

CITY OF AZTEC
COMMISSION MEETING MINUTES
July 12, 2016

I. CALL TO ORDER

Mayor Burbridge called the Meeting to order at 6:00 pm at the Aztec City Commission Room, City Hall, 201 W. Chaco, Aztec, NM.

II. INVOCATION

The Invocation was lead by Chief Mike Heal

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by General Services Director Steve Muller

IV. ROLL CALL

Members Present: Mayor Sally Burbridge; Commissioner Katee McClure; Commissioner Austin Randall; Mayor Pro-Tem Sherri Sipe; Commissioner Sheri Rogers

Members Absent: None

Others Present: City Manager Joshua Ray; City Clerk Karla Saylor; Project Manager Ed Kotyk (see attendance sheet)

V. AGENDA APPROVAL

MOVED by Commissioner McClure, SECONDED by Mayor Pro-Tem Sipe to Approve the Agenda as Presented

VI. CITIZEN RECOGNITION

None

VII. EMPLOYEE RECOGNITION

Josh mentioned that Chief Mike Heal and Mayor Pro-Tem Sipe have birthdays this month. He also mentioned that Mayor Pro-Tem Sipe has a wedding anniversary this month.

VIII. CONSENT AGENDA

MOVED by Mayor Pro-Tem Sipe, SECONDED by Commissioner Rogers to Approve the Consent Agenda with the Exception of Item F Resolution 2016-1006 Write Off of Uncollected Utility Accounts

- A. Commission Special Meeting Minutes, June 20, 2016
- B. Commission Workshop Meeting Minutes, June 21, 2016
- C. Commission Meeting Minutes June 28, 2016
- D. Travel Requests
- E. Resolution 2016-1005 Define Scope and Financial Support of NMDOT Local Government Road Fund Cooperative Funding for 2016/2017, Project No. SP-5-17(187)
- F. PULLED
- G. Northwest New Mexico Seniors Inc. (NNMSI) Agreement
- H. Finance Department Record Destruction
- I. Resolution 2016-1007 Surplus
- J. Memorandum of Understanding(MOU) between City of Aztec-Public Library and City of Bloomfield-Public Library Renewal Agreement

IX. ITEMS FROM CONSENT AGENDA

F. Resolution 2016-1006 Write Off of Uncollected Utility Accounts

Commissioner Randall asked what happens to these accounts once we write them off. Kathy Lamb, Finance Director mentioned that they stay within the database and if they come back to open another account they are flagged that the customer had an account prior written off and they are responsible to pay that before they get new service.

MOVED by Commissioner Randall, SECONDED by Commissioner McClure to Approve Resolution 2016-1006 Uncollectable Utility Accounts

All Voted Aye; Motion Passed Five-Zero

X. CITIZENS INPUT

NONE

XI. CITY MANAGER/COMMISSIONERS/ATTORNEY REPORTS

Josh Ray mentioned that he would not be present at the next commission meeting on July 26, 2016.

Commissioner Rogers mentioned that she attended the Airport advisory board meeting.

Commissioner Randall will be attending the Lodger's Tax Advisory Board meeting on Monday.

Commissioner McClure mentioned that she attended a Volunteer Fire Fighter meeting. She mentioned that ECHO board has a candidate for a replacement Director and mentioned that the 11th annual Blues Festival will be Saturday at Riverside Park.

XII. DEPARTMENT REPORTS

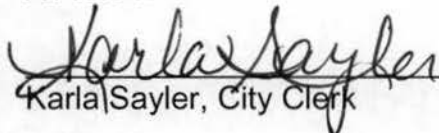
Cindy Iacovetto thanked Commission and the City for allowing her to be employed as the Senior Director for 6 years.

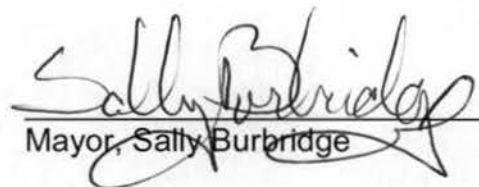
Chief Heal mentioned National Night Out will be July 19th at Minum Park.

XIII. ADJOURMENT

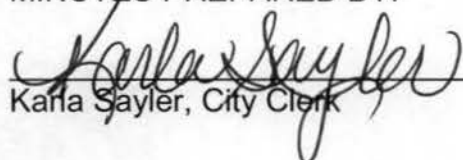
Moved by Mayor Burbridge, SECONDED by Mayor Pro-Tem Sipe to adjourn the meeting at 6:17 p.m.

ATTEST:


Karla Sayler, City Clerk


Mayor, Sally Burbridge

MINUTES PREPARED BY:


Karla Sayler, City Clerk

