

CITY OF AZTEC
COMMISSION MEETING MINUTES
APRIL 8, 2014

I. CALL TO ORDER

Mayor Pro-Tem Sipe called the Meeting to order at 6:03 p.m. at the Aztec City Commission Room, City Hall, 201 W. Chaco, Aztec, NM.

II. INVOCATION

The Invocation was led by Judge Carlton Gray

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Utility Director, Delain George

IV. ROLL CALL

Members Present: Mayor Pro-Tem Sherri Sipe; Commissioner Sheri Rogers; Commissioner Roberta Locke; Commissioner Katie McClure

Members Absent: Mayor Sally Burbridge

Others Present: City Manager, Joshua Ray; City Attorney, Larry Thrower; City Clerk, Karla Saylor; Project Manager, Edward Kotyk (see attendance sheet)

V. AGENDA APPROVAL

MOVED by Commissioner Rogers, SECONDED by Commissioner Locke to Approve the Agenda

VI. CITIZEN RECOGNITION

Code Compliance Officer, Bob Carmen presented the Aztec Spirit Award for Yard of the Month to Dan and Sherry Harrison at 306 S. Church St.

VII. EMPLOYEE RECOGNITION

None

VIII. CONSENT AGENDA

MOVED by Commissioner Locke, SECONDED by Commissioner Rogers to Approve the Consent Agenda

- A. Commission Workshop Minutes, March 25, 2014
- B. Commission Meeting Minutes, March 25, 2014
- C. Travel Request
- D. Approval of FEMA-4152-015 Sub-Grant Agreement, Amendment #1 and Authorization of City Manager to Approve Future Agreements
- E. Document Destruction for Visitor Center
- F. Special Budget Resolution 2014-936 ConocoPhillips Library Funding
- G. Resolution 2014-937 Acceptance of the North main Corridor Conceptual Design
- H. New Mexico State Fire Marshal's Office Fiscal Year 2015 Municipal Fire Protection Fund Distribution
- I. Carter Pest Control Services Agreement Renewal
- J. Parks Department-Mower Purchase

IX. ITEMS FROM CONSENT AGENDA

None

X. CITIZENS INPUT

None

XI. BUSINESS ITEM

- A. New Mexico State Land Office Special Use License (Roshana)

Roshana mentioned that this is a follow up to the annexation that happened at the last Commission Meeting and this will allow the City to complete the Phase II Environmental Assessment on a landfill that was originally on the State Lease area. She also mentioned that there is no cost for this license.

MOVED by Commissioner Rogers, SECONDED by Commissioner Locke to approve the license between the City of Commissioner of Public Lands for the State of New Mexico and the City of Aztec to allow the City to Conduct a Phase II Environment Study of the historic municipal landfill.

All Voted Aye; Motion Passed Four to Zero

XII. LAND USE HEARING

Mayor Pro-Tem Sipe opened the Land Use Hearing for a Land Use Permit for BP America Storey B LS 1A – Major Work. Mayor Pro-Tem Sipe stated that this hearing would be conducted under Procedures mandated by the New Mexico Court of Appeals in Battershell versus the City of Albuquerque, which were intended to protect the due process rights of our parties. Mayor Pro-Tem Sipe subsequently identified the parties and City Staff. Mayor Pro-Tem Sipe then asked Commission if they would accept the parties and they did. She reviewed the procedures and then asked if any members of the Commission had a conflict of interest, bias, or engaged in ex parte communication, there were none. Mayor Pro-Tem Sipe then swore in the parties and then reviewed the Order of Presentation.

A. Oil and Gas Application BP AMERICA-STOREY B LS 1A

Roshana stated that this is an existing gas well in the City Limits off of NM 173. She mentioned that under Conditions of Approval a couple of items were discussed and reviewed by the Plan App team which were sound barriers, privacy fencing, watering the access road throughout construction, and staff is recommending an electric compressor instead of a gas compressor.

Jerry Van Riper with BP mentioned that the compressor is down in a dip so there are two natural sound barriers and he asked that this permit be approved as it was applied for with a gas compressor and without additional sound barriers.

