

CITY OF AZTEC  
COMMISSION MEETING MINUTES  
June 25, 2019

**I. CALL TO ORDER**

Mayor Victor Snover called the Meeting to order at 6:02 pm at the Aztec City Commission Room, City Hall, 201 W. Chaco, Aztec, NM.

**II. INVOCATION AND PLEDGE OF ALLEGIANCE**

- A. Invocation (led by Megan Kullip)
- B. United States Pledge of Allegiance (led by Mayor Pro-Tem Fry)
- C. New Mexico pledge of Allegiance (led by Mayor Pro-Tem Fry)

**III. ROLL CALL**

Members Present: Mayor Victor Snover; Mayor Pro-Tem Fry;  
Commissioner Sipe; Commissioner Mark  
Lewis; Commissioner Austin Randall

Members Absent: NONE

Others Present: City Manager Steve Mueller; City Attorney Nicci Unsicker;  
Project Manager Ed Kotyk; City Clerk Karla Saylor (see  
attendance sheet)

**IV. APPROVAL OF AGENDA ITEMS**

MOVED by Commissioner Randall to approve the agenda as given  
SECONDED by Commissioner Lewis

All voted Aye: Motion passed five to zero

**V. CONSENT AGENDA**

- A. Commission Meeting Minutes June 11, 2019
- B. ITB 2019-698 Annual Chemical Supply-Water & Wastewater Treatment Plants
- C. Resolution 2019-1136 and NMDOT Agreement Control Number C5193388  
(North Main Avenue)
- D. Resolution 2019-1137 Municipal Surplus
- E. Resolution 2019-1138 Utility Accounts Receivable Write Off
- F. Resolution 2019-1139 Complete Count 2020 Census Partnership
- G. Resolution 2019-1140 General Fund Accounts Receivable Write Off

MOVED by Commissioner Sipe to Approve the Consent Agenda as given with the exception of item (G) SECONDED by Commissioner Randall

All voted Aye: Motion passed five to zero

**VI. ITEMS REMOVED FROM CONSENT AGENDA**

(G) Resolution 2019-1140 General Fund Accounts Receivable Write Off

Commissioner Sipe asked about the write off for the golf carts. Finance Director Kathy Lamb explained that there were some verbal agreements outside of the written agreement. The Golf Operator is now remitting payment as of January. The write off comes from this period.

MOVED by Commissioner Sipe to Approve the Resolution 2019-1140 General Fund Accounts Receivable Write Off SECONDED by Commissioner Randall

All voted Aye: Motion passed five to zero

**VII. PROCLAMATION**

NONE

**VIII. PRESENTATIONS**

NONE

**IX. CITIZENS INPUT (3 Minutes Maximum)**

NONE

**X. BUSINESS ITEMS**

A. Intent to Adopt Ordinance 2019-492 Amending Chapter 22 Public Property, Section 22-513 and Incorporating the Fee into Chapter 16 Fee Schedule

Community Development Director Steven Saavedra explained that this is not a new fee it has been there since 2007 but Chapter 22 and 16 are not consistent. This will basically make them consistent.

MOVED by Commissioner Lewis to Approve the Intent to Adopt Ordinance 2019 492 Amending Chapter 22 Public Property, Section 22-513 and Incorporating the Fee into Chapter 16 Fee Schedule SECONDED by Commissioner Sipe

A Roll Call was Taken: All voted Aye: Motion passed five to zero

**XI. QUASI JUDICIAL HEARINGS (LAND USE)**

NONE

**XII. COMMISSIONER, CITY MANAGER, DEPARTMENT REPORTS**

City Manager Steve Mueller mentioned the annual employee picnic on July 11<sup>th</sup> and offices will be closing at noon. He will be attending the City Managers Conference in Ruidoso. The annual NMML league in August 28, 29, and 30 in Las Cruces if you want to go let Karla know.

Commissioner Lewis mentioned the Water Commission meeting is canceled for next week.

Commissioner Sipe attended NWNM Seniors meeting and will attend MPO meeting on Thursday.

Commissioner Randall gave a shout out to Public Works for their work on Arriba Street. Looks really nice. He has LTAB next month and Library meeting.

Mayor Pro-Tem Fry mentioned she attend San Juan Safe Communities, and attended EDAB. She mentioned that there is a person interested in the building across from the Bistro for a Café.

Mayor Snover mentioned that he attended the American Legion 100 year Jubilee and the Pride Parade in Farmington. He will be attending the Gold Star Family Banquet tomorrow. He did opening remarks at the water summit.

Judge Gray attended the National Judge's Association 2 weeks ago in Montana, he mentioned that we might try to get the conference in the area within the next 5 years.

Delain George mentioned that a flyer was sent out in the utility bills for the recycle carts and it had the wrong phone number on it. It was corrected on facebook and the website. She mentioned that the county residents that have city trash service will not be eligible for recycling, just the city limits.

Jeff Blackburn mentioned that we experienced flooding in Riverside, and that the playground and softball field are shut down.

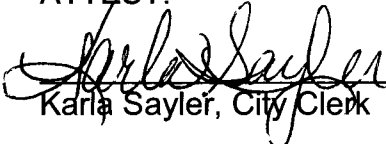
**XIII. ADJOURNMENT**

Mayor Snover moved to adjourn the meeting at 6:35 pm SECONDED by Commissioner Sipe

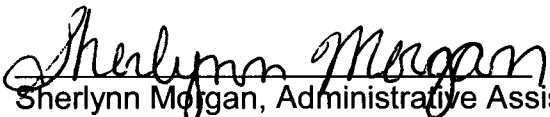


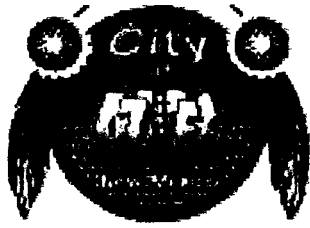
  
\_\_\_\_\_  
Mayor, Victor Snover

ATTEST:

  
\_\_\_\_\_  
Karla Saylor, City Clerk

MINUTES PREPARED BY:

  
\_\_\_\_\_  
Sherlynn Morgan, Administrative Assistant



# COMMISSION

Meeting

## ATTENDANCE SHEET

DATE: 6-25-19

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NAME	Address or Affiliation
Steve Morse	COA
Dale Gery	COA
Carlton Gray	COA
Jeff Blackburn	COA
Don George	706 French Drive Act-C
Tina Roper	COA
Walter Perry	COA-11
Greg Watt	COA-Library
Cindy Smith	ASCC