

CITY OF AZTEC
COMMISSION MEETING MINUTES
September 27, 2016

I. CALL TO ORDER

Mayor Burbridge called the Meeting to order at 6:05 pm at the Aztec City Commission Room, City Hall, 201 W. Chaco, Aztec, NM.

II. INVOCATION

The Invocation was lead by City Attorney, Larry Thrower

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Electric Director Ken George

IV. ROLL CALL

Members Present: Mayor Sally Burbridge; Commissioner Katee McClure; Commissioner Austin Randall; Mayor Pro-Tem Sherri Sipe; Commissioner Sheri Rogers

Members Absent: None

Others Present: City Clerk Karla Saylor; Project Manager Ed Kotyk (see attendance sheet)

V. AGENDA APPROVAL

MOVED by Commissioner Randall, SECONDED by Mayor Pro-Tem Sipe to Approve the Agenda as Presented

VI. PROCLAMATION

Manufacturing Day October 7, 2016

VII. CITIZEN RECOGNITION

None

VIII. EMPLOYEE RECOGNITION

None

IX. CONSENT AGENDA

MOVED by Commissioner Randall, SECONDED by Mayor Pro-Tem Sipe to Approve the Consent Agenda with the exception of Item (B) Travel Requests

- A. Commission Meeting Minutes, September 13, 2016
- B. Pulled
- C. NMDOT Cooperative Project Agreement-Control Number F100090, Amendment One (1)
- D. Resolution 2016-1023 Surplus
- E. Bid 2016-559 Airport Terminal Apron Construction Agreement

X. ITEMS FROM CONSENT AGENDA

F. Travel Requests

Commissioner McClure pulled item for discussion. She asked if there was a reason why the employee name is not listed on the travel requests. Kathy Lamb, Finance Director mentioned that there have been concerns from employees about the agenda being public and they would rather not have their names on the list so the department and position will remain for the public to view. Commissioner McClure mentioned that for the record the training for the City Manager was offered online and he could have received his certification and could have saved the City \$2500. She mentioned that during these times we should be more mindful and tighten our belts and try to cut down on travel.

MOVED by Mayor Pro-Tem Sipe, SECONDED by Commissioner Rogers to Approve Employee/Public Official Travel Requests

All Voted Aye; Motion Passed Five-Zero

XI. CITIZENS INPUT

None

XII. BUSINESS ITEMS

A. Intent to Adopt Ordinance 2016-453 Amend Chapter 2, Article V Advisory Boards, Division 5 Library Board

Kate Skinner, Library Director mentioned that this is to engage our youth and let them have a voice. They will be voting members on the board. They must be members of Aztec School district and be between the ages of 15-20.

MOVED By Commissioner Randall, SECONDED By Commissioner McClure to Approve Intent to Adopt Ordinance 2016-453 Amend Chapter 2, Article V Advisory Boards, Division 5 Library Board with Amendment that Youth Representation will be Voting Members

All Voted Aye; Motion Passed Five to Zero

XIII. LAND USE HEARINGS

Mayor Burbridge opened the Land Use Hearing for application for zone change A-1 agricultural or rural to C-1 limited retail/neighborhood commercial district at 221 W Aztec Blvd and application for conditional use permit at 221 W. Aztec Blvd. Mayor Burbridge stated that this hearing would be conducted under Procedures mandated by the New Mexico Court of Appeals in Battershell versus the City of Albuquerque, which were intended to protect the due process rights of our parties. Mayor Burbridge subsequently identified the parties and City Staff. Mayor Burbridge then asked Commission if they would accept the parties and they did. She reviewed the procedures and then asked if any members of the Commission had a conflict of interest, bias, or engaged in ex parte communication, there were none. Mayor Burbridge then swore in the parties and reviewed the Order of Presentation.

A. Application for Zone Change from A-1 Agricultural or Rural to C-1 Limited Retail/Neighborhood Commercial District at 221 W. Aztec Blvd.

Ed Kotyk, Project Manager reviewed the staff summary with commission and mentioned that this is an application for zone change from A-1 agricultural or rural to C-1 retail. The zone change is appropriate given its location within the commercial corridor of W. Aztec Blvd. and relationship to surrounding commercial properties.

Damian Donati, Donati Health Partners mentioned that on this property there will be a health care facility.

