency Funds

# Statement of Changes in Fiduciary Net Assets Agency Funds

Employee Association Trust Fund – Agency fund that accounts for employee contributions that are used for special occasions such as sending flowers, etc.

Motor Vehicle Division Fund – Agency fund that accounts for funds received on behalf of the State of New Mexico motor vehicle division and forwards the funds to the State.

### CITY OF AZTEC, NEW MEXICO STATEMENT OF CHANGES IN FIDUCIARY NET ASSETS **AGENCY FUNDS** Year Ended June 30, 2008

	alance une 30, <u>2007</u>	1	Additions		<u>Deductions</u>		Balance June 30, <u>2008</u>
ASSETS							
Cash: Employee Association Trust Fund Motor Vehicle Division Fund	\$ 4,384 589	_	4,384	_	4,649 589	_	4,119 
Total assets	\$ 4,973	\$	4,384	\$	5,238	\$	4,119
LIABILITIES							
Due to other funds	\$ -	\$	-	\$	-	\$	-
Deposits held for others	 4,973	_	4,384		5,238	_	4,119
Total liabilities	\$ 4,973	\$	4,384	\$	5,238	\$	4,119

Capital Assets Used in the Operation of Governmental Funds

# CITY OF AZTEC, NEW MEXICO Capital Assets Used in the Operation of Governmental Funds Schedule by Source June 30, 2008

		2008
Governmental Funds Capital Assets:		
Land	\$	638,435
Buildings & Structures	•	6,458,353
Improvements Other than Buildings		1,524,600
Equipment & Machinery		4,256,898
Infrastructure		8,985,924
Construction (Projects) in Process		261,079
Total Governmental Funds Capital Assets	\$	22,125,289
Investment in Governmental Funds Capital Assets by Source: General Fund Special revenue funds Capital projects funds Donations	\$	7,501.085 4,828,118 8,809,081 987,005
Total Governmental Funds Capital Assets	\$	22,125,289

CITY OF AZTEC, NEW MEXICO
Capital Assets Used in the Operation of Governmental Funds
Schedule by Function and Activity
For the Year Ended June 30, 2008

	Land		Buildings & Improvements	d o	Improvements Other than Buildings	Furniture & Fixtures		Equipment & Machinery	Vehicles & Heavy Equip	Infrastructure	Construction in Progress	Total	
FUNCTION AND ACTIVITY		 											
General Government: Legislative	W	,	19,751	S	1,865	\$ 2,018	v	7,995	v	v)	vs	\$ 31,629	
Judicial		' 1	, 60		, 200	, 4		47,200	75 464		• •	47,200	
Executive Finance Administration	, ,	,	402 118		500,1	2 '	4-10	125.431	,	•	•	527,549	
Mator Vehicle			448,102		•	•		21,524	•	•	•	469,626	
Planning & Zoning					7,317	•		7,865	15,173	,	•	30,355	
Information Systems			2,412		٠	•	-	49,422	18,984	•	•	170,818	
Municipal Building Maint		,	56,339		20,880	'		16,494	11,095	5.225	•	110,033	
Fleet Maintenance	22,100	00	77,148		7,049	•		17,399	35,941	•	1	159,637	
Total General Government	85,687	   <u> </u>	1,155,803		38,716	4,831	4	411,443	156,757	5.225	,	1,858,462	
Public Safety:		 											
Police		,	568,383		8,750	7,589		375,289	577 650	,	•	1,537,661	
Fire	35,051	51	411,471		31,523	,	က	306,679	1,139,971	•	,	1,924,695	
Animal Control		,	166,640		32,656	•		5,314	78,950	•	٠	283,560	
Total Public Safety	35,051	  -	1,146,494		72,929	7,589		687,282	1,796,571	*	•	3,745,916	
Public Works:	81.053	53	•		18,632	•	ហ	554,501	53,838	8,554,174	251,276	9,513,474	
Total Public Works	81,053	  ဌ		ļ	18 632		S	554,501	53 838	8,554,174	251,276	9,513,474	
		 		ļ									
Culture and Recreation:	426 644	44	226.269		1.365.223	,	ന	307,028	159,700	128,038	9,803	2,622,705	
Library	1		1,947,936			37,156		40,404	,	,	,	2,025,496	
Airport	10,000	8	42,008		9,040	, 1		11,676	•	298,487	*	371,211	
Total Culture and Recreation	436,644	<del>  4</del>	2,216,213		1,374,263	37,156	[°]	359,108	159,700	426,525	9,803	5,019,412	
Health and Welfare:												0 1 1 1 1	
Community Center		,	204,544		20,060	2,135		24,971	•	•	•	251,710	
NESJC Family Center		•	1,735,299		,	'		1,016	•	,	*	1,736,315	
Total Health and Welfare		  •	1,939,843		20,060	2,135		25,987	•			1,988,025	
Total Capital Assets	\$ 638,435	35	6,458,353	v.	1,524,600	\$ 51,711	\$ 2,0	2,038,321	\$ 2,166,866	\$ 8,985,924	\$ 261,079	\$ 22,125,289	
		II.	H										

