

**CITY OF AZTEC
COMMISSION MEETING MINUTES
January 28, 2014**

I. CALL TO ORDER

Mayor Burbridge called the Meeting to order at 6:00 p.m. at the Aztec City Commission Room, City Hall, 201 W. Chaco, Aztec, NM.

II. INVOCATION

The Invocation was led by City Attorney, Larry Thrower

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Purchasing Agent, Austin Randall

IV. ROLL CALL

Members Present: Mayor Sally Burbridge; Commissioner Roberta Locke;
Commissioner Gene Current

Members Absent: Mayor Pro-Tem Jim Crowley; Commissioner Sherri Sipe

Others Present: City Manager, Joshua Ray; City Attorney, Larry Thrower;
City Clerk, Karla Sayler; Project Manager, Edward Kotyk
(see attendance sheet)

V. AGENDA APPROVAL

MOVED by Mayor Burbridge, SECONDED by Commissioner Current to Approve the Agenda with the exception of Land Use Hearing Item C Variance-Fauteaux Lot 2B.

All Voted Aye; Motion Passed Three to Zero.

VI. PRESENTATION

A. MPO Planner, Joe Delmagori Long Range Transportation Plan and Vision

Dewayne Waken gave a power point presentation to Commission and Staff on the 2040 Metropolitan Transportation Plan, also known as MTP, which is a Long Range Planning Document that will guide transportation decisions for San Juan County over the next 20 years.

VII. CITIZEN RECOGNITION

None

VIII. EMPLOYEE RECOGNITION

None

IX. CONSENT AGENDA

MOVED by Commissioner Current to Approve the Consent Agenda, SECONDED by Commissioner Locke.

- A. Commission Meeting Minutes, January 14, 2014
- B. Travel Request
- C. Appointment of Precinct Board for the March 4, 2014 Regular Election
- D. Hampton Arroyo Sewer Line Crossing-Change Order #1
- E. Bid 2014-399 Water treatment Plant Clarifier Recoat-Final Change Order
- F. Agreement With Farmington Probation
- G. Acceptance of Audit Report
- H. Document Destruction Community Development

X. ITEMS FORM CONSENT AGENDA

None

XI. CITIZENS INPUT

None

XII. BUSINESS ITEMS

- A. Intent to Adopt Ordinance #2014-434 Changes to Safety Policy

Captain Troy Morris and Safety Officer stated this will amend the current Safety Policy in place. He stated that the Safety Committee and Staff reviewed the current policy and agreed upon the changes. The policy can be found on the City Intranet (KIVA) and in the City Clerk's Office.

MOVED by Commissioner Locke, SECONDED by Commissioner Current to Approve the Intent to Adopt Ordinance 2014-434 Amending Chapter 17, Section 17-3 Safety Policy.

A Roll Call Was Taken; All Voted Aye; Motion Passed Three to Zero

XIII. LAND USE HEARINGS

Mayor Burbridge opened the Land Use Hearing for a sign variance at 530 Kiva Ave., and a Variance for a Multi-Family Dwelling on an A1 Parcel located at 809 Pioneer. Mayor Burbridge stated that this hearing would be conducted under Procedures mandated by the New Mexico Court of Appeals in Battershell versus the City of Albuquerque, which were intended to protect the due process rights of our parties. Mayor Burbridge subsequently identified the parties and City Staff. Mayor Burbridge then asked Commission if they would accept the parties and they did. She reviewed the procedures and then asked if any members of the Commission had a conflict of interest, bias, or engaged in ex parte communication, Commissioner Locke stated that she has known and been with friends with the applicant, Dale Brooks for many years but this will not impact her decision. Mayor Burbridge then swore in the parties and then reviewed the Order of Presentation.

A. Sign Variance- 530 Kiva

Planning Technician, Joshua Hedgpeth presented the Staff Summary and finding of facts for Sign Variance 530 Kiva.

Applicant, Dale Brooks presented Commission with Exhibit 1 and went into complete context of the exhibit with Commission and Staff. Exhibit 1 can be located in the City Clerk's Office for review.

Frank Sullivan and Bob Trujillo, both owners of rental properties, 530 Kiva, expressed that they are both in favor of Commission to approve the sign variance.

