

CITY OF AZTEC  
COMMISSION MEETING MINUTES  
July 24, 2018

**I. CALL TO ORDER**

Mayor Victor Snover called the Meeting to order at 6:00 pm at the Aztec City Commission Room, City Hall, 201 W. Chaco, Aztec, NM.

**II. INVOCATION**

The Invocation was led by Commissioner Randall

**III. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Mayor Snover

**IV. NEW MEXICO PLEDGE**

The New Mexico Pledge was led by Mayor Snover

**V. ROLL CALL**

Members Present: Mayor Victor Snover; Mayor Pro-Tem Rosalyn Fry; Commissioner Austin Randall; Commissioner Mark Lewis; Commissioner Sherri Sipe

Members Absent: None

Others Present: Interim City Manager Steve Mueller; City Clerk Karla Sayler; Project Manager Ed Kotyk (see attendance sheet)

**VI. AGENDA APPROVAL**

MOVED by Commissioner Randall to Approve the Agenda with the exception of items (I) and (L), SECONDED by Commissioner Lewis

All voted Aye: Motion passed five to zero

**VII. CITIZEN RECOGNITION**

Mayor Snover presented Eric Sly with a letter of recognition for enlisting into the United States Army.

## **VII. EMPLOYEE RECOGNITION**

Interim City Manager Steve Mueller thanked the Electric Department for the tree trimming around town.

Commissioner Sipe thanked Sherri Gurule, Chief Heal and Police Department for another great National Night Out.

Commissioner Randall mentioned that National Night Out was good and he thanked Cindy Iacovetto for the face painting booth, she did a great job.

## **IX. CONSENT AGENDA**

- A. Commission Meeting Minutes July 10, 2018
- B. Metropolitan Planning Organization Joint Powers Agreement
- C. Veteran of Foreign Wars Post #614 Letter of Support
- D. Utility Department Destruction of Records
- E. Appointment of 2018 New Mexico Municipal League (NMML) Annual Conference Voting Delegates-annual Business Meeting
- F. Resolution 2018-1090 Municipal Surplus
- G. Resolution 2018-1091 FY18 Year End budget Adjustments
- H. Resolution 2018-1092 FY18 Fourth Quarter Financial Report
- I. CN F100091 New Mexico Department of Transportation Cooperative Project Agreement-Construction Work East Aztec Arterial (PULLED)
- J. Finance Department Destruction of Records
- K. 550 Brewing LLC Lease Agreement Amendment (PULLED for Discussion)
- L. Letter to Aztec Municipal Schools on School Resource Officer and Zia Street Closure (PULLED)
- M. Resolution 2018-1094 To Place Question on Ballot of Election for Sunday Sales of Alcoholic Beverages (PULLED for Discussion)
- N. Lodger's Tax Advisory Board Member Appointment

Moved by Commissioner Lewis, SECONDED by Mayor Pro-Tem Fry to approve the Consent Agenda with the exception of items (K) and (M).

All Voted Aye: Motion Passed Five to Zero

## **X. ITEMS FROM CONSENT AGENDA**

(K) 550 Brewing LLC Lease Agreement Amendment

Commissioner Randall asked about how the sole rights would affect other tenants. Steven Saavadra explained that the Alcohol and Gaming Division would no longer allow 550 to serve in the courtyard if they do not have sole rights to the courtyard. So any tenants going forward who wish to use the courtyard would have to go through 550, right now there are no other tenants. He explained that the agreement has been amended to give them sole use for an extra \$250 added to the rent.



Moved by Commissioner Sipe to Approve the 550 Brewing LLC Lease Agreement Amendment, SECONDED by Mayor Pro-Tem Fry.

All Voted Aye: Motion Passed Five to Zero

(M) Resolution 2018-1094 to Place Question on Ballot of Election for Sunday Sales of Alcoholic Beverages

Commissioner Randall asked what the future of this is with fees and such. Mayor Snover mentioned that there is so much discussion and confusion on this item and we are still waiting on further clarification because of the election change on the County level but we will be on the record with the County as wanting it on the ballot.

Moved by Commissioner Randall to Approve Resolution 2018-1094 to Place Question on Ballot of Election for Sunday Sales of Alcoholic Beverages, SECONDED by Commissioner Sipe.

All Voted Aye: Motion Passed Five to Zero

#### **XI. CITIZENS INPUT (3 MINUTES MAXIMUM)**

Lenard Tillman mentioned about something he heard from the last Council Meeting regarding Kolby King and voiced his objection to the conflicting stories from the Mayor to the Talon, Daily Times and also to comments on social media. He mentioned about all the things on Social Media and he should not be using his title as a way to get people fired and his wife is also complaining to businesses saying she is the Mayor's wife.