MOVED by Commissioner Rogers, SECONDED by Commissioner McClure to Approve Application for Zone Change from A-1 Agricultural or Rural to C-1 Limited Retail/Neighborhood Commercial District at 221 W. Aztec Blvd. due to the three Findings of Fact

A Roll Call Was Taken: All Voted Aye, Motion Passed Five to Zero

B. Application for Conditional Use Permit at 221 W. Aztec Blvd.

Ed reviewed staff summary with commission and mentioned that this is the second part of the land use process. He mentioned that it is feasible by doing a conditional use along with the Zone Change. He mentioned that what is being proposed

is the conditional use. Mr. Donati mentioned that right now it is a facility including imaging, MRI, CT etc. and has clinical space for specialty services and potentially physical therapy, phlebotomy and an urgent care center. He mentioned that there is space for down the road to add other services.

MOVED by Commissioner McClure, SECONDED by Mayor Pro-Tem Sipe to Approve Application for Conditional Use Permit at 221 W. Aztec Blvd. due to the two Findings of Fact

A Roll Call Was Taken: All Voted Aye, Motion Passed Five to Zero

XIV. CITY MANAGER/COMMISSIONERS/ATTORNEY REPORTS

Mayor Burbridge mentioned that 4CED will be holding finalist interviews for CEO Thursday and Friday of this week.

Mayor Pro-Tem Sipe attended the MPO meeting last week. She mentioned that she attended the funeral services for Ex-Commissioner Gene Current and mentioned that they gave a great tribute to his life.

Commissioner Rogers mentioned that SJMF is not sponsoring the Get Pinked event this year.

Commissioner Randall mentioned that Ex-Commissioner Current was a good man and will be missed.

Commissioner McClure mentioned that she attended Coffee with the Chief and encourages anybody to attend. She attended the Harvest Festival at Wines of the San Juan. She mentioned that the 4th Friday event downtown has been a good success. Commissioner McClure will be attending a special ECHO meeting. She reminded all about the Highland Games festival this weekend and mentioned that there will be a breakfast to kick it off at the Community Center. She mentioned that she attended the Library Board meeting. Commissioner McClure mentioned that she was not able to attend the Flood mitigation meeting but that she was able to watch it on YouTube and thanked the IT department for their efforts on broadcasting live with the meetings.

Larry echoed what Mayor Pro-Tem Sipe and Commissioner Randall said about Ex-Commissioner Current.

XV. DEPARTMENT REPORTS

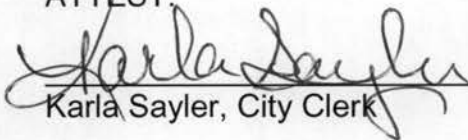
Chief Heal mentioned that assessors were in for accreditation last week and mentioned that it had gone well and that they will be recommending that the PD continue on with the accreditation.

Ken George mentioned that the Employee Association will be having a Frito Pie sale on Thursday.

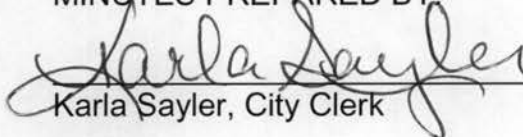
XVI. ADJOURMENT

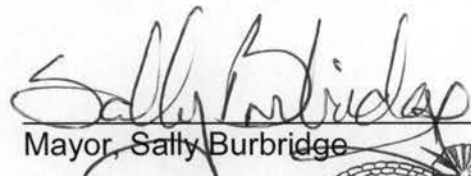
Moved by Mayor Burbridge, SECONDED by Commissioner Randall to adjourn the meeting at 6:44 p.m.


ATTEST:


Karla Saylor, City Clerk

MINUTES PREPARED BY:


Karla Saylor, City Clerk


Mayor, Sally Burbridge





ATTENDANCE SHEET

COMMISSION MEETING

DATE: 9-27-16

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--- PLEASE PRINT---

NAME	ADDRESS OR AFFILIATION
Gordon Crane	721 Airport
AL SEELEY	ABOVE
DAMIAN DONATI	2310 MELROSE TR Cummins ^{GA}
NICK LEWIS	221 AZTEC BLVD REALTOR
MIKE HEAL	COA
KATE DAVIS	COA Libby
Annette Davis	Davis Plbg.