# Capital Assets Used in the Operation of Governmental Funds Schedule of Changes by Function and Activity For the Year Ended June 30, 2008

	Capital Assets		Deductions/	Capital Assets		
FUNCTION AND ACTIVITY	June 30, 2007	Reclassifications	Reclassifications	<u>June 30, 2008</u>		
GENERAL GOVERNMENT:						
	\$ 31.629	\$ :	ęn.	04.000		
Legislative Judicial	•	\$ -	\$ -	\$ 31,629		
Executive	47,200 679,539	20.007	(207.044)	47,200		
Finance Administration	242,674	29,087	(397,011)	311,615		
Motor Vehicle		290,033	(5,158)	527,549		
Planning & Zoning	462,640	9,442	(2,456)	469,626		
	30,355	-	- (44.000)	30,355		
Information Systems	212,687	••	(41,869)	170,818		
Municipal Building Maint	241,279	7.050	(131,246)	110,033		
Fleet Maintenance	170,336	7,050	(17,749)	159,637		
Total General Government	2,118,339	335,612	(595,489)	1,858,462		
PUBLIC SAFETY:						
Police	1,520,122	107,776	(90,237)	1,537,661		
Fire	1,826,083	99,628	(1,016)	1,924,695		
Animal Control	251,380	33,380	(1,200)	283,560		
Total Public Safety	3,597,585	240,784	(92,453)	3,745,916		
PUBLIC WORKS:						
Streets	9,082,896	494 190	(52.602)	0.512.474		
Officers	9,002,090	484,180	(53,602)	9,513,474		
Total Public Works	9,082,896	484,180	(53,602)	9,513,474		
CULTURE AND RECREATION:						
Parks & Recreation	2,413,823	233,363	(24,481)	2,622,705		
Airport	371,211	200,000	(24,401)	371,211		
Library	2,069,831	8,142	(52,477)	2,025,496		
with the y	2,000,001	0,142	(32,411)	2,025,450		
Total Culture and Recreation	4,854,865	241,505	(76,958)	5,019,412		
HEALTH AND WELFARE:						
Community Center	251,710			251,710		
NESJC Family Center	1,736,315	_	_	1,736,315		
	1,100,010			1,700,010		
Total Health and Welfare	1,988,025	•	-	1,988,025		
Total Capital Assets	\$ 21,641,710	\$ 1,302,081	\$ (818,502)	\$ 22,125,289		

