

CITY OF AZTEC  
COMMISSION MEETING MINUTES  
May 09, 2017

**I. CALL TO ORDER**

Mayor Burbridge called the Meeting to order at 6:00 pm at the Aztec City Commission Room, City Hall, 201 W. Chaco, Aztec, NM.

**II. INVOCATION**

The Invocation was lead by Judge Carlton Gray

**III. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Commissioner Sheri Rogers

**IV. ROLL CALL**

Members Present: Mayor Sally Burbridge; Mayor Pro-Tem Sherri Sipe; Commissioner Austin Randall; Commissioner Katee McClure

Members Absent: None

Others Present: City Manager Joshua Ray; City Attorney Larry Thrower; City Clerk Karla Sayler; Project Manager Ed Kotyk (see attendance sheet)

**V. AGENDA APPROVAL**

MOVED by Commissioner Randall, SECONDED by Mayor Pro-Tem Sipe to Approve the Agenda as Presented

**VI. CITIZEN RECOGNITION**

None

**VII. EMPLOYEE RECOGNITION**

None

### **VIII. CONSENT AGENDA**

MOVED by Commissioner Randall, SECONDED by Mayor Pro-Tem Sipe to Approve the Consent Agenda With the Exception of Item C

- A. Commission Meeting Minutes, April 25, 2017
- B. Travel Requests
- C. American Towers Lease Agreement

### **IX. ITEMS FROM CONSENT AGENDA**

- C. American towers Lease Agreement

Commissioner McClure asked for a point of clarification on the amount of \$40,000. Josh mentioned that it is basically a sign on bonus based on their desire to extend the agreement before the lease expires and on the governmental side it would be the way to prolong their agreement. This contract will expire in 2031 which will increase the time 40 years from the current one.

MOVED by Commissioner McClure, SECONDED by Mayor Pro Tem Sipe to Approve the Second Amendment to Lease Agreement Between the City of Aztec and GTP Acquisition Partners II

All Voted Aye; Motion Passed Four to One

### **X. CITIZENS INPUT**

Zach Pettijohn owner of 507 and 501 Lovers Lane presented commission with some pictures with some solutions and ideas on how to on how to fix issues on Lovers Lane. He is a teacher at Aztec High School and has some concerns on the culvert that was installed on Lovers Lane. He mentioned that there have been some issues with the culvert which is still causing flooding and damage when it rains to his properties and neighbors properties. He mentioned that he attended a public meeting at public works and at that meeting he proposed an idea on how to fix the runoff on the road. He is not here to complain he just wants to see the problem fixed.

### **XI. BUSINESS ITEMS**

- A. Process for Appointing City Commissioner

Mayor Burbridge mentioned that we will accept letters of intent with resumes for this appointment until 6:00 pm Wednesday, May 24, 2017. The Mayor mentioned that the City Clerk will confirm with County Records on May 25<sup>th</sup> that each applicant is a

qualified elector. The City Commission will review and provide recommendations of their choices to the City Clerk by June 1, 2017. Interviews will be conducted through a Special Meeting. The dates will depend on availability by the candidates.

MOVED by Commissioner McClure, SECONDED by Commissioner Randall to Approve Process for Appointing a City Commissioner

A Roll Call Was Taken; All Voted Aye; Motion Passed 4-0

#### B. Amendment to FY17 Plan of Work

Mayor Burbridge mentioned that this item per their recently revised commission policies they stated that at the very beginning the first step of evaluating the City Manager is they would look at the plan of work and go through each item and determine which ones need to be pulled off because they weren't achievable due to circumstances outside the City Managers control. Last year they tried to use the capital improvement list and decided they didn't like it so in August or September commission started putting together a plan of work. She mentioned that the Plan of Work was never formally adopted. She mentioned that now because they didn't formally adopt the FY17 plan now the City Manager doesn't know what the section missing is going to be until he gets evaluated which makes it tough an employee to achieve when they don't know until the very end to get evaluated. Commission reviewed FY2017 Plan and determined what projects have been completed and what projects are in progress. They determined that the plan will stay as is with no amendments.

MOVED by Mayor Pro-Tem Sipe, SECONDED by Commissioner Randall to Approve the FY2017 Annual Performance Plan

A Roll Call Was Taken; All Voted Aye; Motion Passed 4-0

## **XII. CITY MANAGER/COMMISSIONERS/ATTORNEY REPORTS**

City Manager; Josh Ray reviewed the events for the weekend. He mentioned that the Airport Wings and Wheels event was a huge success. He mentioned that there was over 2000 people who attended. He said overall it was a very positive event. He mentioned that the PUB had a Cinco de Mayo event there were over 200 people there and there were no issues reported. He mentioned that ATOS also had their Alien Run and there were 141 riders which has been the most to participate. He mentioned that having these events synchronized for the weekend is excellent and this type of synergy is what keeps people in and around the community. Josh mentioned that we have two

workshops to schedule, one workshop for Utility Rate Structure which will be Monday May 15<sup>th</sup> at 5:30 pm and a Budget workshop which will be on Wednesday May 17<sup>th</sup> at 5:30pm.

Mayor Pro-Tem Sipe thanked Josh, Chief Heal, Steven, The Paschall's and the residents around for meeting after the Grand Opening of the 550 Brewery about the problems that came about after that night. She appreciates everybody getting together and working things out. She mentioned that Aztec Tiger Baseball Team and Softball team are district champs. Aztec Softball Team is seated number one in the state and will be in the State Tournament this weekend and Aztec Track Team will be competing at state this weekend.

Commissioner Randall mentioned that the public meeting last night for Proposed Utility Rate Increases was well attended and very informative.


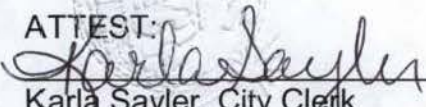
Larry mentioned that he will not be at the next commission meeting he will be out May 18<sup>th</sup>-29<sup>th</sup>.

### **XIII. DEPARTMENT REPORTS**

Library Director Kate Skinner mentioned a thank you to the City Electric Department to get electric up by Monday. She mentioned that Karen Lozier will be retiring on May 31<sup>st</sup> and they will have an open house at the Library all day so the community can come and greet her. She mentioned that summer reading will start on May 30<sup>th</sup> and if you travel in NM the Library still has passes for entry for any state or historical sites that can be checked out. She mentioned that they will be offering free YOGA classes 3 days a week.

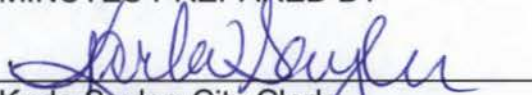
### **XIV. ADJOURMENT**

Moved by Mayor Burbridge, SECONDED by Mayor Pro-Tem Sipe to adjourn the meeting at 6:50 p.m

  
ATTEST:  
  
Karla Saylor, City Clerk

  
\_\_\_\_\_  
Mayor, Sally Burbridge

MINUTES PREPARED BY

  
Karla Saylor, City Clerk

