

CITY OF AZTEC
WORKSHOP MEETING MINUTES
July 24, 2018

I. CALL TO ORDER

Mayor Snover called the Workshop to order at 5:10 pm at the Aztec City Commission Room, City Hall, 201 W. Chaco, Aztec, NM.

MEMBERS PRESENT: Mayor Victor Snover; Mayor Pro-Tem Fry; Commissioner Austin Randall; Commissioner Sherri Sipe; Commissioner, Mark Lewis

MEMBERS ABSENT: None

OTHERS PRESENT: Interim City Manager Steve Mueller; Finance Director Kathy Lamb; Utilities Director Delain George; Community Development Director Steven Saavedra; Project Manager, Ed Kotyk; City Clerk Karla Sayler

A. Gross Receipts Tax Implementation

Finance Director Kathy Lamb explained that this workshop is brought here tonight because there were questions on how to raise gross receipts tax for the City. She mentioned that there are two types of gross receipts available to us the hold harmless and the general. She suggested that we should stay away from the hold harmless because it would be detrimental at this time to implement this type of tax right now to the City. A small percentage does remain in the general for the municipal gross receipts that the commissioners could enact and it would not require a special election. Kathy mentioned that based on fy18 gross receipts tax revenues 1/8 of one percent (.125%) will generate \$126,000 and will go to general fund unless the commission advises differently. The remaining that can be enacted is .25%. The full amount would increase the general fund by about \$252,000. She explained that this is a conservative number. If they want a January 1, 2019 implementation date they need to adopt by September, 2018. If we implement 1/8 our GRT would still be lower than Bloomfield. This would be a shared expense and not just on the citizens. It has been since 2003 since taxes were raised in the City. She mentioned that the City needs to build the cash reserve in the general fund.

Commissioner Sipe mentioned that we need to keep in mind of the fiscal and cumulative impact to this will have to the citizens. Commissioner Randall mentioned that this would be a penny for every eight dollars spent.

B. Review and discussion of Municipal Motor Vehicle Operation Fees

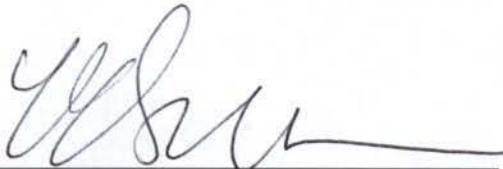
Utilities Director Delain George explained that MVD is one of the departments who can help offset the general fund. They have customers from everywhere. She mentioned that she would like to increase MVD fees from five dollars (\$5.00) to six dollars (\$6.00) and VIN inspections would increase from five dollars (\$5.00) to ten dollars (\$10.00).

C. Review and Discussion of Zoning Application Fees

Community Development Director Steven Saavedra explained that they would also like to increase application fees because the City is subsidizing any land use applications. The increase will help offset the fees the City incurs. Trying to adjust with what we have to do by law and they would also like to start putting up signs. The fees would increase from sixty dollars (\$60.00) to two hundred fifty dollars (\$250.00).

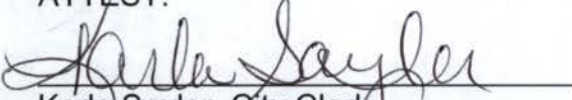
II. ADJOURNMENT

Moved by Mayor Snover to adjourn the meeting at 5:45 p.m.



Mayor, Victor C. Snover

ATTEST:



Karla Sayler, City Clerk

MINUTES PREPARED BY:



Sherlynn Morgan, Administrative Assistant



COMMISSION

WORKSHOP

ATTENDANCE SHEET

DATE: 7/24/18

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NAME	Address or Affiliation
Delain Genge	COA
MIKE HEAL	COA
Ken George	COAED
WALLACE BEGLEY	COA-15/AIRPORT
STEVEN SANDRA	COA
Mary Hahn	FMPO
Mike Paschal	550 Brewins
Marco Nino	WEA
Dameka Douglas	
Judy Cooper	COA
Ed Cooper	COA
Kyle Dano	COA
Saxanna Hughes	TAOIN
Ewa Krakowski	NEA-NOT
Hannah Grover	Daily Times
Jon Austria	Daily Times
Tammie Saunders	NEA