### Additional Disclosures Required by the New Mexico State Auditor

## CITY OF AZTEC, NEW MEXICO SCHEDULE OF PLEDGED COLLATERAL

June 30, 2008

J	une	30, 2008			<b>.</b>		
		10/- 11-		0:4:	Four Corners	5	
	_	Wells		Citizens	Community		77 - 4 - 1
	<u> </u>	argo Bank		<u>Bank</u>	<u>Bank</u>		<u>Total</u>
Checking account	\$	1,072,922	\$	3,401,506	S -	\$	4,474,428
Certificates of deposit		2,004,433		500,000	2,750,000		5,254,433
Deposits, at June 30, 2008		3,077,355		3,901,506	2,750,000		9,728,861
FDIC Insurance		200,000		200,000	100,000		500,000
Uninsured amount		2,877,355		3,701,506	2,650,000		9,228,861
Less 50 percent		1,438,678		1,850,753	1,325,000		4,614,431
Amount requiring pledged collateral		1,438,678		1,850,753	1,325,000		4,614,431
Pledged collateral at June 30, 2008		2,421,327		1,967,500	1,379,311		5,768,138
Excess (deficiency) of pledged collateral	\$	982,650	\$	116,747	\$ 54,311	\$	1,153,708
Pledged collateral (market value) located at:	Mir	nneapolis, MN		Dallas, TX	Dallas, TX		
FNCL; #31413SGT5; 11/01/2037	\$	2,421,327	\$	•	\$ -	\$	2,421,327
FHLB; #3133XNZ44; 02/03/2009		-		1,967,500	-		1,967,500
Fmgtn Mun Sch; #311441HG7; 09/01/2011		-		-	204,530		204,530
Fmgtn Mun Sch; #311441HM4; 09/01/2016		-		-	196,368		196,368
Aztec Mun Sch; #054879GD7; 10/01/2010		-		-	70,300		70,300
Fmgtn NM GRT Bonds; #311455EY1; 06/15/2013		-		-	203,868		203,868
Alamogordo NM GRT; #01145NAH6; 06/01/2010		•		-	200,798		200,798
Los Lunas NM GRT; #545559CP9; 04/01/2009		-		•	200,798		200,798
Los Lunas NM GRT; #545559CP9; 04/01/2009		-		-	302,649		302,649
Totals	\$	2,421,327	\$	1,967,500	\$ 1,379,311	\$	5,768,138
Decemblistics to Financial Statements.							
Reconciliation to Financial Statements: Total per banks	S	3,077,355		2 004 506	£ 2 750 000	c	0.739.964
Reconciling items:	φ	3,077,333	\$	3,901,506	\$ 2,750,000	\$	9,728,861
Deposits in transit		_		32,034	_		32,034
Outstanding checks		(102)		(87,092)	-		(87,194)
Total per books	\$	3,077,253	\$	3,846,448	\$ 2,750,000		9,673,701
Local short-term investment fund	_					=	8,800,000
Cash with fiscal agent							251,970
Cash on hand							2,200
Total per financial statements							18,727,871
,						_	
Financial Statements:							
Cash and cash equivalents							
Governmental activities						\$	10,031,078
Business-type activities							8,692,674
Fiduciary activities							4,119
Total per financial statements						\$	18,727,871

# CITY OF AZTEC, NEW MEXICO SCHEDULE OF JOINT POWER AGREEMENTS FOR THE YEAR ENDING JUNE 30, 2008

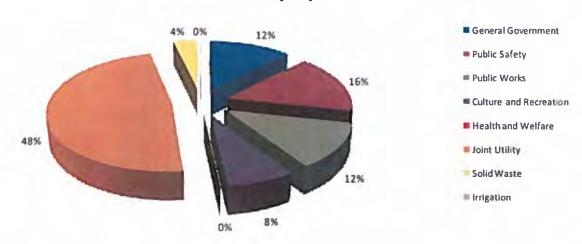
		FOR THE TEAR ENDING JONE 30, 2008	NG JUINE JU, ZU			000		416
Participants (including City of Aztec)	Responsible Party	Description	Dates or Agreement	Project	City Share	Amount	ا ا پ	Responsibility
City of Bloomfield	City of Aztec	Operation of Aztec Animal Shelter	b. 5/15/02 t. none	vanable	1/4 of salary cost of animal control officer 1/4 of salary cost of vet tech/director 1/3 operation costs	s in	75.574 Cit	City of Aztec
San Juan County	City of Aztec	Operation of Aztec Animal Shetter	b. 5/15/02 t. none	variable	1/4 of salary cost of animal control officer 1/4 of salary cost of vet tech/director 1/3 operation costs	\$ 132,904		City of Aztec
San Juan County	San Juan County	County jail operations	b. 10/05/04 t. none	vanable	\$61.48/day/prisoner through 6/30/08, rate recalculated July 1 in subsequent years	\$ 222,219		San Juan County
Cities of Bloomfield & Farmington. San Juan County, San Juan County Crimestoppers, Inc.	San Juan County Crimestoppers, Inc	Crime prevention program	b. 9/16/96 t. None	variable	pro-rata share of costs	4	Sa 4,791 Ch	San Juan County Crimestoppers, Inc.
Cities of Bloomfield & Farmington. Sen Juan County, rural water associations	San Juan Water Commission	Water rights protection/acquisition/distribution	b 3/28/86 t. none	variable	5% of mili levy assessed on property taxes	\$4,143 est		San Juan Water Commission
Cities of Bloomfield & Farmington San Juan County	San Juan County Communications Authority	Unified dispatch service	b 5/24/92 1. none	variable	Once maximum Capital Equipment Replacement Fund balance reached, pro-rata share will be assessed to maintain CERF balance; Aztec share 6%	v)	Sa	San Juan County Communications Authority
Cities of Bloomfield & Farmington and San Juan County	City of Farmington	filuncipal Planning Organization	b 10/06 t 9/2009	vanable	pro-rata share (10%) of costs of MPO (operational and special projects)	v.	7,844 Cit	City of Farmington
City Famington	City of Farmington	Operation of regional mass transit	b 10/05 9/07	variable	agreement specific to amount obligated	\$ 20.	20.250 Cil	City of Farmington
Cities of Btoomfield & Farmington and San Juan County	San Juan County	Emergency Management Services	b 7/04 t. none	variable	\$5,000 annually	in in	5.000 Sa	San Juan County

