

CITY OF AZTEC  
COMMISSION MEETING MINUTES  
December 20, 2016

**I. CALL TO ORDER**

Mayor Burbridge called the Meeting to order at 6:00 pm at the Aztec City Commission Room, City Hall, 201 W. Chaco, Aztec, NM.

**II. INVOCATION**

The Invocation was lead by City Attorney Larry Thrower

**III. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Commissioner Austin Randall

**IV. ROLL CALL**

Members Present: Mayor Sally Burbridge; Mayor Pro-Tem Sherri Sipe; Commissioner Katee McClure; Commissioner Austin Randall; Commissioner Sheri Rogers

Members Absent: None

Others Present: City Clerk Karla Sayler; Project Manager Ed Kotyk (see attendance sheet)

**V. AGENDA APPROVAL**

MOVED by Commissioner Rogers, SECONDED by Commissioner Randall to Approve the Agenda as Presented

**VI. CITIZEN RECOGNITION**

Josh recognized the Aztec Sparkles Lighting contest winners as follows:

- Abode Furnishings-1<sup>st</sup> Place
- T Ryan Lane-2<sup>nd</sup> Place
- Aztec Feed-3<sup>rd</sup> Place
- Aztec Restaurant and Crane Insurance-Honorable Mention

**VII. EMPLOYEE RECOGNITION**

Josh mentioned that the City of Aztec won the ECHO food drive. He mentioned that San Juan County came in with 13.14 lbs per employee; City of Farmington with 3.92 lbs per employee, City of Bloomfield with 9.44 lbs per employee and City of Aztec

with 19.64 lbs per employee. He recognized Chief Heal and Sherri Gurule for delivering the food to ECHO food bank. Josh recognized the Department Of The Year as Parks and Recreation and Employee of the Year Tina Roper, Animal Shelter Director. Mayor Pro Tem Sipe recognized Josh Ray, Kathy Lamb, Steven Saavedra, and Bill Watson for the work put in with DOT, BLM and EPA on the Arterial which will remain on the State Transportation Improvement Plan (STIP) and the project will move forward as scheduled.

#### **VIII. CONSENT AGENDA**

MOVED by Commissioner Randall, SECONDED by Mayor Pro-Tem Sipe to Approve the Consent Agenda with the Exception of Item C, Travel Requests And Item F, RFP 2008-208 Wilson & Company Engineering Services Agreement, Aztec Arterial Phase 2

- A. Commission Meeting Minutes, November 22, 2016
- B. Commission Special Workshop Minutes, December 5, 2016
- C. PULLED
- D. Bid #2017-596 N Main Corridor Lighting Fixtures
- E. Resolution #2016-1029 Surplus
- F. PULLED
- G. Resolution 2016-1130 Uncollectible Utility Accounts

#### **IX. ITEMS FROM CONSENT AGENDA**

##### **C. Travel Requests**

Commissioner McClure pulled Item C Travel Requests with questions on why the items were not on agenda to be approved before the travel was taken. Josh mentioned that some travel comes up after commission meetings depending on what type of travel it is therefore it will not be on for approval until after the travel is taken. Some travel is for Certifications that are required for Departments and some can be meetings that come up in between commission meetings.

MOVED by Mayor Pro-Tem Sipe, SECONDED by Commissioner McClure to Approve Employee/Public Official Travel Requests

All Voted Aye; Motion Passed 5-0

F. RFP 2008-208 Wilson & Co Engineering Services Agreement, Aztec Arterial Phase 2



Mayor Burbidge pulled Item F due to a question concerning the RFP that was issued and already awarded for GEO Technical Services for the Arterial Route. Josh mentioned that Mr. Madrid is with GEOMAT who provides us with GEO Technical Services for our projects. Josh mentioned that this item tonight before commission is an amendment to Wilson & Company for a cost change order. Josh mentioned that the City does not control the subcontractors and that RFP 2008-208 was for design work only on the Arterial with Wilson & Co.

