

CITY OF AZTEC
SPECIAL WORKSHOP MEETING MINUTES
September 28, 2017

I. CALL TO ORDER

Mayor Burbridge called the Workshop to order at 5:17 pm at the Aztec City Commission Room, City Hall, 201 W. Chaco, Aztec, NM.

MEMBERS PRESENT: Mayor Sally Burbridge; Mayor Pro-Tem Sipe; Commissioner McClure; Commissioner Austin Randall; Commissioner Sheri Rogers

MEMBERS ABSENT: None

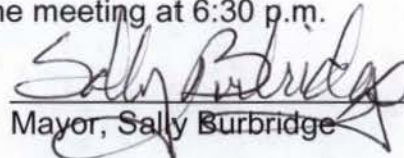
OTHERS PRESENT: Finance Director Kathy Lamb; City Clerk Karla Saylor

A. Request for Proposal Process for Interim City Manager Position

Mayor Burbridge opened the meeting mentioning that they will go over the process for request for proposal for an Interim City Manager. Mayor Burbridge mentioned that the City will go out for proposal to hire a firm to search for the interim. Kathy presented commission with a draft RFP which was reviewed and some changes were made to it. The proposal will be advertised on Sunday October 1, 2017 and the proposal opening date will be October 16, 2017. The Final date for questions will be Friday, October 6, 2017. If requests are submitted and approved they can possibly go on the first meeting in November for approval. The goal is to have an Interim on board by December. The Commission has decided that a new City Manager will not be appointed until after the election in March.

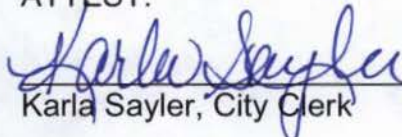
II. ADJOURNMENT

Moved by Mayor Burbridge to adjourn the meeting at 6:30 p.m.



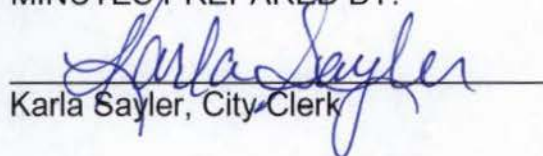
Mayor, Sally Burbridge

ATTEST:



Karla Saylor, City Clerk

MINUTES PREPARED BY:



Karla Saylor, City Clerk