

CITY OF AZTEC
COMMISSION MEETING MINUTES
January 23, 2018

I. CALL TO ORDER

Mayor Sally Burbridge called the Meeting to order at 6:02 pm at the Aztec City Commission Room, City Hall, 201 W. Chaco, Aztec, NM.

II. INVOCATION

The Invocation was led by City Attorney Larry Thrower

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Commissioner Austin Randall

IV. NEW MEXICO PLEDGE

The New Mexico Pledge was led by Commissioner Austin Randall

IV. ROLL CALL

Members Present: Mayor Sally Burbridge; Mayor Pro-Tem Sipe; Commissioner Austin Randall; Commissioner Sheri Rogers

Members Absent: Commissioner Katee McClure

Others Present: Interim City Manager Steve Mueller; City Attorney Larry Thrower; City Clerk Karla Sayler; Project Manager Ed Kotyk (see attendance sheet)

VI. AGENDA APPROVAL

MOVED by Commissioner Randall, SECONDED by Mayor Pro-Tem Sipe to Approve the Agenda with the exception of the Presentation by the Aztec Museum

All Voted Aye; Motion Passed Four to Zero

VII. PRESENTATION

PULLED

VIII. PROCLAMATION

City of Aztec School Choice Week January 21-27, 2018

Mayor Burbridge mentioned that this is a proclamation to propose the week of January 21-27, 2018 which is for Charter Schools which gives families options for the education of their children.

IX. CITIZEN RECOGNITION

None

X. EMPLOYEE RECOGNITION

Chief Mike Heal swore in new Police Officer Shawn Schmitt.

XI. CONSENT AGENDA

MOVED by Mayor Pro-Tem Sipe, SECONDED by Commissioner Rogers to Approve the Consent Agenda with the Exception of Item D, San Juan College Hiring Service Agreement for Encore Classes

- A. Commission Meeting Minutes January 9, 2018
- B. Resolution 2018-1073 Concerning the Governing Body Meetings and Public Notice Requirements
- C. Precinct Board Appointment
- D. PULLED
- E. Animal Care & Control Document Destruction
- F. FY18 Youth Conservation Corps Service Agreement

All Voted Aye: Motion Passed Four to Zero

XII. ITEMS FROM CONSENT AGENDA

- D. San Juan College Hiring Service Agreement for Encore Classes

Commissioner Randall asked if the agreement has been brought to terms and understandings of what will be offered by San Juan College for Encore Classes. Steve mentioned that this will be a new beginning to move forward for the seniors to be involved.

MOVED by Commissioner Randall, SECONDED by Mayor Pro-Tem Sipe to Approve the Agreement with San Juan College

All Voted Aye; Motion Passed Four to Zero

XIII. CITIZENS INPUT

None

XIV. BUSINESS ITEM

- A. Intent to Adopt Ordinance 20-468 Amending Chapter 26, Sections 2-56, 2-66, and 2-76 Eliminating Certain Conditional Use Requirements For Offices In The O-1 District and Personal Services In The C-1 And C-2 District.

Community Development Director Steven Saavedra mentioned that this request to remove conditional use permits for semi-professional or professional offices in the O-1 Office and Institutional District and in the C-1 & C-2 District. The O-1 Districts allows offices by right pursuant to COA 26-2-52(5). Thus, Community Developments seeks to clarify and eliminate conditional use permits for semi-professional or professional offices to remove confusion and allow office uses in the C1 and C2 Districts. He also mentioned to request to remove conditional use permits for personal services, such as beauty shops, barbershops, massage parlors, auditors, and other similar services. The C-1 and the C-2 District allow such uses by right pursuant to COA 26-2-62(5) and COA 26-2-72(5) Retail and Service Establishments. Therefore, Community Developments seeks to clarify and eliminate conflicting uses.

MOVED by Commissioner Rogers, SECONDED by Mayor Pro-Tem Sipe to Approve Intent to Adopt Ordinance 2018-468 Amending Chapter 26, Sections 2-56, 2-66, and 2-76.

