

CITY OF AZTEC
COMMISSION MEETING MINUTES
September 26, 2017

I. CALL TO ORDER

Mayor Pro-Tem Sipe called the Meeting to order at 6:03 pm at the Aztec City Commission Room, City Hall, 201 W. Chaco, Aztec, NM.

II. INVOCATION

The Invocation was led by Judge Carlton Gray

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by David Williams

IV. ROLL CALL

Members Present: Mayor Sally Burbridge; Mayor Pro-Tem Sipe; Commissioner Austin Randall; Commissioner Katee McClure; Commissioner Sheri Rogers

Members Absent: None

Others Present: City Manager Joshua Ray; City Attorney Larry Thrower; City Clerk Karla Saylor; Project Manager Ed Kotyk (see attendance sheet)

V. AGENDA APPROVAL

MOVED by Commissioner Randall, SECONDED by Mayor Pro-Tem Sipe to Approve the Agenda as Presented

All Voted Aye; Motion Passed Five to Zero

VI. CITIZEN RECOGNITION

None

VII. EMPLOYEE RECOGNITION

Mayor Pro-Tem Sipe recognized Josh and Tristin Olguin from General Service for helping with the facilities at Hartman Park on their off time for going above and beyond and Russ Burbridge and Yvonne Multine for helping a neighbor. Commissioner

Rogers visited City departments and mentioned that they are all very nice and well maintained.

VIII. PROCLAMATION

Manufactures Week

Mayor Burbridge read the proclamation for National Manufacturing Day October 6, 2017.

IX. CONSENT AGENDA

MOVED by Commissioner Randall, SECONDED by Commissioner McClure to Approve the Consent Agenda with the exception of Items F, H, and I

- A. Commission Meeting Minutes, September 12, 2017
- B. Finance Department Records Destruction
- C. Red Apple Transit Agreement
- D. Contract for Library Services
- E. Agreement for Senior Citizen Services
- F. Bid 2017-606 Western Dr. Reconstruction Paving Phase Change Order #1
(PULLED)
- G. Resolution 2017-1062 Surplus
- H. FastTrack Communications Inc Franchise Agreement (PULLED)
- I. FastTrack Joint Use Pole Attachment License Agreement (PULLED)

All Voted Aye: Motion Passed Five to Zero

X. ITEMS FROM CONSENT AGENDA

F. Bid 2017-606 Western Dr. Reconstruction Paving Phase Change Order #1

Mayor Pro-Tem Sipe questioned why it is going to cost \$13,293.80 to get rid of a hump on the construction that was the result of the sewer project. Public Works Director mentioned that the hump needs to be moved to the west so the lower portion of the roadway coincides with the irrigation lateral that runs perpendicular with the roadway which was a part of the design. The design engineer that we hired thought that the hump was going to be included as part of the sewer outfall project which was given to the contractor of the project and the hump was removed and then installed back by the contractor and it wasn't supposed to be so now the change order is to remove the hump again.

MOVED by Mayor Pro-Tem Sipe, SECONDED by Commissioner Randall to Approve Bid 2017-606 Western Dr. Reconstruction, Paving Phase, Change Order #1 in the amount of \$13, 293.80 plus tax.

All Voted Aye; Motion Passed Five to Zero

H. FastTrack Communications Inc. Franchise Agreement

Commissioner Randall pulled item to review the fees associated with the franchise agreement and Joint Use Pole agreements.

MOVED by Commissioner Randall, SECONDED by Commissioner Rogers to Approve Franchise Agreement between FastTrack Communications Inc. and the City of Aztec

All Voted Aye; Motion Passed Five to Zero

J. FastTrack Joint Use Pole Attachment License Agreement

MOVED by Commissioner Randall, SECONDED by Mayor Pro-Tem Sipe to Approve Pole Attachment Agreement with FastTrack Communications Inc.

All Voted Aye; Motion Passed Five to Zero

XI. CITIZENS INPUT

None

XII. BUSINESS ITEMS

A. Intent to Adopt Ordinance 2017-466 Amending Chapter 17, Section 17-1 Personnel Policy

Mayor Burbridge request to postpone this item to the next commission meeting on October 10, 2017 for further review.

MOVED by Mayor Burbridge, SECONDED by Commissioner McClure to Postpone Intent to Adopt Ordinance 2017-466, Amending Chapter 17, Section 17-1 Personnel Policy to Next Commission Meeting on October 10, 2017

A Roll Call Was Taken: All Voted Aye; Motion Passed Five to Zero

XIII. CITY MANAGER/COMMISSIONERS/ATTORNEY REPORTS

Mayor Burbridge attended the IEDC Annual Conference in Toronto Canada and received an Award for Excellence in Economic Development for the HUB project. She mentioned that we were the only New Mexico community to be recognized.

Mayor Pro-Tem Sipe mentioned that it is Homecoming Week in Aztec and that she will attend an MPO meeting Thursday.

Commissioner Rogers mentioned that she attended a San Juan Safe Communities meeting.

Commissioner McClure mentioned that she attended the Planning Town Hall meeting hosted by Community Development Department. She gave a big thank you to Steven for hosting the meeting and said she felt it was very well informed. She attended a Library Board meeting and will be attending an ECHO board meeting next month.

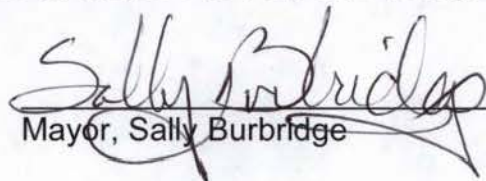
Larry mentioned that it was his 12 year anniversary with the City of Aztec as City Attorney.

XIV. DEPARTMENT REPORTS

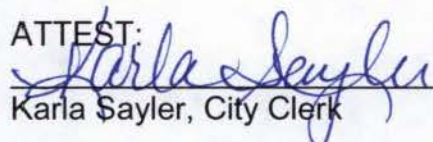
None

XV. ADJOURMENT

Moved by Mayor Burbridge, SECONDED by Mayor Pro-Tem Sipe to adjourn the meeting at 6:56 p.m.



Mayor, Sally Burbridge

ATTEST:


Karla Saylor, City Clerk

MINUTES PREPARED BY



Karla Saylor, City Clerk