STATISTICAL SECTION

#### **FISCAL YEARS 2003-2008**

Fiscal Year	General Government	Public Safety	Public Works	Culture and Recreation	Health and Welfare	Joint Utility	Solid Waste	Irrigation	Total
2003	\$689,296	\$1,523,840	\$908,832	\$657,178	\$83,627	\$4,961,298	\$485,906	\$28,963	\$9,338,940
2004	\$894,271	\$1,297,823	\$654,237	\$840,454	\$0	\$5,395,009	\$506,412	\$28,467	\$9,616,673
2005	\$1,274,513	\$1,905,168	\$990,905	\$668,126	\$154,996	\$5,743,024	\$533,877	\$24,550	\$11,295,159
2006	\$1,381,532	\$2,135,358	\$1,853,128	\$1,012,513	\$0	\$5,972,592	\$566,775	\$25,108	\$12,947,006
2007	\$1,815,671	\$2,229,695	\$3,532,321	\$1,055,677	\$0	\$7,866,973	\$588,533	\$6,812	\$17,095,682
2008	\$2,110,680	\$2,733,897	\$2,084,200	\$1,285,597	\$0	\$8,177,753	\$610,138	\$7,008	\$17,009,273

# GOVERNMENT-WIDE EXPENSES BY FUNCTION - 6/30/08



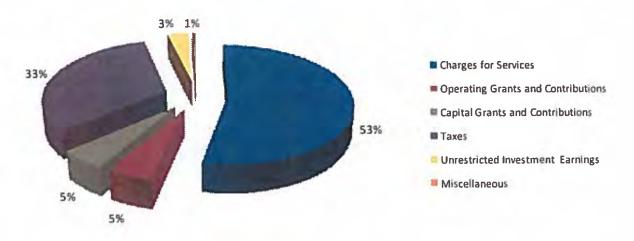
<sup>\*</sup> FY2003 is the first year government-wide information is presented

### CITY OF AZTEC, NEW MEXICO GOVERNMENT-WIDE REVENUES

**FISCAL YEARS 2003-2008** 

PROGRAM REVENUES							GENER	RAL	REVENUE	S		
Fiscal Year	(	Charges for Services	G	Operating Grants and ontributions	ľ	pital Grants and ontributions	Taxes	in	nrestricted vestment Earnings	Mis	cellaneous	Total
2003	s	6,424,542	\$	1,105,994	\$	1,055,236	\$ 3,100,672	\$	252,496	\$	18,701	\$ 11,957,641
2004	\$	6,611,231	\$	1,979,897	\$	82,379	\$ 3,544,746	\$	185,475	\$	284,536	\$ 12,688,264
2005	\$	7,653,908	\$	388,499	\$	480,962	\$ 4,869,374	\$	282,097	\$	137,725	\$ 13,812,565
2006	\$	9,018,379	\$	1,035,880	\$	803,768	\$ 5,196,920	\$	487,632	\$	123,171	\$ 16,665,750
2007	\$	10,210,039	\$	1,296,919	\$	2,117,376	\$ 5,862,344	\$	695,269	\$	116,688	\$ 20,298,635
2008	\$	11,249,454	\$	1,063,924	\$	1,131,066	\$ 6,850,087	\$	662,879	\$	107,739	\$ 21,065,149

