

CITY OF AZTEC  
COMMISSION MEETING MINUTES  
April 10, 2018

**I. CALL TO ORDER**

Mayor Victor Snover called the Meeting to order at 6:00 pm at the Aztec City Commission Room, City Hall, 201 W. Chaco, Aztec, NM.

**II. INVOCATION**

The Invocation was led by Raymond Dunton, President of Navajo Ministries

**III. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by David Williams

**IV. NEW MEXICO PLEDGE**

The New Mexico Pledge was led by David Williams

**V. ROLL CALL**

Members Present: Mayor Victor Snover; Mayor Pro-Tem Rosalyn Fry; Commissioner Austin Randall; Commissioner Sherri Sipe; Commissioner Mark Lewis

Members Absent: None

Others Present: City Attorney Larry Thrower; City Clerk Karla Sayler; Project Manager Ed Kotyk (see attendance sheet)

**VI. AGENDA APPROVAL**

MOVED by Commissioner Lewis to Approve the Agenda as given, SECONDED by Commissioner Sipe

All voted Aye: Motion passed 5 to 0

**VII. PRESENTATION**

**A. FY17 Annual Audit Report**

Danny Martinez an audit partner out of the Albuquerque office presented a brief overview of the FY 2017 audit report to Commission. He went over the packet provided to Commission and presented the findings.

46 B. Kirk Carpenter-School Resource Officer/Closing of Zia St. at Aztec High  
47 School Campus  
48

49 Kirk Carpenter Superintendent with Aztec Municipal Schools requested the City  
50 to pay for a school resource officer. School security is something that is necessary.  
51 Since it is a spread out campus would like a full time Police Officer on campus. They  
52 already have 1 but they would like to have 2.  
53

54 Ryan Lane a School Board member also mentioned that they are vested in the  
55 community. The school was not built with the idea that they had to defend against lethal  
56 force. The school district is looking on how to make practical changes. The School  
57 District would be able to help with paying for the academy for a school resource officer.  
58

59 Kirk Carpenter said it is a new normal in the Community and they will do  
60 everything they can as a School District for the kids. Commissioner Sipe mentioned that  
61 we need to talk to our state representatives to look at the back to work with PERA, this  
62 would be a good opportunity to bring back retired officers.  
63

64 Mr. Carpenter is requesting from the City to close Zia St. which dissects the  
65 campus. They would like to help secure the campus by eliminating entrances. Mayor  
66 Snover asked if this would mean that it would be a closed campus. Mr. Carpenter  
67 mentioned that they would not be able to totally have a closed campus but this would  
68 help eliminate entrances. Commissioner Randall asked about how much controlling the  
69 flow through would help.  
70

71 **VIII. CITIZEN RECOGNITION**  
72

73 Mayor Victor Snover recognized Laural and Benjamin Paschal who are 2 of the 4  
74 students who flew to Washington, DC for the March for Our Lives. He commended them  
75 for standing up for something they believe in. Mayor Snover also recognized David  
76 Williams and presented him with a plaque for being an outgoing Citizen of Aztec and  
77 getting the Keep Aztec Beautiful project going.  
78

79 Interim City Manager Steve Mueller gave a shout out to Aztec Trails and Open  
80 Spaces and thanked them for the help with cleaning up trails at Riverside Park. He  
81 mentioned Coach Montie Maxwell who was named NM Coach of the year for wrestling.  
82

83 **IX. EMPLOYEE RECOGNITION**  
84

85 Interim City Manager Steve Mueller mentioned that the Police Department had  
86 received recognition from Children Youth Family Department of Protective Services.  
87

88 Police Chief Mike Heal swore in new Police Officer Ryan Peele.  
89  
90

**X. CONSENT AGENDA**

MOVED by Commissioner Sipe, SECONDED by Commissioner Randall to  
Approve the Consent Agenda as given

- A. Commission Workshop Meeting Minutes March 27, 2018
- B. Commission Meeting Minutes March 27, 2018
- C. Inter-Governmental Agreement between NM TRD Motor Vehicle Division and the City of Aztec
- D. Acceptance of FY2017 Annual Financial Report
- E. FY 19 Youth Conservation Corps (YCC) Proposal
- F. 2019 Senior Center Funding Application
- G. Resolution 2018-1081 Municipal Surplus

All Voted Aye: Motion Passed Five to Zero

**XI. ITEMS FROM CONSENT AGENDA**

None

**XII. CITIZENS INPUT (3 MINUTES MAXIMUM)**

Gary Collins mentioned that he lives on the corner of Mesa Verde and Zia and the irrigation ditch that is behind his property mentioned that about 2 years ago they came and cleaned the ditch out and put all the brush and dirt on the bank behind his property and since then people think it is a trash dump and he has taken 6 bags of trash out of there. He has called the water district with no response. He would like to get that cleaned up so people don't think it's a place to dump trash.

Kenny Collier mentioned that he lives on the corner of Zia and Mesa Verde and he is concerned with the NE stop sign he said that there is a 2 foot deep hole there in the cross walk.

**XIII. BUSINESS ITEMS**

- A. RFP 2008-208 Wilson & Co. Engineering Services Agreement, Aztec Arterial Phase 2, Amendment

Finance Director Kathy Lamb explained that this item came to the former Public Works Director in June of 2017 and then again in October. She along with Project Director Ed Kotyk and Interim City Manager Steve Mueller met with the engineers from Wilson in February to discuss the amendments and to get an update on the projects. Wilson was asked to review their requests. This is for the design of Phase 2, and there

134 have been changes in the personnel and procedures within the various agencies and  
135 has resulted in elements of the project being amended multiple times. The cost of  
136 \$144, 986 would be out of general fund and we can't finish the project without Wilson  
137 performing services.

