

CITY OF AZTEC  
COMMISSION MEETING MINUTES  
June 13, 2017

**I. CALL TO ORDER**

Mayor Burbridge called the Meeting to order at 6:08 pm at the Aztec City Commission Room, City Hall, 201 W. Chaco, Aztec, NM.

**II. INVOCATION**

The Invocation was lead by Commissioner Austin Randall

**III. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Electric Director Ken George

**IV. ROLL CALL**

Members Present: Mayor Sally Burbridge; Mayor Pro-Tem Sherri Sipe via phone; Commissioner Austin Randall; Commissioner Katee McClure

Members Absent: None

Others Present: City Attorney Larry Thrower; City Clerk Karla Sayler; Project Manager Ed Kotyk (see attendance sheet)

**V. AGENDA APPROVAL**

MOVED by Mayor Burbridge, SECONDED by Commissioner Randall to Approve the Agenda Removing Item XII. Land Use Hearings

All Voted Aye; Motion Passed Four to Zero

**VI. CITIZEN RECOGNITION**

None

**VII. EMPLOYEE RECOGNITION**

None

### **VIII. CONSENT AGENDA**

MOVED by Commissioner McClure, SECONDED by Commissioner Randall to Approve the Consent Agenda With the Exception of Item E Travel Requests

- A. Commission Special Workshop Meeting Minutes, May 15, 2017
- B. Commission Special Workshop Meeting Minutes May 17, 2017
- C. Commission Workshop Minutes May 23, 2017
- D. Commission Meeting Minutes May 23, 2017
- E. Pulled
- F. Bid 2017-606 Western Drive Reconstruction
- G. Bid 2017-614 Annual Chemical Supply Water & Wastewater Treatment
- H. Resolution 2017-1049 Utility Account Write off
- I. Resolution 2017-1050 Surplus

All Voted Aye: Motion Passed Four-Zero

### **IX. ITEMS FROM CONSENT AGENDA**

E. Travel Requests

Commissioner McClure questioned why three of the requests were being presented late. Ken mentioned that staff did not have registration complete by the time frame that it had to be in and Mayor Pro-Tem Sipe's travel was due to her being the alternate for the Board of Directors and was not aware until a couple of days before the meeting that the director was not going to be in attendance.

MOVED by Commissioner McClure, SECONDED by Commissioner Randall to Approve Employee/Public Official Travel

All Voted Aye; Motion Passed Four to Zero

### **X. CITIZENS INPUT**

None

### **XI. BUSINESS ITEMS**

A. Intent to Adopt Ordinance 2017-459 to Amend Chapter 11, Article XI-Body Art Establishments, Section 11-11-3 Prohibition

Utility Director Delain George mentioned that this item is to remove Chapter 3 which is for Prohibition which is for body art establishments which will no longer be required to obtain a waiver and brought to Commission for approval due to being

located within three hundred feet of a private or public elementary school, secondary school or high school, church, or residence.

MOVED by Commissioner Randall, SECONDED by Commissioner McClure to Approve Intent to Adopt Ordinance 2017-459 to Amend Chapter 11, Article XI-Body Art Establishments, Section 11-11-3 Prohibition

A Roll Call Was Taken; All Voted Aye; Motion Passed Four to Zero

B. Intent to Adopt Ordinance 2017-460 Amending Chapter 2, Article V Advisory Boards and Committees

Community Development Director Steven Saavedra mentioned that this is an amendment to adjust the language for the EDAB membership. This will allow an alternate from qualifying entities that make up EDAB and will allow them to be able to vote and contribute to the board. Mayor Burbridge mentioned that two of the seats are by organizations and not individuals.

MOVED By Commissioner McClure, SECONDED By Commissioner Randall To Approve Intent to Adopt Ordinance 2017-460 Amending Chapter 2, Article V Advisory Boards and Committees

A Roll Call Was Taken; All Voted Aye; Motion Passed Four to Zero

C. Appointment of City Commissioner

Commission held interviews with Sheri Rogers and Diana Mesch for the vacant commission seat on June 5, 2017 at a special commission meeting. It was determined that they will appoint and administer the Oath of Office to Sheri Rogers to fill the vacant seat. Judge Carlton Gray administered the Oath of Office.

Moved by Commissioner Randall, SECONDED by Mayor Burbridge to Appoint Sheri Rogers to the Vacant Commission Seat

A Roll Call Was Taken: Motion Passed Three to One Commissioner McClure Voted Nay

## XII. LAND USE HEARINGS

PULLED

## XIII. CITY MANAGER/COMMISSIONERS/ATTORNEY REPORTS

Mayor Burbridge will be attending an MPO meeting tomorrow afternoon and upcoming 4CED meeting this week.

Commissioner Rogers mentioned that she appreciates the opportunity to finish out her term as commissioner.

Commissioner McClure will be attending an ECHO board meeting. She gave a shout out to all that have stopped by her house to talk to her about their concerns in the City.

## XIV. DEPARTMENT REPORTS

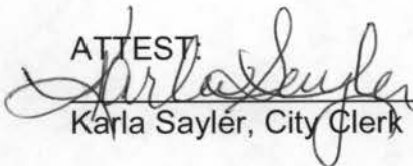
Judge Gray gave a report on new bond rules.

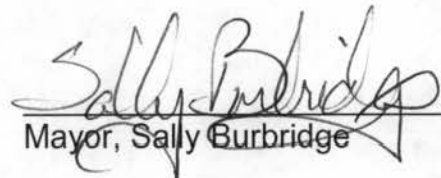
Kate Skinner mentioned about the community being engaged. She mentioned that the numbers at the library are up from last year.

## XV. ADJOURMENT

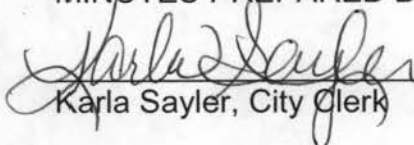
Moved by Mayor Burbridge, SECONDED by Commissioner Randall to adjourn the meeting at 6:35 p.m.

ATTEST:

  
\_\_\_\_\_  
Karla Sayler, City Clerk

  
\_\_\_\_\_  
Mayor, Sally Burbridge

MINUTES PREPARED BY

  
\_\_\_\_\_  
Karla Sayler, City Clerk