### **GOVERNMENT-WIDE REVENUES 06/30/08**



<sup>\*</sup> FY2003 is the first year government-wide information is presented

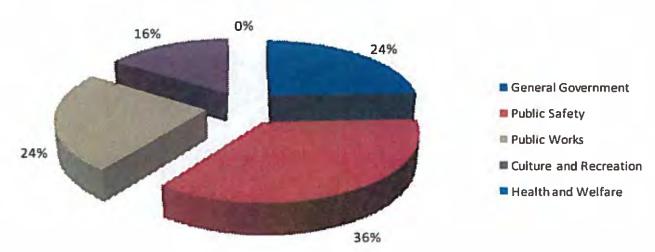
### LAST TEN FISCAL YEARS

Fiscal Year	General Government	Public Safety	Public Works	Culture and Recreation	Health and Welfare	<u>Total</u>
1999	558,462	1,083,665	504,900	471,470	130,928	2,749,425
2000	587,628	1,133,154	550,098	459,091	-	2,729,971
2001	655,360	1,169,421	505,153	525,834	-	2,855,768
2002	721,507	1,224,225	444,515	498,457	51,612	2,940,316
2003	670,845	1,424,983	526,260	529,051	83,627	3,234,766
2004	732,116	1,672,449	556,468	714,856	-	3,675,889
2005	1,169,293	1,693,441	542,743	566,252	153,691	4,125,420
2006	1,169,572	1,908,208	1,499,247	887,098	-	5,464,125
2007	1,632,016	1,967,451	3,123,766	910,885	-	7,634,118
2008	1,665,357	2,421,134	1,651,035	1,068,047		6,805,573

- (1) Includes general, special revenue and debt service funds.
- (2) Excludes capital outlay and debt service expenditures.

Source: City of Aztec, New Mexico, Comprehensive Annual Financial Reports

### GOVERNMENTAL FUND EXPENDITURES - 06/30/08



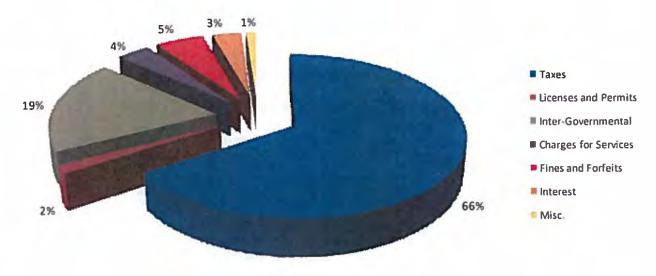
#### LAST TEN FISCAL YEARS

Fiscal		Licenses and	Inter-	Charges for	Fines and			
<u>Year</u>	Taxes	<u>Permits</u>	Governmental	Services	<u>Forfelts</u>	Interest	Misc.	<u>Total</u>
1999	2,591,270	38,541	690,042	152,249	219,792	122,321	109,679	3,923,894
2000	2,684,548	38,540	755,948	159,012	214,250	145,431	47,062	4,044,791
2001	2,876,912	43,216	635,913	156,425	282,744	173,226	72,274	4,240,710
2002	2,957,743	47,126	625,123	200,881	399,395	122,285	63,345	4,415,898
2003	3,100,672	49,882	1,157,418	216,645	429,043	101,470	64,626	5,119,756
2004	3,528,837	51,725	1,329,107	260,505	406,335	104,229	60,051	5,740,789
2005	4,432,986	57,564	904,050	300,250	523,400	168,847	76,636	6,463,733
2006	5,073,253	143,461	1,696,330	331,608	492,108	277,530	123,171	8,137,461
2007	5,726,747	109,720	3,190,059	336,988	475,466	343,285	116,688	10,298,953
2008	6,690,398	162,575	1,928,934	380,726	550,722	333,053	107,739	10,154,147

(1) Includes general, special revenue and debt service funds.