138  
139 MOVED by Commissioner Randall to Approve Wilson and Company request  
140 for amendment of engineering fees for Arterial Phase 2, SECONDED by  
141 Commissioner Lewis

142  
143 All Voted Aye: Motion Passed Five to Zero  
144

145 B. RFP 2015-0444 Wilson & Co Construction Management Services Agreement,  
146 Aztec Arterial Phase 1B, Amendment  
147

148 Finance Director Kathy Lamb explained that Wilson was awarded a multi-year  
149 blanket construction contract for construction projects that would require services  
150 beyond the resources of City Staff. Have had no problems with Wilson on the project  
151 but issue have come up with DOT with changes in staff and things that were submitted  
152 cannot be located. This resulted in additional audits which were not included in the initial  
153 bid from Wilson. Wilson is requesting additional compensation in the amount of  
154 \$33,184.49.

155  
156 MOVED by Commissioner Randall to Approve Wilson and Company request  
157 for amendment of construction management fees for Arterial Phase 1B,  
158 SECONDED by Commissioner Sipe  
159

160 All Voted Aye; Motion Passed Five to Zero  
161

162 C. RFP 2015-0444 Wilson & Co Construction Management Services Agreement,  
163 Aztec Municipal Airport, Amendment  
164

165 Finance Director Kathy Lamb again this was awarded by RFP to Wilson. This is a  
166 Federal Airport project and much more difficult. During the construction of the tarmac  
167 unstable soil was encountered and there was additional time expended to identify an  
168 engineering solution to ensure work was completed to FAA standards. This additional  
169 time was not accounted for in the initial bid and the amount they are requesting is  
170 \$16,540.00.

171  
172 MOVED by Commissioner Sipe to Approve Wilson and Company request for  
173 amendment of construction management fees for Aztec Municipal Airport,  
174 SECONDED by Commissioner Lewis

All Voted Aye; Motion Passed Five to Zero

#### **XVI. CITY MANAGER/COMMISSIONERS/ATTORNEY REPORTS**

Commissioner Sipe mentioned that she will be attending the North West NM seniors meeting tomorrow in Blanco. She will attend an EDAB and MPO meeting in the coming week. She was asked by Kim Carpenter, SJC CEO to serve on the San Juan County Comprehensive Plan Task Force. The next Safe Communities meeting is on April 18 at San Juan College. She encouraged everyone to go out and support the kids in all the different sports.

Mayor Pro-Tem Fry mentioned that she attended the Four Corners Economic Development meeting last week and there was a presentation on NM True and noticed a lack of advertising for the Four Corners area. She also attended a meeting with Warren Unsicker and Tom Taylor to discuss the closure of the power plant. She learned that Aztec doesn't qualify for the USDA funding for broad band because we already have some infrastructure and wi-fi in the area.

Commissioner Lewis mentioned that he attended the San Juan Water Commission meeting last Wednesday and the water situation is not getting better.

Commissioner Randall mentioned that Tiger Park fishing is good. Game and Fish put in 1300 10 in. Trout last week and 150 16 in. Trout. He asked about when Reservoir 1 would be finished and Kathy said by the end of June.

Mayor Snover encouraged people to attend the ATOS Earth Day Run on April 21<sup>st</sup>. He mentioned he would be attending Chiefs Coffee on April 17<sup>th</sup> and encouraged others to let people know and attend. He attended the ECHO board meeting and he visited the food bank and would like to visit the pre-school. Aztec JROTC are heading to Denver this weekend and they will be the Color Guard for the Rockies game. 550 is now doing Sunday alcohol sales.

#### **XIV. DEPARTMENT REPORTS**

Steven Saavedra, Community Development Director updated the Commission on the downtown MRA plan. He mentioned that he stopped by the Consensus planning office in Albuquerque last week and they will have the draft by the end of April or beginning of May. He mentioned that Aztec had one of the best representation throughout the state.



**XV. CLOSED SESSION**

Pursuant To State Law, Section 10-15-1 (H-7) Pertaining To Threatened Or Pending Litigation In Which The Public Body Is Or May Become A Participant

Mayor Snover moved the meeting into closed session at 7:38pm.

All voted Aye

Mayor Snover moved the meeting from closed session at 8:37 pm stating that only the pending litigation was discussed.


All voted Aye

**XVI. ADJOURNMENT**

Moved by Mayor Snover, SECONDED by Commissioner Sipe to adjourn the meeting at 8:39 p.m.

  
\_\_\_\_\_  
Mayor, Victor Snover

ATTEST:

  
\_\_\_\_\_  
Karla Sayler, City Clerk

MINUTES PREPARED BY:

  
\_\_\_\_\_  
Sherlynn Morgan, Administrative Assistant



COMMISSION



Meeting

ATTENDANCE SHEET

DATE: 4/10/18

PAGE: 1 OF 2

-----PLEASE PRINT-----

NAME	Address or Affiliation
Delain George	COA
Kenny Kohler	220 S. MESA VERDE
GARY COLLINS	300 <sup>S</sup> MESA VERDE
MIKE HEAL	COA
WALTER BEAM	COA IT
Tina Roper	COA
Kris Farmer	COA
Ken George	706 French Drive Aztec
Marsha Buell	4401 Marilyn Dr.
Autumn McDonald	
RYAN PELL	COA
Luke Duxton	Quince Lake
T. Atencio	COA
Matt McKinney	COA
<del>LA L</del>	
Kalamb	COA
BASTIAN PASCHALL	505 E 21 <sup>st</sup>
Mike Paschall	7RD 2794
Malissa McDonald	COA Shelter 557 E 21 <sup>st</sup>
Laurel Paschall	#667 RD 2795
Cynthia Paschall	7 Rd 2794



## Meeting

DATE: 4.10.18

PAGE: 2 OF 2

[illegible]