MOVED by Mayor Pro-Tem Sipe, SECONDED by Commissioner McClure to Approve Wilson and Company request for approval of engineering agreement for Arterial Phase 2

All Voted Aye; Motion Passed 5-0

## **X. CITIZENS INPUT**

Melissa McClelland criticized the commissioners for not asking questions during meetings on items presented to them on the agenda. She mentioned that as a citizen and a business owner who is just getting into the political realm she would like to see that the commission question more on what is being presented to them and that she would like to see accountability be taken and would like to see people be held accountable for wrong numbers and would like to see commission question more before decisions are made. Mayor Burbidge mentioned that if citizens have any questions from commission they can notify them via email or phone or text. Commissioner Rogers mentioned that because questions are not being asked in the meetings doesn't mean they don't get asked.

## **XI. BUSINESS ITEMS**

### **A. Customer Generation "CG" Agreement Between City of Aztec and Aztec Municipal School District (McCoy Elementary)**

Ken George, Electric Director mentioned that before them is an agreement with Aztec Municipal School District to install a 149 kilowatts solar field at McCoy Elementary. This agreement is identical to the one that we have with them for the administration building. Both parties understand that the City is under a cost of service study and that in part or in whole can be terminated once the study is done and new rates for "CG" are submitted to commission for approval. The new rate structure is anticipated to go into effect July 1, 2017 which is currently on schedule.

MOVED by Commissioner Rogers, SECONDED by Commissioner Randall to Approve the "Interconnection and Parallel Operation of Customer

Generation" agreement between the City of Aztec and the Aztec Municipal School District for 901 McCoy Ave, McCoy Elementary School

All Voted Aye; Motion Passed 5-0

B. Aztec Municipal Golf Course Operation Contract

Josh mentioned that there are two items presented tonight per the previous workshop. Item B which is to enter into an agreement with Mr. Randy Hodge dba Ruby's in the Valley to operate the AMGC with the figures that were presented to them in the staff summary, and Item C to terminate the lease with the owners and close the Golf Course. There were questions on the golf cart agreement by Commissioner McClure and the dates which will be changed on page 2 Section 4-2 to March 3, 2015 and March 30, 2015. Mr. Hodge will be reimbursing the liquor license fee to the City annually, and Mr. Hodge has proposed a 20% revenue for all daily golf cart rentals. Commissioner McClure mentioned that at the workshop the cost of the city parks came up and now Commissioner McClure asked if the City can afford another park which will be put in the city budget for the fees that the City will be responsible for. Mayor Pro-Tem mentioned that this can be used as an economic tool like the parks and library and soccer and baseball fields. People look to see what amenities' the city's offers for them and their families to bring them to the area.

MOVED By Mayor Burbridge, SECONDED By Mayor Pro-Tem Sipe To Postpone Action on Item B To Discuss Item C

All Voted Aye; Motion Passed 5-0

MOVED by Commissioner Randall, SECONDED by Commissioner Rogers to Approve the Contract with Randy Hodge, dba Ruby's in the Valley to operate Aztec Municipal Golf Course with the Amendments to the Contract to include both Golf Cart Agreements

Motion Passed Four to Zero: Voting Aye; Mayor Burbridge, Mayor Pro-Tem Sipe, Commissioner Randall, Commissioner Rogers; Voted Nay; Commissioner McClure

C. Aztec Municipal Golf Course Operations



Commissioner McClure questioned what it would cost to close the golf course and what the date would be to close it. The date would be February 16, 2017 and the City will expend an additional estimated \$42,000 up to this date plus the cost of the golf carts of \$127,969.20. The city will have the option to sell our golf carts back to Yamaha to reduce our total liability.