A Roll Call Was Taken; Motion Passed; Four to Zero

- B. Bid 2018-631 Animas River Diversion Project Change Order 1

Finance Director Kathy Lamb mentioned that this project is complete but during the course when they submitted their second pay request they realized that they were putting out more material for the plans than what the Bid quantity was. She mentioned that the calculation was for 472, rounded up to 480 but amount entered was 380 and mentioned that it had nothing to do with the contractor. The change order amount, without tax, is \$29,904.60. She mentioned that there are sufficient funds in the budget to cover this.

MOVED by Commissioner Randall, SECONDED by Mayor Pro-Tem Sipe to Approve Bid 2018-631 Animas River Diversion Project Change Order 1 in the amount of \$29,904.60 plus tax.

All Voted Aye; Motion Passed Four to Zero

C. Bid 2018-631 Animas River Diversion Project Change Order 2

Kathy mentioned that this is the same project. She mentioned that AJAC Enterprises is the contractor and that they are proceeding with the project and are ready to divert water into the channel but the water did not divert. The cause of this was that the elevation was off from the river to the head gate resulting in changes needed to be made to the diversion project which would allow the water to flow through the channel to the pump house so we could get it up to the treatment plant. Clayton Harrison with CHC Engineers mentioned the head gate was originally designed by the City but then Smith Engineering constructed as one project. The City terminated the contract in 2015 and then CHC Engineering was retained by the City to design the river diversion phase of the project based on the original work prepared by Smith Engineering. CHC provided a construction solution to the project and verbal authorization was provided to AJAC to proceed with the changes.

MOVED by Mayor Pro-Tem Sipe, SECONDED by Commissioner Randall to Approve Bid 2018-631 Animas River Diversion Project Change Order 2 in the amount of \$13,940.36 plus tax

All Voted Aye; Motion Passed Four to Zero

XV. CITY MANAGER/COMMISSIONERS/ATTORNEY REPORTS

Steve mentioned that he will be attending Municipal Day in Santa Fe next week and that he and commission will try to meet with representatives. Steve mentioned that he was in contact with Representative Stickler and mentioned that he let them know that we wanted to reauthorize for the Aztec Arteriel and Representative Strickler mentioned that he sent it on to the San Juan Delegation.

Mayor Burbridge mentioned that the Mayor's Ball is March 3rd and will be sponsored by the Farmington Boys and Girls Club. She asked Commission who would be attending so the City can get a table to sponsor. She mentioned that she attended a day and a half strategy session held by 4CED last week and mentioned that

Commission Rogers also attended. She mentioned that there were updates on the San Juan generating station.

Mayor Pro-Tem Sipe mentioned that she attended the EDAB meeting and the discussion was on the MRA planning meeting that are scheduled for Wednesday and Thursday at downtown at Boston Music. The workshop schedules are Wednesday from 11-6:30pm and Thursday 9-5 pm. They will have a public presentation Thursday evening from 6-8. She mentioned that she has a MPO meeting on Thursday.

Commissioner Randall mentioned that he did not attend Lodger's Tax but that there was a new funding request for Steamers and Dreamers for \$2,000 and the The State Junior High School Rodeo for 1,500. There was also a funding request for ATOS for \$2,000. He mentioned that he will be attending the Mayor's Ball.

XVI. DEPARTMENT REPORTS

Chief Heal mentioned that he was contacted by KOB and did an interview on the shooting in Marshall County Kentucky.

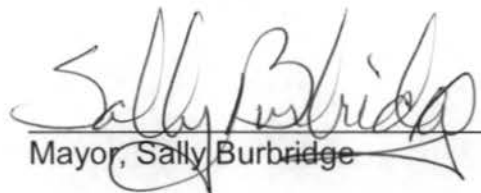
Steven mentioned the MRA planning meeting with the Consensus Group that is scheduled downtown on Wednesday and Thursday.

XVII. ADJOURMENT

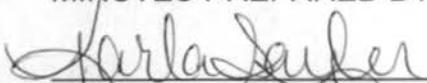
Moved by Mayor Burbridge, SECONDED by Mayor Pro-Tem Sipe to adjourn the meeting at 6:40 p.m.

ATTEST:


Karla Saylor, City Clerk


Mayor, Sally Burbridge

MINUTES PREPARED BY


Karla Saylor, City Clerk

