

CITY OF AZTEC  
WORKSHOP MEETING MINUTES  
May 17, 2018

**I. CALL TO ORDER**

Mayor Snover called the Workshop to order at 5:21 pm at the Aztec City Commission Room, City Hall, 201 W. Chaco, Aztec, NM.

**MEMBERS PRESENT:** Mayor Victor Snover; Mayor Pro-Tem Fry; Commissioner Austin Randall; Commissioner Sherri Sipe; Commissioner, Mark Lewis

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Interim City Manager Steve Mueller; City Attorney Larry Thrower; Finance Director Kathy Lamb; Project Manager, Ed Kotyk; Administrative Assistant Sherlynn Morgan

**A. Fiscal Year 19 Budget Workshop**


Interim City Manager Steve Mueller turned things over to the Finance Director Kathy Lamb.

- Kathy explained the budget book and how it is laid out
- Revenues are very conservatively estimated
- Biggest problem with the general fund is that GRT has fallen over the last several years and has not recovered, we have done a lot of trimming to the general fund but were not able to get the operations down to what the GRT was bringing in and so we have been using the cash reserve that was built up in the general fund and so each year the cash balance has continued to drop and based on the revenue and expenditure estimates for FY19 this brings the cash reserve down to \$4,000 and this won't be enough to operate and get to FY20
- All other funds are in good shape and will be able to operate the way they are supposed to
- Staff is looking at budgets to see where else they can cut
- Would like to have the cash reserves at \$500,000
- This is going to be a multi-year process to re-build cash reserve
- Kathy mentioned that Commission has \$50,000 to fund those who turn in requests: have funded Boys and Girls Club, Museum and Ruins for example in the past
- Mayor Snover mentioned that we should bring the people who ask for funds in and hear from them and possibly the Boys and Girls Club can increase their rates

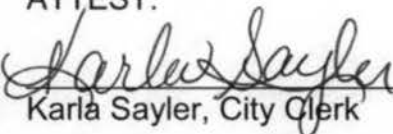
- Mayor Pro-Tem Fry asked about the \$69,800 that can be transferred from Waste Water Treatment Plant she feels that we should not pay off. She also asked about moving the Visitors Center to the Museum so that they can be open full time and it would be great to have the visitor's center on Main Street. Steve explained that this has been discussed in the past but he will visit with the Museum and see how they feel about that.
- Many thoughts were kicked around about the HUB
- The idea of raising taxes were discussed
- All utilities need to be increased so that they can be self-sufficient but how to go about doing that with as little impact as possible it should have been done years ago
- Commission decided that they need to have the hard conversations and get some of these issues figured out
- Kathy said that between now and July we have the time to look at the budget and make final cuts
- Mayor Snover wants to get close to doing something with North Main so that there is activity and the grant does not get pulled. Kathy explained that the grant funding is specific to the transit stop and the plaza, so the additional funds come from how do you get to the plaza and the amenities when you get there
- The Arterial needs to come first
- Commission requested at the next workshop to have detailed budget worksheets for each department
- Kathy mentioned that all the capital has already been cut with the exception of helping Farmers ditch with a failing culvert at Hilltop

## II. ADJOURNMENT

Moved by Mayor Snover to adjourn the meeting at 7:25 p.m.

  
\_\_\_\_\_  
Mayor, Victor C. Snover

ATTEST:

  
\_\_\_\_\_  
Karla Sayler, City Clerk

MINUTES PREPARED BY:

  
\_\_\_\_\_  
Sherlynn Morgan, Administrative Assistant