Robin Kelly mentioned that she is shocked at the lack of civility toward public servants. She felt compelled to attend this meeting after seeing things on social media toward the Mayor.

Kathleen Browning mentioned that she read article in Daily Times about the City Attorney comments of recognizing June as LGTBQ month. She applauded them for recognizing June with a proclamation.

#### **XII. BUSINESS ITEMS**

- A. Intent to Adopt Ordinance 2018-480 Amending Chapter 16 Article VII Municipal Motor Vehicle Operation Fees

Interim City Manager mentioned that this is what was presented at the workshop tonight.

Moved by Commissioner Sipe to Approve the Intent to Adopt Ordinance 2018-480 Amending Chapter 16 Article VII Municipal Motor Vehicle Operation Fees, SECONDED by Commissioner Randall.

A Roll Call was taken  
All Voted Aye: Motion Passed Five to Zero

B. Intent to Adopt Ordinance 2018-481 Amending Chapter 16 Article IX  
Community Development Fees

Interim City Manager mentioned that this is what was presented at the workshop tonight.

Moved by Commissioner Randall to Approve the Intent to Adopt Ordinance 2018-481 Amending Chapter 16 Article IX Community Development Fees, SECONDED by Commissioner Randall.

A Roll Call was taken  
All Voted Aye: Motion Passed Five to Zero

C. Resolution 2018-1093 FY19 Annual Budget Adoption

Finance Director Kathy Lamb explained we are required by state statute to adopt by resolution and submit by July 30<sup>th</sup>. Kathy mentioned that there have been some changes since the budget workshops. She went over the staff summary in detail for Commission.

Moved by Commissioner Randall to Approve Resolution 2018-1093 FY19 Annual Budget Adoption with addition of \$61,245.00 General Fund expenditures, SECONDED by Commissioner Sipe.

A Roll Call was taken  
All Voted Aye: Motion Passed Five to Zero

D. FY19 Funding Applications

Finance Director Kathy Lamb explained that in the budget there is \$50,000 for community support at this time we have requests: Aztec Boys and Girls Club \$25,000 for after school programs; Aztec Museum \$25,000 to \$50,000 for Museum Director; and Aztec Ruins \$540 to \$840 for summer lecture series.

Interim City Manager Steve Mueller mentioned that we are still in discussions with the Museum about moving the Visitors Center to Main Street.

Mayor Pro-Tem Fry mentioned that the amount of funding for the Museum may change depending on what is decided with Visitors Center.

Moved by Commissioner Sipe to Approve funding to Aztec Ruins in the amount of \$540; Aztec Boys and Girls Club in the amount of \$25,000; and table the funding for Museum pending further discussion, SECONDED by Commissioner Randall.



All Voted Aye: Motion Passed Five to Zero

### **XIII. LIQUOR LICENSE HEARING**

- A. 550 Brewing Company, LLC DBA 550 Brewing Company 119 N. Main - New Liquor License

Utilities Director Delain George explained that this was a liquor license hearing for 550 Brewing Company, LLC located at 119 N. Main the intent is to move their masters brewers license and under state statute one of the requirements is they must have a waiver from Commission in order to do this. They have a letter of support from the Aztec Presbyterian Church and for the First United Methodist Church who are within 300 feet of this location.

Moved by Commissioner Lewis to Approve the New Small Brewer's Liquor License for 550 Brewing Company, LLC located at 119 N. Main Ave. Aztec NM, SECONDED by Commissioner Sipe.

A Roll Call was taken

All Voted Aye: Motion Passed Five to Zero

- B. Aztec Theater & Center for Music & Arts, Inc. 104 N. Main-New Liquor License

Utilities Director Delain George explained that Alcohol and Gaming has approved a waiver process for alcohol sales in advance of receiving the license for 104 N. Main in Aztec. The Commission must also approve the waiver. The Aztec Theater has applied for a club license. Their location is within 300 feet of two churches and they have a letter of support from the Aztec Presbyterian Church and no letters of opposition.

Moved by Commissioner Sipe to Approve a waiver for a New Liquor License for Aztec Theater & Center for Music & Arts, Inc. located at 104 N. Main Ave. Aztec NM, SECONDED by Commissioner Randall.

A Roll Call was taken

All Voted Aye: Motion Passed Five to Zero

### **XIV. CITY MANAGER/COMMISSIONERS/ATTORNEY REPORTS**

Interim City Manager Steve Mueller reported that he attended a COG meeting in Grants.