MOVED by Commissioner Locke, SECONDED by Commissioner McClure to Approve the Oil and Gas Permit Application for the addition of a 41 horsepower compressor to the BP America Storey B LS 1A with the following conditions of approval: (1) permanent privacy fencing must be installed, (2) permanent sound barriers must be installed, and the access road must be watered at all times during construction work.

A Roll Call Was Taken; All Voted Aye; Motion Passed Four to Zero

XIII. CITY MANAGER/COMMISSIONERS/ATTORNEY REPORTS

Josh mentioned that City Clerk, Karla Saylor received her Certified Municipal Clerk Status this past week.

Mayor Pro-Tem Sipe congratulated Karla Saylor for her certification.

Commissioner McClure mentioned that she attended the Lodgers Tax Board meeting and it was colorful.

Commissioner Locke mentioned that there is an Emergency Command Meeting April 9th at the Fire Center on Oliver St. from 10am-12pm. She mentioned that Aztec High and Koogler Middle School Archery teams will be competing in the National Archery competition and PV is also going. She reminded everyone that National Library Week is April 13th-19th and if anyone gets a chance to stop by and check out the new Children's Learning Center. She stated that the Child Haven Emergency Shelter has had a recent remodel and the Ribbon Cutting Ceremony will be April 16th. She mentioned that April is Military Child Month and April 15th is Purple UP Day with purple symbolizing all branches of the Military by combining Army Green, Marine Red, Coast Guard Navy, and Air Force Blue.

Commissioner Rogers stated the Chamber Banquet was very nice and thanked all who attended.

Larry Thrower reminded everyone he will be out of town next week, April 13th-19th.

XIV. DEPARTMENT REPORTS

Senior Center Director, Cindy Iacovetto stated that the center had their first self defense class for the seniors and it was a small group but with a lot of interest and they will continue the class monthly. She also wanted to recognize Sue Garcia and Arliss Pennington, who work in General Service Department, for helping an elderly man on the side of the road.

Chief Mike Heal stated that today, April 8th, is Be Kind to Lawyers Day.

XV. CLOSED SESSION

Pursuant to Section 10-15-1H (2) Limited Personnel Matters

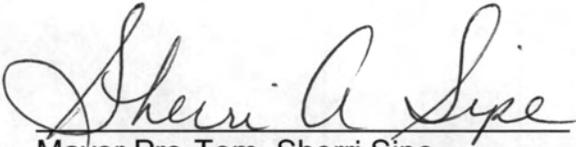
Mayor Burbridge was present via FaceTime.

Commission went in to closed session at 6:45pm to discuss the Pursuant to Section 10-15-1H (2) Limited Personnel Matters than came out of closed session at 7:51pm and mentioned that there were no other items discussed other than Pursuant to Section 10-15-1H (2) Limited Personnel Matters.

All Voted Aye: Motion Passed 5-0

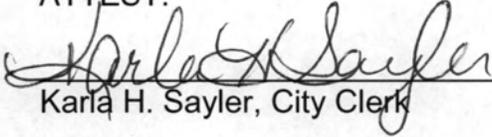
XVI. ADJOURNMENT

MOVED by Mayor Pro-Tem Sipe to Adjourn the Meeting at 7:51 pm.



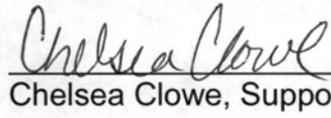
Mayor Pro-Tem, Sherri Sipe

ATTEST:



Karla H. Saylor, City Clerk

MINUTES PREPARED BY:



Chelsea Clowe, Support Service Secretary



ATTENDANCE SHEET

COMMISSION MEETING

DATE: 4-8-14

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NAME	ADDRESS OR AFFILIATION
CAROLYN GRAY	COA
STEVE MURPHY	COA
Delaun George	COA
Bob Carman	COA
MIKE HEAL	COA
James Trenton	Daily Times
Sabrina Hood	COA
Bin Watson	COA
Lisa Carter	citizen of Albuquerque
Tina Roper	COA
Wallace Byrd	COA - IT