

CITY OF AZTEC
COMMISSION MEETING MINUTES
July 29, 2015

I. CALL TO ORDER

Mayor Burbridge called the Meeting to order at 6:02pm at the Aztec City Commission Room, City Hall, 201 W. Chaco, Aztec, NM.

II. INVOCATION

The Invocation was led by City Attorney, Larry Thrower

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Commissioner, Sheri Rogers

IV. ROLL CALL

Members Present: Mayor, Sally Burbridge; Mayor Pro-Tem Sherri Sipe; Commissioner, Katee McClure; Commissioner, Sheri Rogers; Commissioner, Roberta Locke

Members Absent: None

Others Present: City Attorney, Larry Thrower; City Manager, Joshua Ray; City Clerk, Karla Sayler; Project Manager, Ed Kotyk (see attendance sheet)

V. AGENDA APPROVAL

MOVED by Mayor Pro-Tem Sipe, SECONDED by Commissioner Locke to Approve the Agenda With The Exception of Item A, City Commission Meeting Minutes, July 14, 2015

VI. CITIZEN RECOGNITION

None

VII. EMPLOYEE RECOGNITION

Joshua Ray, City Manager mentioned that today was Bil Homka Community Development Directors birthday and Louisa Ulibarri Support Service Secretary.

VIII. CONSENT AGENDA

MOVED by Mayor Pro-Tem Sipe, SECONDED by Commissioner McClure to Approve the Consent Agenda with the exception of Item A, Commission Meeting Minutes July 14, 2015

- A. Pulled
- B. Travel Requests
- C. Engineering Task Order for Airport Apron Reconstruction
- D. Resolution 2015-957 Asset Capitalization Policy
- E. Resolution 2015-959 Surplus Items
- F. Bid 2016-517 Blanco St. Sewer Replacement Phase 2
- G. FY16 Youth Conservation Corps (YCC) Proposal
- H. Resolution 2015-960 FY15 4th Quarter Financial Report (Kathy)
- I. Re-Bid 2014-406 Aztec Arterial Phase 1B Contract Approval (Kathy)
All Voted Aye, Motion Passed Three to Zero

IX. ITEMS FROM CONSENT AGENDA

- A. Commission Meeting Minutes July 14, 2015

Commissioner Locke pulled the minutes to correct the date to July 14, 2015 and Land Use Hearing Title A. should have been 2015-015 Caballo Pintado Subdivision.

MOVED by Commissioner Locke, SECONDED by Commissioner McClure To Approve Item A Commission Meeting Minutes July 14, 2015

All Voted Aye, Motion Passed Five to Zero

X. CITIZENS INPUT

None

XI. BUSINESS ITEMS

- A. Resolution 2015-961 Final Budget Adoption

Josh mentioned that there were a couple of changes made from the preliminary approval on May 26. He mentioned that there were projects that were not completed as of June30 and require the balance of their FY15 funding to be reauthorized in FY2016.

MOVED by Commissioner Rogers, SECONDED by Commissioner Locke to Approve Resolution #2015-961 Final Budget Adoption

All Voted Aye; Motion Passed Five to Zero

B. Intent to Adopt Ordinance 2015-444 Amending Section 16-15 Golf Course Fees

Josh mentioned that this would be to allow a \$50.00 rental fee for our Golf Carts for off premises events which would require a special event permit. This would allow local Governments or special event organizers to rent the carts with a special permit and approval from the City. Renter will be required to provide insurance for the operator of the cart and allow only licensed drivers to operate the carts.

MOVED by Commissioner Locke, SECONDED by Mayor Pro-Tem Sipe to Approve Intent to Adopt Ordinance 2015-444 Amending Section 16-15 Golf Course Fees

All Voted Aye; Motion Passed Five to Zero

XII. LAND USE HEARINGS

Mayor Burbridge opened the Land Use Hearing for Request for 2015-015 Caballo Pintado Final Plat Subdivision and 2015-078 New Drill Gas Well. Mayor Burbridge stated that this hearing would be conducted under Procedures mandated by the New Mexico Court of Appeals in Battershell versus the City of Albuquerque, which were intended to protect the due process rights of our parties. Mayor Burbridge subsequently identified the parties and City Staff. Mayor Burbridge then asked Commission if they would accept the parties and they did. She reviewed the procedures and then asked if any members of the Commission had a conflict of interest, bias, or engaged in ex parte communication, there were none. Mayor Burbridge then swore in the parties and reviewed the Order of Presentation.