The Community Development Department recommends DENYING this application for a variance to Aztec Municipal Code Sec. 20-4-1.1 Signs Permitted in Agriculture and Residential Zone Districts & Sec. 20-5-2.1(1) Clearance Standards, for the unpermitted sign located at 530 Kiva Ave. in Aztec, New Mexico advising Commission to accept Finding of Fact #1-8 and vote "NO" to show the motion as DENIED

MOVED by Commissioner Locke, SECONDED by Commissioner Current, to Approve the application for a variance to Aztec Municipal Code Sec. 20-4-1.1 Signs Permitted in Agriculture and Residential Zone Districts & Sec. 20-5-2.1(1) Clearance Standards, for the unpermitted sign located at 530 Kiva Ave. in Aztec, New Mexico, advising Commission to accept Findings of Fact #1-8

A Roll Call Was Taken; Motion Denied Two to One

B. Variance-809 Pioneer

Joshua Hedgpeth presented the Staff Summary and findings of facts for Variance 809 Pioneer.

Applicant, John Edwards explained to Commission that he is residing currently at 809 Pioneer in an RV. He stated that this is not going to be a permanent address for him he is just there temporarily as a caretaker for his relative.

The Community Development Department recommends DENYING this application for a variance to Aztec Municipal Code Sec. 26-2-22 Uses Permitted for A-1 Agriculture or Rural Districts to allow for multifamily uses on parcels less than 5 acres and to allow a travel trailer to act as the secondary residence located at 908 Pioneer Ave. in Aztec, New Mexico, advising Commission to accept Finding of Fact #1-8 and vote "NO" to show the motion as DENIED.

MOVED by Commissioner Current, SECONDED by Commissioner Locke to approve the application for a variance to Aztec Municipal Code Sec. 26-2 Permitted for A-1 Agriculture or Rural District to allow for multifamily uses on parcels less than 5 acres and to allow a travel trailer to act as the secondary residence located at 809 Pioneer Ave. in Aztec, New Mexico, advising Commission to accept Findings of Fact #1-8.

A Roll Call Was Taken; All Voted Nay; Motion Denied Three to Zero.

C. Pulled

XIV. CITY MANAGER/COMMISSIONERS/ATTORNEY REPORTS

Josh stated that he will be in Santa Fe tomorrow January 29th to deliver packets to Legislatures for the Arterial Route requesting the City to receive sufficient funding this year for the Arterial Project. He stated that he will be attending Municipal Day

Mayor Burbridge gave an update on the Chamber of Commerce. She stated that the Chamber had a Vision and Strategy Session on January 18th and developed a Mission Statement and formed a committee structure for the Chamber. She also stated that the Mayor's Ball will be on March 7th and mentioned that this is the last year Big Brothers and Big Sisters will be the recipients of the ball.

Commissioner Current spoke on the upcoming election and the candidates that are running for election on March 4th.

XV. DEPARTMENT REPORTS

None

XVI. CLOSED SESSION

Closed Session of Pursuant to State Law, Section 10-15-1(H-8) to Consider the Approval of Purchase of Real Property.

Commission went in to closed session at 7:40pm to discuss the Purchase of Real Property than came out of closed session at 8:13pm and mentioned that there were no other items discussed other than Section 10-15-1(H-8) to Consider the Approval of Purchase of Real Property.

All Voted Aye: Motion Passed 3-0

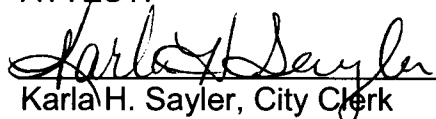
XVII. ADJOURNMENT

MOVED by Commissioner Sipe to adjourn the meeting at 8:13 pm SECONDED by Mayor Burbridge.




Mayor, Sally Burbridge

ATTEST:



Karla H. Sayler, City Clerk

MINUTES PREPARED BY:



Chelsea Clowe, Support Service Secretary



ATTENDANCE SHEET

COMMISSION MEETING

DATE: 1/28/14

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NAME	ADDRESS OR AFFILIATION
Frank Sullivan	994 Kathy Lynn Blamfield
Dana Buxton	P.O. Box 1106 Aztec
John Hedgcock	City of Aztec
John Edwards	809 Pioneer Ave AZTEC
Steve Mueller	COA
Zoe Spilly	236 A Rd. 2900, Aztec
CARLTON GRAY	COA
T. MORRIS	COA
Sheri Rogers	3521 Rhodes
JOHN AUSTIN	830 BARRIE CIR AZTEC
Angela Watkins	COA
Katee McClure	Citizen
Tina Roper	COA
BILL WATSON	COA
Sabrina Horn	COA



ATTENDANCE SHEET

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NAME	ADDRESS OR AFFILIATION
DERRICK ADAMS	1229 N.MI. 574
Wallace Bezy	COA - IT