

CITY OF AZTEC  
COMMISSION MEETING MINUTES  
June 12, 2018

**I. CALL TO ORDER**

Mayor Victor Snover called the Meeting to order at 6:00 pm at the Aztec City Commission Room, City Hall, 201 W. Chaco, Aztec, NM.

**II. INVOCATION**

The Invocation was led by Commissioner Sipe

**III. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Commissioner Randall

**IV. NEW MEXICO PLEDGE**

The New Mexico Pledge was led by Commissioner Randall

**V. ROLL CALL**

Members Present: Mayor Victor Snover; Mayor Pro-Tem Rosalyn Fry; Commissioner Austin Randall; Commissioner Mark Lewis; Commissioner Sherri Sipe

Members Absent: None

Others Present: City Attorney Larry Thrower; City Clerk Karla Saylor; Project Manager Ed Kotyk (see attendance sheet)

**VI. AGENDA APPROVAL**

MOVED by Commissioner Sipe to Approve the Agenda as given, SECONDED by Commissioner Randall

All voted Aye: Motion passed five to zero

**VII. PROCLAMATION**

Recognizing June as LGBTQ Pride Month in the City of Aztec

Mayor Snover read the proclamation and presented it to LGBTQ President MP Schildmeyer .

**VIII. CITIZEN RECOGNITION**

None

**IX. EMPLOYEE RECOGNITION**

Mayor Snover wanted to give a High Five to City Employees for doing the daily grind to keep the City looking good.

Interim City Manager Steve Mueller thanked Angela Watkins for agreeing to be the Interim Library Director.

Commissioner Sipe gave a shout out to Cindy Iacovetto Senior Center Director and Larry Thrower City Attorney for the way they handled an appeal with the Senior Center. She thanked the Police Department and Animal Shelter for the care and the way they handled the situation with her neighbor on Friday night.

**X. CONSENT AGENDA**

- A. Commission Special Workshop Meeting Minutes May 17, 2018
- B. Commission Workshop Meeting Minutes May 22, 2018
- C. Commission Meeting Minutes May 22, 2018
- D. Letter of Support for NMML Resolution #2018-1 #2018-1088-Concerning Enhancing Safety in Public Schools
- E. Appointment of EDAB Member (Jessica Polatty)
- F. Appointment of EDAB Member (Valerie Clowe)
- G. Resolution 2018-1083 Write Off of Uncollected Utility Accounts
- H. RFP 2018-624 Bohannon Huston Inc. Airport General Engineering Task Order 1, Airport Action Plan and Airport Layout Plan Update and NM Aviation Funding Application
- I. Resolution 2018-1084 Implementing Chapter 8, Article IV. Emergency Ban on Open Fires and Fireworks
- J. Resolution 2018-1085 Municipal Surplus
- K. Resolution 2018-1086 Adoption of Water Conservation Plan

Moved by Commissioner Randall, **SECONDED** by Commissioner Lewis to approve the Consent Agenda as given.

All Voted Aye: Motion Passed Five to Zero

**XI. ITEMS FROM CONSENT AGENDA**

None

## **XII. CITIZENS INPUT (3 MINUTES MAXIMUM)**

MP Schildmeyer LGBT President said that this proclamation means so much to them and thanked the City for doing the proclamation. MP mentioned that this is the first proclamation in San Juan County. The 3<sup>rd</sup> Annual pride parade will be in Farmington on Saturday.

Donald Stage thanked commission for the proclamation. He mentioned that Commissioner Mark Lewis will be the Grand Marshall for the pride parade.

## **XIII. BUSINESS ITEMS**

- A. Final Adoption of Ordinance 2018-473 Amending Section 8-21 Fire Code, Standards Adopted

Interim City Manager Steve Mueller explained that this updates the fire code from the 2009 version to the 2015 edition.

Moved by Commissioner Randall, **SECONDED** by Commissioner Sipe to approve the Final Adoption of Ordinance 2018-473 Amending Section 8-21 Fire Code, Standards Adopted.

A Roll Call was taken  
All Voted Aye: Motion Passed Five to Zero

- B. Final Adoption of Ordinance 2018-474 Amending the Municipal Code of Aztec, New Mexico, Chapter 4, Alcoholic Beverages

Interim City Manager Steve Mueller explained that this allows the business license officer Delain George the ability to sign off on and approve the special dispenser applications.

Moved by Commissioner Sipe, **SECONDED** by Commissioner Randall to approve the Final Adoption of Ordinance 2018-474 Amending the Municipal Code of Aztec, New Mexico, Chapter 4, Alcoholic Beverages

A Roll Call was taken  
All Voted Aye: Motion Passed Five to Zero

- C. Final Adoption of Ordinance 2018-475 Amending Section 25-86 Water Conservation Plan, Regulation and Limitation on Use of Water

Interim City Manager Steve Mueller explained that this is Final Adoption and no changes have been made or no comments have been received.

Moved by Commissioner Lewis, SECONDED by Mayor Pro-Tem Fry to approve the Final Adoption of Ordinance 2018-475 Amending Section 25-86 Water Conservation Plan, Regulation and Limitation on use of Water.

