

CITY OF AZTEC  
SPECIAL WORKSHOP MEETING MINUTES  
February 13, 2017

**I. CALL TO ORDER**

Mayor Burbridge called the Workshop to order at 5:20 pm at the Aztec City Commission Room, City Hall, 201 W. Chaco, Aztec, NM.

**MEMBERS PRESENT:** Mayor Sally Burbridge; Mayor Pro-Tem Sipe; Commissioner, Austin Randall; Commissioner, Katee McClure; Commissioner Sheri Rogers

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** City Manager Josh Ray; Project Manager, Ed Kotyk; City Clerk, Karla Sayler

**A. Plan of Work Fiscal Year 2018**

Mayor Sally Burbridge mentioned that this workshop is for the Commission to talk about the upcoming plan of work for the upcoming year of Fiscal Year 2018. She mentioned that this is a brainstorming for the commission about what are the projects and priorities that will then roll into the budget process for staff. Josh handed out a blank work plan format for FY18 with goals and a work plan that has been used in the past.

Commission discussed each goal and came up with projects for each goal.

- Goal 1 A safe, clean, livable community with a sense of pride, quality housing, and strong identity
  - Affordable Housing
  - Street Maintenance
  - Street Sweeping
  - Police Staffing
- Goal 2-High quality, cost-effective public services
  - Utility Rate Study
  - Solid Waste Collection
  - Sanitary Sewer Interceptor
  - Waste to Energy
  - Sewer Laterals
  - Sewer Connections
- Goal 3-Progressive and responsible economic development
  - Update Economic Development Strategy
  - HUB Incubator Goals
  - Metropolitan Redevelopment Area (MRA) Program
- Goal 4-Long term financial stability and stewardship of public funds
  - Long Term Employment Plan
- Goal 5-Effective local and regional partnerships

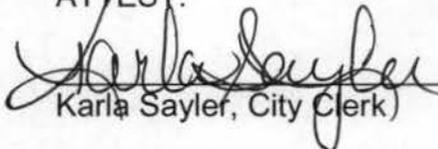
- School Safety
- School Solar Project
- Cross Training
- Goal 6-Environmentally sensible practices
  - Waste to Energy
  - Recycling
  - LED Lighting
- Goal 7-Resources and opportunities that enhance quality of life
  - Maintenance of Parks
- Goal 8-A work environment that develops and encourages employees; rewards their creativity & innovation
  - Employee Recognition
- Goal 9-Government practices that encourage citizen involvement
  - Public Outreach
  - Trail Development
  - Proactive Volunteer Program
  - Town Hall Meetings
  - Youth Participation

Josh mentioned that by putting these goals down does not mean that we will achieve them but by the time we get to the budget we will be restricted and it doesn't matter that we couldn't achieve the goal but if we get it down on paper we will start with that in our budget and then put a note on the ones that don't get completed that says not going to happen this year but we see it as a need.

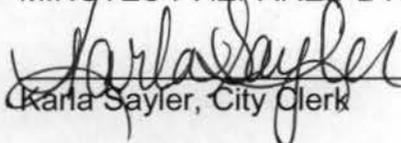
## II. ADJOURNMENT

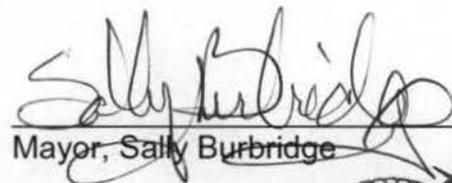
Moved by Mayor Burbridge to adjourn the meeting at 7:25 p.m.

ATTEST:

  
Karla Saylor, City Clerk

MINUTES PREPARED BY:

  
Karla Saylor, City Clerk

  
Mayor, Sally Burbridge