Source: City of Aztec, New Mexico, Comprehensive Annual Financial Reports

### **GOVERNMENTAL FUND REVENUES - 06/30/08**



**COMPLIANCE SECTION** 

# DAVID BERRY, CPA, PC CERTIFIED PUBLIC ACCOUNTANT • SMALL BUSINESS CONSULTANT

P O Box 308 • Farmington, New Mexico 87499 505-326-0270 • Fax: 505-326-0294 e-mail: david@dberrycpa.com www.dberrycpa.com

# Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With Government Auditing Standards

City of Aztec
Aztec, New Mexico
Honorable Mayor and City Commission, and
Hector H. Balderas, New Mexico State Auditor

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, and the combining and individual funds and all the budgetary comparisons presented as supplemental information of the City of Aztec, New Mexico (City) as of and for the year ended June 30, 2008, and have issued our report thereon dated July 15, 2010. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

### Internal Control Over Financial Reporting

In planning and performing our audit, we considered the City's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the City's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the City's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the City's financial statements that is more than inconsequential will not be prevented or detected by the City's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the City's internal control.

### Page Two

Our consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in the internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we considered to be material weaknesses, as defined above.

### Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

We noted one instance of noncompliance that are required to be reported under Section 12-6-5, NMSA 1978, which are described in the accompanying schedule of findings and responses as findings 2004-1.

This report is intended solely for the information and use of the City Commission, City management, the Office of the State Auditor, the New Mexico Legislature, the New Mexico Department of Finance and Administration, and federal awarding agencies and is not intended to be and should not be used by anyone other than these specified parties.

Farmington, New Mexico

July 15, 2010

### CITY OF AZTEC SCHEDULE OF FINDINGS AND RESPONSES Year Ended June 30, 2008

#### A. SUMMARY OF AUDIT RESULTS

- 1. The auditors' report expresses an unqualified opinion on the basic financial statements of the City of Aztec.
- 2. No material weaknesses were disclosed during the audit of the financial statements.
- 3. No instances of noncompliance material to the financial statements of the City of Aztec were disclosed during the audit.
- 4. A single audit was not required for the year ended June 30, 2008.

#### B. FINDINGS - FINANCIAL STATEMENTS AUDIT

### **Prior Year Findings**

Status

2004-1

Failure to File Audit Report by Due Date

Repeated

### **Current Year Findings**

### 2004-1 Failure to File Audit Report by Due Date

### Condition

The New Mexico State Auditor requires the audit to be completed and submitted by December 1<sup>st</sup> following the entity's June 30<sup>th</sup> year end. The audited financial statements have been submitted late for the years ended June 30, 2004, 2005, 2006, 2007 and 2008. The June 30, 2004, 2005, 2006 and 2007 audits have been approved by the State Auditor and the June 30, 2008 audited financial statements have been submitted for approved in July 2010.

#### Criteria

According to the State of New Mexico, Office of the State Auditor publication 2 NMAC 2.2 – Requirements for Contracting and Conducting Audits of Agencies, Section 9.1, the filing date of the audit reports for cities and villages is December 1<sup>st</sup> following the end of the fiscal year.

### Cause

The prior audit reports (years ended June 30, 2004, 2005, 2006 and 2007) have been submitted to the Office of the State Auditor late.

### Effect

According to the state source referred to above, "Failure to file the audit report by the due date set in Section 9.1 is considered non-compliance with 2 NMAC 2.2 and shall be a current year finding." Each entity shall submit a statement to the State Auditor's Office providing an explanation for the delay in submission.

### Recommendation

The audit should be completed by the required due date of the State Auditor.

### Management Response

The City terminated the three year contract with the FY04 auditing firm when it became apparent that services would not be completed in accordance with the contract. A contract was negotiated with another firm for the FY05 audit. However, due to unforeseen circumstances, they will not be able to continue providing services. The City solicited RFPs for audit services beginning with the FY06 fiscal year and has contracted with a local firm. The FY08 audited financial statements are being submitted late due to the FY04, FY05, FY06 and FY07 audited financial statements late submission. The City is in the process of providing information to the auditing firm for the FY09 audits and expects to be current for the FY10 audit.

### Financial Statement Presentation

The City's financial statements were prepared by David Berry, CPA, PC. Management has reviewed and approved these financial statements. Management is responsible for ensuring that the books and records from which the financial statements were prepared adequately support the financial assertions contained therein, in conformity with generally accepted accounting principles and that the records are current and in balance.

### CITY OF AZTEC EXIT CONFERENCE Year Ended June 30, 2008

An exit conference was held on July 23, 2010. In attendance were:

For the City of Aztec:

Sally Burbridge Joshua Ray Kathy Lamb

City Commissioner

City Manager Finance Director

For David Berry, CPA, PC (auditors):

David Berry, CPA