

CITY OF AZTEC
WORKSHOP MEETING MINUTES
May 12, 2020

I. CALL TO ORDER

Mayor Snover called the Workshop to order at 5:15 pm (via web)

MEMBERS PRESENT: Mayor Victor Snover; Mayor Pro-Tem Fry; Commissioner Michael Padilla (in Person); Commissioner, Mark Lewis; Commissioner Randall

MEMBERS ABSENT: NONE

OTHERS PRESENT: City Manager Steve Mueller; Finance Director Kathy Lamb; Project Manager Ed Kotyk; City Clerk Karla Saylor

A. Fiscal year 2021 Budget Workshop

Mayor Snover opened the workshop and turned it over to City Manager Steve Mueller and Finance Director Kathy Lamb. Kathy apologized for not having more information at this point and she explained that the discussion tonight is very preliminary. She explained that the situation has been changing and daily and trying to work the numbers has been challenging. Tonight will just give a snapshot of where we are with the current budget and this is general fund. The largest concern is what is going to happen with the gross receipts which is our primary source of revenue for the general fund budget. She explained that through this past month the gross receipts and other revenues have exceeded the original budget projections and as a result we will end the year not in a bad spot but not where we wanted to be. Kathy explained that we are undergoing a lot of changes right now:

- Departments are being cognizant of every dollar spent because City Manager is approving every dollar spent
- Experts are projecting the numbers to be like 2008-2009 recession; our gross receipts dropped 15% and we haven't recovered that yet.
- She is using a 30% reduction on gross receipts revenues which for general fund is a million dollars
- Looking at the FY21 budget and reducing it by that amount
- Vacant positions won't even be considered to be filled until January 2021
- Pay plan increase has been removed
- Health insurance has a 3% increase in July and that is included in the numbers
- Looking at personnel to see what else can be done; \$4.7 million just on personnel costs
- Most of the capital has been removed

- Need to look at MVD
- FY 19 and FY 20 appropriations most likely going to be reverted back to the State

Kathy asked Commission if there was something specific they wanted her to look at.

Mayor Snover mentioned that he didn't have anything specific, but he voiced concerns about the Museum and Boys and Girls Club.

Commissioner Padilla mentioned that we need to try to maintain the MVD because it's important to Aztec.

Mayor Pro-Tem Fry mentioned that the Museum and Boys and Girls Club are dependent upon us for funding.

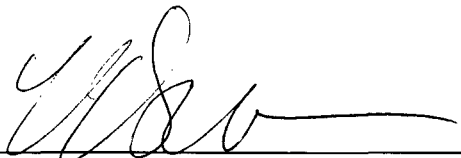
City Manager Steve Mueller mentioned that he can reach out to the organizations and let them know that funding may not be available or reduced.

The preliminary budget needs to be submitted by June 1st with the final adoption being due by July 31st and we have until then to make adjustments.

II. ADJOURMENT

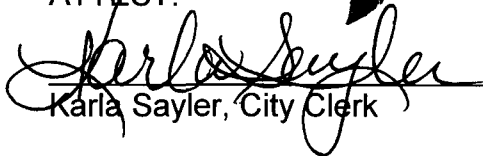
Moved by Mayor Snover to adjourn the meeting at 5:50 p.m.





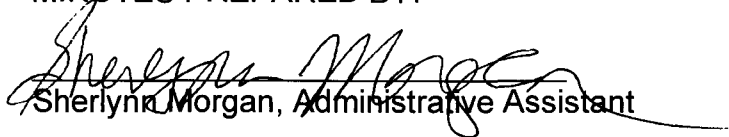
Mayor, Victor C. Snover

ATTEST:



Karla Saylor, City Clerk

MINUTES PREPARED BY:



Sherlynn Morgan, Administrative Assistant