

CITY OF AZTEC  
COMMISSION MEETING MINUTES  
December 8, 2020

**I. CALL TO ORDER**

Mayor Snover called the Meeting to order at 6:04 pm. The meeting was held Virtual and streamed live on YouTube.

**II. INVOCATION AND PLEDGE OF ALLEGIANCE**

- A. Invocation (led by Mayor Pro-Tem Fry)
- B. United States Pledge of Allegiance (led by Mayor Snover)
- C. New Mexico pledge of Allegiance (led by Mayor Snover)

**III. ROLL CALL**

Members Present: Mayor Snover; Mayor Pro-Tem Fry; Commissioner Austin Randall; (remote video); Commissioner Mike Padilla (in person)

Members Absent: Commissioner Mark Lewis (late due to technical difficulties)

Others Present: City Manager Steve Mueller; City Attorney Tyson Gobble; Project Manager Ed Kotyk; City Clerk Karla Saylor; IT Director Wallace Begay (see attendance sheet)

**IV. APPROVAL OF AGENDA ITEMS**

MOVED by Commissioner Randall to approve the agenda as given;  
SECONDED by Commissioner Padilla

All voted Aye: Motion passed four to zero

**V. CONSENT AGENDA**

- A. Commission Meeting Minutes November 24, 2020
- B. FAA Grant Project #3-35-0055-05-2018 Final Sponsor Certifications
- C. FY21 Library State Grants-In-Aid Agreement

MOVED by Commissioner Randall to approve the consent agenda as given  
SECONDED by Commissioner Padilla

All voted Aye: Motion passed four to zero

**VI. ITEMS REMOVED FROM CONSENT AGENDA**

NONE

**VII. CITIZENS INPUT (3 Minutes Maximum)**

NONE

**VIII. BUSINESS ITEMS**

- A. Final Adoption of Ordinance 2020-510 Amending Chapter 16, Division 3, Section 16-181 Electric Rates

City Manager Steve Mueller explained that we have not had any comments on this item.

MOVED by Commissioner Randall to Final Adoption of Ordinance 2020-510 Amending Chapter 16, Division 3, Section 16-181 Electric Rates with an effective date of January 1<sup>st</sup>, 2021 SECONDED by Mayor Pro-Tem Fry

A Roll Call was Taken: All voted Aye: Motion passed four to zero

- B. Final Adoption of Ordinance 2020-512 to Amend Chapter 17 Personnel and Safety Policy

City Manager Steve Mueller mentioned that we have received no questions or comments.

MOVED by Mayor Pro-Tem Fry to Approve the Final Adoption of Ordinance 2020-512 to Amend Chapter 17 Personnel and Safety Policy SECONDED by Commissioner Randall

A Roll Call was Taken: All voted Aye: Motion passed four to zero

- C. Final Adoption of Ordinance 2020-513 Amending Section 1-12 Mandatory Penalty and Fees

City Manager Steve Mueller mentioned that we have received no comments.

MOVED by Commissioner Randall to Approve the Final Adoption of Ordinance 2020-513 Amending Section 1-12 Mandatory Penalty and Fees SECONDED by Mayor Pro-Tem Fry

A Roll Call was Taken: All voted Aye: Motion passed four to zero

#### D. FY21 Funding Application ECHO Preschool

CEO of ECHO Nanette Pinckney presented the history on the preschool and she explained that due to the limited capacity as a result of the COVID pandemic they are looking at \$40,000 in deficit for the current fiscal year. They are requesting \$20,000 from the City of Aztec to help bridge the deficit. They are currently waiting on the numbers to be approved for the HB1 small business grant they applied for.

Mayor Snover mentioned he is familiar with the deficit because he is on the ECHO board and this is the 1<sup>st</sup> time that ECHO has turned in a funding request. He feels that it is important to support the request and help if we can. Mayor Pro-Tem Fry was impressed with the presentation and she believes that it's important to help. Commissioner Lewis feels that this would be a great investment for the community. Commissioner Padilla is also in favor supporting ECHO. Commissioner Randall mentioned that if we have the money to do it then let's do it.

MOVED by Commissioner Padilla to Approve FY21 Funding Application ECHO Preschool for \$20,000 SECONDED by Mayor Pro-Tem Fry

A Roll Call was Taken: All voted Aye: Motion passed five to zero

#### IX. QUASI JUDICIAL HEARINGS

NONE

#### X. COMMISSIONER, CITY MANAGER, DEPARTMENT REPORTS

City Manager Steve Mueller mentioned the employees receiving Years of Service Awards. He thanked City Staff for the way they are handling the pandemic.

Commissioner Randall congratulated the employees on the service awards, he thanked everyone for the Christmas light displays.

Commissioner Lewis congratulated employees on years of service, and mentioned that he attended the water commission meeting last week.

Commissioner Padilla echoed about the lights and the employees and asked when the lighting vote needed to be turned in. Ed Kotyk explained that they need to have it turned in by Christmas and the winners will be announced the 1<sup>st</sup> meeting in January. He also feels that with the Commissioners voting in their district it's not an anonymous vote.

Mayor Pro-Tem Fry attended the Chamber meeting this morning and Steven Saavedra clarified the information about the fire code and inspections and she feels comfortable that we came to some resolution regarding recent concerns with the owners on Main Street and she appreciates Stevens's effort in those explanations. She attended a Zoom meeting on the community garden and the next meeting will be January 4<sup>th</sup> at 4pm.

Mayor Snover thanked all the folks out there doing the heavy lifting every day for us. Congratulated employees on years of service awards. Thanked the City Manager Steve Mueller because this is his last meeting. Steve has done a great job dealing with all the different personalities on the Commission and the stuff that we don't see with the employees and Department heads. He thanked him for the mentorship and he wished him good luck on his retirement.

#### **XI. CLOSED SESSION**

Pursuant to State Law, Section 10-15-1H (2) Limited Personnel Matters,  
Discussion of Interim City Manager

Mayor Snover moved the meeting into closed session at 6:38pm Pursuant to State Law, Section 10-15-1H (2) Limited Personnel Matters, Discussion of Interim City Manager

All voted Aye

Mayor Snover moved back into the meeting at 7:08pm stating that no final decisions were made Pursuant to State Law, Section 10-15-1H (2) limited personnel matter, discussion of Interim City Manager and it was the only thing discussed.

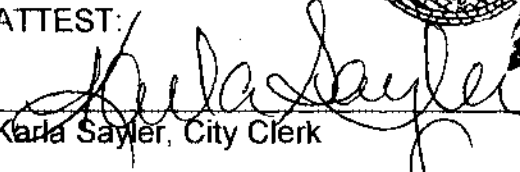
All voted Aye

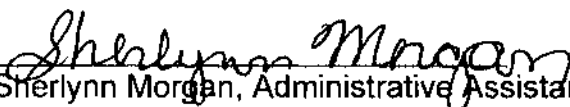
#### **XII. ADJOURNMENT**

Mayor Snover moved to adjourn the meeting at 7:10 pm **SECONDED** by Commissioner Lewis



  
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Mayor, Victor Snover

ATTEST:  
  
\_\_\_\_\_  
Karla Saylor, City Clerk

MINUTES PREPARED BY:  
  
\_\_\_\_\_  
Sherlynn Morgan, Administrative Assistant