A. 2015-015 Caballo Pintado Final Plat Subdivision

Bil Homka, Community Development Director mentioned that this application for Final Plat Subdivision of Caballo Pintado Subdivision. He mentioned that this was reviewed for Preliminary approval at the last commission meeting and that there have been no changes.

MOVED by Commissioner McClure, SECONDED by Mayor Pro-Tem Sipe To Approve 2015-015 An Application For Approval of a Final Plat For the Caballo Pintado Subdivision Subject To Finds Of Fact 1 Throuth10

A Roll Call Was Taken, Motion Passed Five to Zero

B. 2015-078 New Drill Gas Well

Bil mentioned that this is a application for a workover of an existing well, named Frame 1 at SE Section 21, T-30-N, R-11-W. He mentioned that there have been no

comment from property owners. Bil mentioned that the applicant did submit the noise, visual, dust, and wildlife mitigation plans. Keri Hutchins, PTRRC Agent with Conoco Phillips reviewed the well's technical information about the location, depth, size of holes and the well site location. Keri mentioned that there will be no new disturbed new acreage and that it will take about four days to complete.

MOVED by Mayor Pro-Tem Sipe, SECONDED by Commissioner Lock To Approve 2015-078, An Oil & Gas Well Application Submitted By The Conoco Phillips Company For Permission To Make Improvements, Or "Workover" On An Existing Well Named "Frame 1" At The Location Indicated Per The Application.

A Roll Call Was Taken: Motion Passed Five to Zero

XIII. CITY MANAGER/COMMISSIONERS/ATTORNEY REPORTS

Josh mentioned that he attended National Night Out and it was a big success. He mentioned that National Cheesecake day will be July 30, 2015 and there will be a competition at City Hall for employees to enter and mentioned that the winner will receive lunch at Ruby's and a round of golf at Aztec Hidden Valley Golf Course.

Mayor Burbridge reported that she will be attending the NMML Annual Conference August 29-September 4, 2015 in Albuquerque. Mayor Burbridge attended National Night Out and requested that there be a different sound system so that activities can be heard throughout the event.

Mayor Pro-Tem Sipe reported that she attended an MPO Special Meeting. She mentioned that she will be attending NMML Annual Conference and she will be attending Connie Mack County and City Official Night.

Commissioner Rogers thanked Chief Heal and his staff for National Night Out.

Commissioner Locke mentioned that she attended National Night Out. She mentioned that her son was promoted to Master Sergeant.

Commissioner McClure mentioned that she volunteered at National Night Out. She gave kudos to Sherri Gurule for her hard work putting the event together. She mentioned that there were over 1,000 people at the Blues and Brews Festival and thanked Jeff Blackburn with Parks Department and Matt Graves for their help with the festival and employees from the Electric Department. She mentioned that she signed up to volunteer at the Aztec Museum to help clean the General Store.

XIV. DEPARTMENT REPORTS

Chief Mike Heal thanked Commission and City Manager for allowing and supporting the National Night Out Event. He thanked all who volunteered for the event.

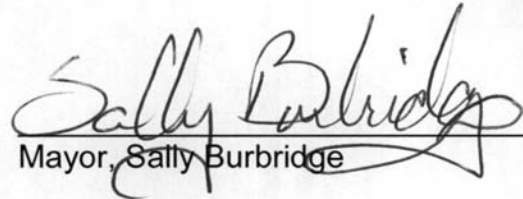
Cindy Iacovetto, Community Center Director reported that the Rabies Clinic and Craft Fair that were held at the Community Center were a success. She also mentioned that Saturday marked her 5 year anniversary with the City and that she is proud to be a part of the City.

XV. CLOSED SESSION

Closed Session Pursuant to State Law, Section 10-1-1 (H-2) Limited Personnel Matters, City Manager Evaluation

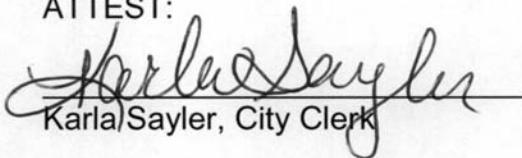
XV. ADJOURNMENT

Moved by Mayor Burbridge, SECONDED by Mayor Pro-Tem Sipe to adjourn the meeting at 9:15 pm.



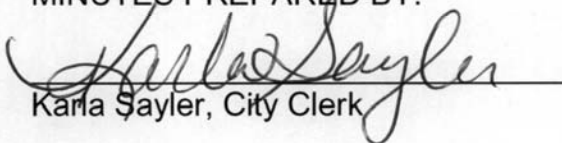
Mayor, Sally Burbridge

ATTEST:



Karla Sayler, City Clerk

MINUTES PREPARED BY:



Karla Sayler, City Clerk