

CITY OF AZTEC
COMMISSION MEETING MINUTES
December 11, 2018

I. CALL TO ORDER

Mayor Victor Snover called the Meeting to order at 6:09 pm at the Aztec City Commission Room, City Hall, 201 W. Chaco, Aztec, NM.

II. INVOCATION

The Invocation was led by Commissioner Sherri Sipe

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by J.R. Sykes

IV. NEW MEXICO PLEDGE

I Salute The Flag Of The State Of New Mexico And The Zia Symbol Of Perfect Friendship Among United Culture's.

The New Mexico pledge was led by J.R. Sykes

V. ROLL CALL

Members Present: Mayor Victor Snover; Mayor Pro-Tem Fry;
Commissioner Sipe; Commissioner Mark
Lewis;

Members Absent: Commissioner Austin Randall

Others Present: City Manager Steve Mueller; City Attorney Nicci Unsicker;
Project Manager Ed Kotyk; City Clerk Karla Sayler (see
attendance sheet)

VI. AGENDA APPROVAL

MOVED by Commissioner Sipe to Approve the Agenda as given with the exception of item (D) which was pulled SECONDED by Commissioner Lewis

All voted Aye: Motion passed four to zero

VII. CITIZEN RECOGNITION

Captain Morris recognized Mark White for his help with an attempted suicide in Riverside Park. Mayor Snover recognized Cynthia Gustimonies for winning the Golden Apple Award for her excellence in teaching.

VIII. EMPLOYEE RECOGNITION

City Manager Steve Mueller read an email he received from Jessica Anderson about the Aztec MVD and the pleasant employees.

Commissioner Sipe thanked the Employee Association for putting together the parade float and mentioned that it turned out great. She thanked everyone who worked on Aztec Sparkles. She also recognized Cindy and Connie from the Senior Center for their work helping to put together standard menus for the Senior Center.

IX. CONSENT AGENDA

- A. Commission Workshop Minutes November 27, 2018
- B. Commission Meeting Minutes November 27, 2018
- C. Intergovernmental Agreement between San Juan County and City of Farmington, Aztec, and Bloomfield for Crime Stoppers
- D. ~~RFP 2019-670 Reservoir #1 Evaluation Engineering Services (PULLED)~~
- E. Resolution 2018-1112 Utility Write Off of Uncollected Utility Accounts
- F. Resolution 2018-1113 Municipal Surplus

Moved by Commissioner Lewis, SECONDED by Commissioner Sipe to approve the Consent Agenda as given.

All Voted Aye: Motion Passed Four to Zero

X. ITEMS FROM CONSENT AGENDA

None

XI. CITIZENS INPUT (3 Minutes Maximum)

None

XII. BUSINESS ITEMS

- A. RY19 Funding Application San Juan County Partnership, Inc.

Mayor Pro-Tem Fry recused herself from the vote because she is a Board Member for San Juan County Partnership.

Pamela Drake the Executive Director for San Juan County Partnership explained the funding request for Creating Cultural Harmony Conference which is held every other year and brings the community together. It will be on February 22, 2019.

Moved by Commissioner Sipe, SECONDED by Commissioner Lewis to Approve Funding Application for San Juan County Partnership, Inc. in the amount of \$2,000.

A Roll Call was taken: All Voted Aye: Motion Passed Three to Zero

B. Intent to Adopt Ordinance 2018-487 Zoning Requirements and Regulations for Medical Cannabis and Medical Marijuana Dispensaries

Community Development Director Steven Saavedra explained that this is an ordinance to put zoning requirements and regulations in for medical marijuana dispensaries. Steven mentioned that right now we do not have any zoning regulations pertaining to medical cannabis so by adding this ordinance it will help the City be more efficient by having something in place. He explained that the ordinance cannot be less strict than state statues but they can be stricter. Commissioner Sipe mentioned that she would have liked to have a workshop. Mayor Snover mentioned that it is a zoning issue that needs to be handled. Mayor Pro-Tem Fry was surprised that this hasn't already been done.

Moved by Mayor Pro-Tem Fry, SECONDED by Commissioner Lewis to Approve the Intent to Adopt Ordinance 2018-487 Zoning Requirements and Regulations for Medical Cannabis and Medical Marijuana Dispensaries.

A Roll Call was taken: All Voted Aye: Motion Passed Four to Zero

C. Intent to Adopt Ordinance 2018-488 Amending Chapter 16, Fees Creating Article XI. Municipal Airport Fees

Airport Manager Wallace Begay explained that this is to add to City Code the fees for hangars and ground leases. Right now we do not have any documentation. This is just housekeeping and putting it down on paper. He feels the fees are fair and they will revisit the fees in 2 years.