A Roll Call was taken  
All Voted Aye: Motion Passed Five to Zero

- D. Intent to Adopt Ordinance 2018-476 Amending Chapter 16, Division 3, Section 16-211 Solid Waste Rates

Finance Director Kathy Lamb explained that in the contract with Transit Waste there are provisions to allow for annual rate increases based on CPI and fuel increases as requested by Transit Waste. They have requested an increase of 1.35% and will be effective with the July 2018 billing.

Moved by Mayor Pro-Tem Fry, SECONDED by Commissioner Randall to approve the Intent to Adopt Ordinance 2018-476 Amending Chapter 16, Division 3, Section 16-211 Solid Waste Rates.

A Roll Call was taken  
All Voted Aye: Motion Passed Five to Zero

- E. Intent to Adopt Ordinance 2018-477 Creating of Chapter 31 Water Conservation and Drought Plan

Interim City Manager Steve Mueller explained that this would make the drought plan a City Ordinance. Changes have been made since the one implemented in 2002. This will put it in the City Code and formalizes the process.

Moved by Commissioner Randall, SECONDED by Commissioner Sipe to approve the Intent to Adopt Ordinance 2018-477 Creating of Chapter 31 Water Conservation and Drought Plan

A Roll Call was taken  
All Voted Aye: Motion Passed Five to Zero

F. Intent to Adopt Ordinance 2018-478 Amending Chapter 16, Article IV Utility Fees

Interim City Manager Steve Mueller explained that this goes back to the drought plan and some of the fees have been increased and also a more formal process has been included.

Moved by Commissioner Lewis, SECONDED by Mayor Pro-Tem Fry to approve the Intent to Adopt Ordinance 2018-478 Amending Chapter 16, Article IV Utility Fees

A Roll Call was taken  
All Voted Aye: Motion Passed Five to Zero

G. Intent to Adopt Ordinance 2018-479 Amendment to Section 1-12 Mandatory Penalty and Fees; Disposition and Use of Fees

Judge Gray explained that in July the jail fees will increase substantially so this will help by increasing the penalty assessment on traffic offenses.

Moved by Commissioner Randall, SECONDED by Commissioner Lewis to approve the Intent to Adopt Ordinance 2018-479 Amendment to Section 1-12 Mandatory Penalty and Fees; Disposition and Use of Fees

A Roll Call was taken  
All Voted Aye: Motion Passed Five to Zero

H. Resolution 2018-1087 Adoption of the Downtown Metropolitan Redevelopment Area (MRA) Plan

Community Development Director Steven Saavedra explained that the plan has been out for comment for over a month except from staff which have been sent to the consultants. He presented the changes to Commission.

Moved by Commissioner Sipe, SECONDED by Commissioner Lewis to approve Resolution 2018-1087 Adoption of the Downtown Metropolitan Redevelopment Area (MRA) Plan

A Roll Call was taken  
All Voted Aye: Motion Passed Five to Zero

#### **XIV. LAND USE HEARINGS**

None

#### **XV. CITY MANAGER/COMMISSIONERS/ATTORNEY REPORTS**

Interim City Manager Steve Mueller mentioned he spent the weekend in Chicago. He mentioned that he has been attending the Drought Stakeholders meetings and things haven't changed much. He also attended the San Juan Water Conservation Meeting this week along with Steven Saavedra and Commissioner Lewis, it was very informative.

Commissioner Sipe reported that she was in Delaware for a week for her grandson's graduation. She attended the MPO meeting and had a good conversation with Lawrence Lopez and Brad Fischer about the Arterial. Tomorrow she has North West NM Seniors and Thursday she has the San Juan County Growth Management meeting and next week she has EDAB. She mentioned that she hopes to keep the splash park open as long as possible it has been really packed.

Mayor Pro-Tem Fry mentioned attended that many citizens of Aztec have been interested in helping with the Durango Fire and she did research and found phone numbers and they are on the website. The Food Bank in Durango desperately needs food. They also need housing.

Commissioner Lewis attended the San Juan Water Commission meeting. They gave the history back to 1905.

Mayor Snover mentioned that he attended the ECHO board meeting. He had the privilege of being the guest speaker at the San Juan Rotary Club luncheon today in Farmington. He mentioned that the Pride parade this Saturday in Farmington at 11:00 am.

City Attorney Larry Thrower thanked the firefighters for their service in the fires.

#### **XVI. DEPARTMENT REPORTS**

Police Chief Heal thanked Commission for approving the letter of support. He will be going down to the resolutions committee and presenting the letter of support for them. Chief's coffee will be next Tuesday and mentioned that National Night Out will be July 17<sup>th</sup>.


Judge Gray mentioned that he was elected to the executive board of the national judges association of non-attorney judges throughout the United States.

**XVII. ADJOURNMENT**

Moved by Mayor Snover, SECONDED by Commissioner Sipe to adjourn the meeting at 6:42 p.m.

  
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Mayor, Victor Snover

ATTEST:

  
\_\_\_\_\_  
Karla Sayler, City Clerk

MINUTES PREPARED BY:

  
\_\_\_\_\_  
Sherlynn Morgan, Administrative Assistant

