

CITY OF AZTEC  
COMMISSION MEETING MINUTES  
May 12, 2015

**I. CALL TO ORDER**

Mayor Burbridge called the Meeting to order at 6:00pm at the Aztec City Commission Room, City Hall, 201 W. Chaco, Aztec, NM.

**II. INVOCATION**

The Invocation was led by Judge, Carlton Gray

**III. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by General Services Director, Steve Muller

**IV. ROLL CALL**

Members Present: Mayor, Sally Burbridge; Commissioner, Katee McClure; Commissioner, Roberta Locke; Mayor Pro-Tem Sherri Sipe; Commissioner, Sheri Rogers

Members Absent: None

Others Present: City Attorney, Larry Thrower; City Manager, Joshua Ray; City Clerk, Karla Sayler; Project Manager, Ed Kotyk (see attendance sheet)

**V. AGENDA APPROVAL**

MOVED by Commissioner McClure, SECONDED by Mayor Pro-Tem Sipe to Approve the Agenda as presented

**VI. PRESENTATION**

A. Phil Soice-Annual Water Report

Phil Soice, President of Southwest Water Consultants summarized the Aztec Water Utility operation for calendar year 2014 including the following:

- Water Diversion
- Water Treatment
- Water Sales
- Wastewater Flows
- Water Rights

- Water System Investment as of 6/30/2014
- Water Utility Revenue Requirements
- Water Supply Status
- Water Projects

In Sum Mr. Soice mentioned that maximizing return flow credits or reuse of waste streams, monitoring the accuracy of water system meters, reinvesting in infrastructure, along with acquisition of senior water rights should position the City of Aztec for continued excellent water service to its citizens.

## **VII. CITIZEN RECOGNITION**

Josh recognized Stephanie Trejo Aztec High School Student for her Outstanding Citizenship and taking action when action was needed.

Bob Carmen recognized Jeff and Bobbie Hills, 3348 JF Scott Drive for as the May Spirit Award winners.

## **VIII. EMPLOYEE RECOGNITION**

None

## **IX. CONSENT AGENDA**

MOVED by Mayor Pro-Tem Sipe, SECONDED by Commissioner Locke to Approve the Consent as presented

- A. Commission Meeting Minutes, April 28, 2015
- B. Travel Requests
- C. RE-BID 15-0418 Aztec Remote SCADA Project
- D. RE-BID 15-0481 Borrow Material
- E. Visitor Center Document Destruction

All Voted Aye, Motion Passed Five to Zero

## **X. ITEMS FROM CONSENT AGENDA**

None

## **XI. CITIZENS INPUT**

None

## **XII. LIQUOR LICENSE HEARING**

### **A. Thipsuda Orbesen for Thanthip Thai Cafe-Restaurant Liquor License Application**

Mayor Burbridge opened the Liquor License hearing to the public. There were no comments or testimony. Mayor Burbridge closed the hearing for discussion with commission.

MOVED by Commissioner McClure, SECONDED by Mayor Pro-Tem Sipe to Approve the New Restaurant Liquor License for Than Thip Thai Cafe Located at 104 S. Main Avenue, Aztec, NM

A Roll Call Was Taken All Voted Aye, Motion Passed Five to Zero

## **XII. BUSINESS ITEMS**

None

## **XIV. LAND USE HEARINGS**

### **A. 2015-042 Conoco Phillips-Capping Gas Well**

Mayor Burbridge opened the Land Use Hearing for 2015-042 Conoco Phillips-Capping Gas Well. Mayor Burbridge stated that this hearing would be conducted under Procedures mandated by the New Mexico Court of Appeals in Battershell versus the City of Albuquerque, which were intended to protect the due process rights of our parties. Mayor Burbridge subsequently identified the parties and City Staff. Mayor Burbridge then asked Commission if they would accept the parties and they did. She reviewed the procedures and then asked if any members of the Commission had a conflict of interest, bias, or engaged in ex parte communication, there were none. Mayor Burbridge then swore in the parties and reviewed the Order of Presentation.

Bil Homka, Community Development mentioned that this request is to cap an existing well know as Harvey #1 located South of W. Chaco Street, East of Hi Country Chevrolet and East of the Animas River. The work is cited as Plug and Reclaim Gas Well and the proposed dates of work is between May 26-29, 2015. He mentioned that after a review of all the proposed studies, tables, images and maps, it appears there are no negative impacts resulting from capping the well.

Kerry Hutchins, agent for Conoco Phillips mentioned that all the requirements from the original lease will be satisfied by Conoco Phillips to restore all plans upon capping the well.

MOVED by Mayor Pro-Tem Sipe, SECONDED by Commissioner Rogers to Approve 2015-042 Conoco Phillips Capping Gas Well because materials submitted by the applicant validate there will be No Negative Impact to the Environment

A Roll Call Was Take; Motion Passed Five to Zero

#### **XV. CITY MANAGER/COMMISSIONERS/ATTORNEY REPORTS**

Josh mentioned that Chief Heal is going to recommend Stephanie Trejo for youth citizenship award at the Chiefs conference this year. Josh mentioned that Aztec Tigers Girls Softball Team will be going to Albuquerque on Wednesday, May 13th for State Championships and there will be a send off on Main Street at 4:00pm and the Track team will be heading out on Thursday night May 14th to Albuquerque for State Championships.

Mayor Burbridge mentioned that on Thursday, May 21st the State Transportation meeting will be held at City Hall at 8:30am and the EDAB board meeting will be moved to the Aztec Library. The Mayor mentioned that the 4CED full board meeting will be on Wednesday, May 20th at 7:30 at the Quality Center for Business at San Juan College. The Mayor mentioned that there will be a Enterprise workshop Thursday, May 14th at 5:00pm and she mentioned that the City of Aztec made one of the top 10 beautiful and safest towns in New Mexico.

Mayor Pro-Tem Sipe mentioned that on May 2nd was the Matt Bardwell Alumni Scholarship game awarding three scholarships for \$1,500 each . She attended the presentation on Bullying Awareness with speaker Brook Gibbs on Thursday, May 7th. Mayor Pro-Tem Sipe mentioned that there will be a Public Forum at City Hall on Aztec Clean and Strong presentation at City Hall on Monday May 18th at 6:00pm.

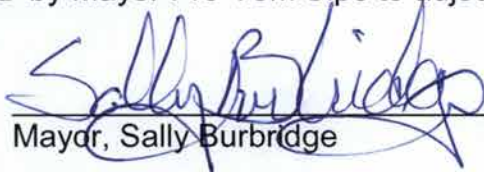
Commissioner Rogers mentioned that she will be graduating from Leadership San Juan on Friday, May 15th.

Commissioner Locke mentioned there will be a Library Advisory Board meeting on Wednesday, May 13th.


#### **XVI. DEPARTMENT REPORTS**

#### **XVII. ADJOURNMENT**

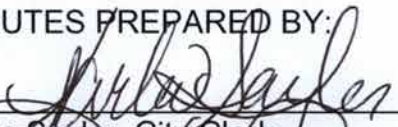
Moved by Mayor Burbridge, SECONDED by Mayor Pro-Tem Sipe to adjourn the meeting at 7:02 pm.

  
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Mayor, Sally Burbridge

ATTEST:

  
\_\_\_\_\_  
Karla Sayler, City Clerk

MINUTES PREPARED BY:

  
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Karla Sayler, City Clerk