Moved by Commissioner Sipe, SECONDED by Mayor Pro-Tem Fry to Approve the Intent to Adopt Ordinance 2018-488 Amending Chapter 16, Fees Creating Article XI. Municipal Airport Fees.

A Roll Call was taken: All Voted Aye: Motion Passed Four to Zero

D. Final Adoption of Ordinance 2018-484 International Property Maintenance Code within Chapter 14, Article IV. Dangerous and Unsafe Structures

Code Compliance Officer Andrew DiCamillo explained that this is the final adoption and there have been no changes or comments from the public.

Moved by Commissioner Lewis, SECONDED by Mayor Pro-Tem Fry to Approve the Final Adoption of Ordinance 2018-484 International property Maintenance Code within Chapter 14, Article IV. Dangerous and Unsafe Structures

A Roll Call was taken: All Voted Aye: Motion Passed Four to Zero

E. Final Adoption of Ordinance 2018-485 Amending Section 1-12 Mandatory Penalty and Fees

Community Development Director Steven Saavedra explained that these are the fees that go with the International Property Maintenance Code and they have had no comments or concerns.

Moved by Commissioner Sipe, SECONDED by Commissioner Lewis to Approve the Final Adoption of Ordinance 2018-485 Aending Section 1-12 Mandatory penalty and fees

A Roll Call was taken: All Voted Aye: Motion Passed Four to Zero

XIII. CITY MANAGER/COMMISSIONERS/ATTORNEY REPORTS

City Manager Steve Mueller mentioned the Employee Christmas party on Friday at Sunray. He also mentioned the Mayors Ball on March 2nd in Farmington. He mentioned that over the next couple of weeks they will be working to firm up a date for the Commissioner retreat.

City Attorney Nicci J. Unsicker mentioned that she attended the NMML conference last week and learned a lot, it was enjoyable.

Commissioner Lewis mentioned that Aztec Sparkles was a great time, a nice evening for everyone.

Commissioner Sipe mentioned that she attended the River Glo on Friday night it was amazing. She has EDAB on Thursday next week. She also mentioned that EDAB would like to have a workshop with the Commission.

Mayor Pro-Tem Fry mentioned that she attended Four Corners Economic Development meeting.

Mayor Snover mentioned that Sparkles event was a good time it seemed to be well attended. The lights downtown are beautiful and he appreciates the efforts from employees. He mentioned that ECHO will be having an open house tomorrow. He mentioned that it has been a year since the tragic event and there are a lot of emotions so be mindful of that.

XIV. DEPARTMENT REPORTS

Cindy Iacovetto gave a shout out to the parks and electric department. Thanked the Lions Club for the tables for the craft fair. The Christmas dinner is the next event and they mentioned they need volunteers.

XV. CLOSED SESSION

Closed Session Pursuant to State Law; Section 10-15-1 (h-8) to Consider the Approval of Purchase of Real Property

Mayor Snover moved the meeting in Closed Session at 7:04 pm Pursuant to Section 10-15-1 (H-8) to Consider the Approval of Purchase of Real Property; Mayor Snover voted Aye; Commission Sipe voted Aye; Mayor Pro-Tem Fry voted Aye; Commission Lewis voted Aye

Mayor Snover re-opened the Commission Meeting at 7:35 pm stating nothing was discussed other than matters pertaining to Pursuant to Section 10-15-1 (H-8) Approval of Purchase of Real Property; Mayor Snover voted Aye; Commission Sipe voted Aye; Mayor Pro-Tem Fry voted Aye; Commission Lewis voted Aye

XVI. BUSINESS ITEMS FROM CLOSED SESSION

F. Approval of Purchase of Real Property

Moved by Commissioner Sipe, SECONDED by Mayor Pro-Tem Fry to Approve the purchase of real property, 104 N. Main Ave. Aztec, NM 87410

A Roll Call was Taken: All Voted Nay Motion Denied 4-0

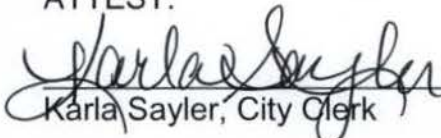
XVII. ADJOURNMENT

Moved by Mayor Snover, SECONDED by Commissioner Sipe to adjourn the meeting at 7:38 p.m.



Mayor, Victor Snover

ATTEST:



Karla Saylor, City Clerk

MINUTES PREPARED BY:



Sherlynn Morgan, Administrative Assistant