Commissioner Lewis reported that he and Commissioner Sipe attended the La Plata Animas Project Tour last week and it was great to see the project put together. He was impressed by the turn out for National Night Out.

Commissioner Randall mentioned that he noticed the river flow seemed healthy and asked if there was a magic number that Andrew was looking for before coming out of stage 2 water restrictions. Steve explained that they are still monitoring everyone has been helping out and will re-evaluate at the end of August.

Commissioner Sipe mentioned that she really enjoyed the tour and seeing the completed project. They said if we had to request water from them it would be about 48 hours before it got to us. She also met with Farmington and Aztec's Boys and Girls Club who are looking at combining all organizations so there is only one pool of money. Attended EDAB meeting. She mentioned that we were one of five cities chosen to do a presentation a NMML annual meeting.

Mayor Pro-Tem Fry mentioned that she attended the Library Advisory meeting last week and encouraged people to visit the library. She attended the San Juan Safe Communities meeting, 4CED, and Geo Tourism meetings. She also met with the Boys and Girls Club and she feels this will help the club be more efficient. Enjoyed National Night Out.

Mayor Snover also mentioned National Night out and he was blown away by the turn out and would be great if we could do more community events. He gave a shout out to staff. He mentioned that tomorrow will be meet your Mayor at 550 and he is happy to meet people and discuss things.

## **XV. DEPARTMENT REPORTS**

Chief Heal thanked them for the kind words on National Night Out and he thanked staff for all the help they received.

Ken George Electric Director mentioned that the City of Farmington will have a City wide outage will not happen until March or April.

Cindy Iacovetto Senior Center Director mentioned that she is proud to be part of the City. She thanked co-workers for being there to listen when she needed them and help her through difficult times.

Steven Saavedra Community Development Director mentioned that the code compliance office Andrew DiCamillo has been working on getting foreclosed houses cleaned up. He mentioned that there has been some momentum downtown with the adoption of the MRA plan.



## **XVI. CLOSED SESSION**

Mayor Snover moved the meeting into closed session at 7:24 pm: Pursuant to State Law, Section 10-15-1H (2) Limited Personnel Matters, City Manager Appointment and Employment Agreement

Mayor Snover moved the meeting back into an open session at 7:52 pm. All voted Aye to the only item discussed was the City Manager Appointment and Employment Agreement.

## **XVII. BUSINESS ITEMS (continued)**

### **D. City Manager Employment Agreement**

Moved by Commissioner Sipe to Approve the appointment of Steve Mueller as City Manager and the Employment Agreement between the City of Aztec and Steve Mueller amending the vehicle allowance to commence on August 1<sup>st</sup>.

A Roll Call was taken

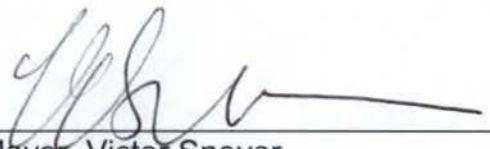
All Voted Aye: Motion Passed Five to Zero

## **XVIII. ADJOURNMENT**

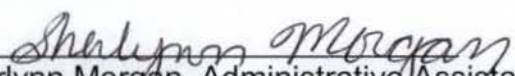
Moved by Mayor Snover, SECONDED by Commissioner Lewis to adjourn the meeting at 7:54 p.m.

ATTEST:

  
Karla Saylor, City Clerk

  
Mayor, Victor Snover

MINUTES PREPARED BY:

  
Sherlynn Morgan, Administrative Assistant



COMMISSION



Meeting

ATTENDANCE SHEET

DATE: 7/24/18

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NAME	Address or Affiliation
Delain George	COA
MIKE HEAL	COA
Kenneth George	766 French Drive Aztec/CORFO
Diane Darabon	COA
Robin Kelly	COA
Steve Clarke	Indivisible San Juan
Catherine Thomas-Kemp	Indivisible San Juan
Tammy King	AZTEC, NM
Leonard P. Moran	Aztec
Phil Stathery	519 Ruins Rd, AZTEC
CAMELIA SNOVER	COA
Colby King	Co A
Helen Shroy	
Linda Corwin	
MP SCHILDMAYER	DEMOCRATIC PARTY OF SJC
Luke Dutton	1144 Grand Ave
Sarah Rubow	403 Bunker Aztec
Marita Robinson	306 S. Mesa Verde, Aztec
Laura McClenny	320 S. Mesa Verde Aztec
Tammy Kauwaka	Aztec Theater
Jim Kuzma	Aztec Theater





## ATTENDANCE SHEET

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