MOVED by Mayor Pro Tem Sipe, SECONDED by Mayor Burbridge To Terminate The Lease Agreement With Hidden Valley And To Cease All Operation At Aztec Municipal Golf Course

Motion Denied Four to One; Voted Aye; Commissioner McClure Voting Nay; Mayor Burbridge, Mayor Pro-Tem Sipe, Commissioner Randall, Commissioner Rogers;

### **XIII. CITY MANAGER/COMMISSIONERS/ATTORNEY REPORTS**

Mayor Pro-Tem Sipe thanked employee association for organizing the Christmas Party. She mentioned she made the parade for Aztec Sparkles. She attended NWNM Seniors meeting on Wednesday. She wished everybody a Merry Christmas.

Commissioner Randall mentioned that he attended the parade and mentioned there was a lot of participation. He thanked the City for all the Christmas lights around the city.

Commissioner McClure volunteered at the Library for the Christmas Kick Off Party for Aztec Sparkles. She mentioned that she felt Aztec Sparkles went well with the participation of vendors and businesses. She congratulated Cindy Iacovetto for winning 1<sup>st</sup> place for the Steamers and Dreamers in the parade. She mentioned that she visited the Aztec Fire Department and mentioned that the waiting area could use some updating.

Larry mentioned that he his office will be closed from Friday to January 4<sup>th</sup> and he will be out of town for the Holiday's.

### **XIV. DEPARTMENT REPORTS**

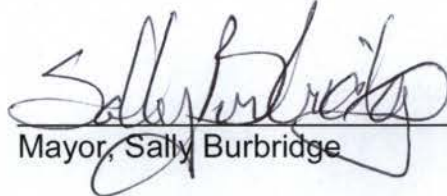
Ken George, Electric Department mentioned that the lights will be lit up on the Aztec Bridge tonight.

Kate Skinner, Library Director thanked the community for attending the Christmas Kick Off at the Library and all the volunteers and staff that helped.

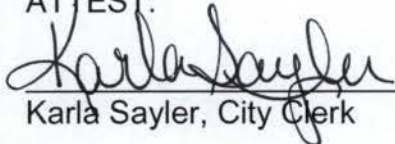
Cindy Iacovetto thanked Commission for the recognition on the parade. She also thanked all the volunteers for the Thanksgiving dinner and also for donating to a citizen in Aztec that was in need. She invited all to the Christmas Dinner and Wished all a Merry Christmas.

**XV. ADJOURMENT**

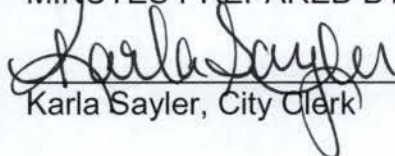
Moved by Mayor Burbridge, SECONDED by Mayor Pro-Tem Sipe to adjourn the meeting at 7:25p.m.

  
\_\_\_\_\_  
Mayor, Sally Burbridge

ATTEST:

  
\_\_\_\_\_  
Karla Sayler, City Clerk

MINUTES PREPARED BY:

  
\_\_\_\_\_  
Karla Sayler, City Clerk





# ATTENDANCE SHEET

## COMMISSION MEETING

DATE: 12/20/16

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--- PLEASE PRINT---

NAME	ADDRESS OR AFFILIATION
<u>John Mueller</u>	<u>COA</u>
<u>Tim Ryan</u>	<u>City</u>
<u>Ryan Lane</u>	<u>805 Pioneer Aztec</u>
<u>Delain George</u>	<u>COA</u>
<u>Ken George</u>	<u>706 French Dr Aztec</u>
<u>Tina Roper</u>	<u>COA</u>
<u>Dane Bixler</u>	<u>1815 W Aztec Blvd</u>
<u>Carlton Gray</u>	<u>COA</u>
<u>Tim / Monner</u>	<u>CITY OF AZTEC</u>
<u>KATHIE LAMIS</u>	<u>LOF A</u>
<u>Evan Knowlton</u>	<u>CoA</u>
<u>Maissa Morecht</u>	<u>557 E 2nd St</u>
<u>BUTCH KELLER</u>	<u>2013 Rd 2645</u>
<u>Steven Sandoza</u>	<u>COA</u>
<u>KATE SKINNER</u>	<u>COA Library</u>

