

**CITY OF AZTEC  
COMMISSION MEETING MINUTES  
Tuesday April 09, 2023**

**CALL TO ORDER**

Mayor Michael A. Padilla Sr. called the meeting to order at 6:07 pm at Aztec City Hall, 201 W. Chaco, Aztec NM 87410

**INVOCATION AND PLEDGE OF ALLEGIANCE**

Invocation led by Commissioner Austin Randall  
United States Pledge of Allegiance led by Commissioner Crowley  
New Mexico pledge of Allegiance led by Commissioner Crowley

**ROLL CALL**

Members Present: Mayor Michael A. Padilla, Sr.; Mayor Pro-Tem Kenneth George; Commissioner Austin Randall; and Commissioner Jim Crowley; Commissioner Colby King

Members Absent: NONE

Others Present: City Manager Jeff Blackburn; City Attorney Nann Winter; City Clerk Karla Saylor

**APPROVAL OF AGENDA ITEMS**

MOVED by Commissioner Crowley to APPROVE Agenda Items, SECONDED by Commissioner Randall

All Voted Aye: Motion Passed Five to Zero

**CONSENT AGENDA**

- A. Commission Workshop Minutes March 26, 2024
- B. Commission Meeting Minutes, March 26, 2024
- C. General Obligation Bond Grant Agreement
- D. Rear Setback Variance Request of 15ft
- E. N19-23-01 Grant Amendment request letter to NMDOT-AD
- F. N19-24-01 Grant Amendment request letter to NMDOT-AD

MOVED by Commissioner Randall to APPROVE The Consent Agenda with all revisions; SECONDED by Mayor Pro-Tem George

All Voted Aye: Motion Passed Five to Zero

**ITEMS REMOVED FROM CONSENT AGENDA**

NONE

**CITIZENS INPUT**

Jerry Frame of 100 S. Ash, Aztec informed the Commission that they are forming a grassroots group to work with the city to protect the walkway on the old bridge. Jeff explained to her that NMDOT is the one in charge of the bridge not the City of Aztec. Jeff mentioned that NMDOT will be working on fixing the concerns of the bridge soon to reopen it to public again.

**BUSINESS ITEMS**

- A. Final Adoption of Ordinance 2024-545 Amending Section 1-12 Mandatory Penalty and Fees of Chapter 1

MOVED by Mayor Pro-Tem George to Approve Final Adoption of Ordinance 2024-545 Amending Section 1-12 Mandatory Penalty and Fees of Chapter 1; SECONDED Commissioner Crowley

A Roll Call was Taken:

Those Voting Aye: Commissioner King  
Commissioner Randall  
Commissioner Crowley  
Mayor Pro-Tem George  
Mayor Padilla

Those Voting Nay: NONE

All Voted Aye; Motion Passed Five to Zero

- B. Final Adoption of Ordinance 2024-546 Amending Chapter 13 Municipal Courts

MOVED by Mayor Pro-Tem George to Approve Final Adoption of Ordinance 2024-546 Amending Chapter 13 Municipal Courts; SECONDED Commissioner Randall

A Roll Call was Taken:

Those Voting Aye: Commissioner Randall

Commissioner Crowley  
Commissioner King  
Mayor Pro-Tem George  
Mayor Padilla

Those Voting Nay: NONE

All Voted Aye; Motion Passed Five to Zero

C. Final Adoption of Ordinance 2024-547 Amending Chapter 15 Oil & Gas Wells, Article II Permitting Process

Mayor Pro-Tem George stated that the Commission is putting a lot of hope in the Community Development Department and would like them to be very cautious about screening for these since they will no longer be brought forth to the commission for approval. Mayor Padilla reported that he and Jeff met with Hill-Corp and Hill-Corp said they want to be good neighbors with the city. Mayor Padilla mentioned that there aren't many wells within the city limits and that the city is comfortable working with them.

MOVED by Commissioner Randall to Approve Final Adoption of Ordinance 2024-547 Chapter 15 Oil & Gas Wells, Article II Permitting Process; SECONDED by Commissioner Crowley

A Roll Call was Taken:

Those Voting Aye: Commissioner King  
Commissioner Crowley  
Commissioner Randall  
Mayor Pro-Tem George  
Mayor Padilla

Those Voting Nay: NONE

All Voted Aye; Motion Passed Five to Zero

D. Final Adoption of 2024-548 Amending Chapter 26 Land Use, Allowing Conditional use for Veterinarian Clinics and Animal Hospitals in R-2, O-1, C-1 and C-2

MOVED by Mayor Pro-Tem George to Approve Final Adoption of Ordinance 2024-548 Amending Chapter 26 Land Use, Allowing Conditional use for Veterinarian Clinics and Animal Hospitals in R-2, O-1, C-1 and C-2, SECONDED by Commissioner Randall

A Roll Call was Taken:

Those Voting Aye: Commissioner Randall  
Commissioner King  
Commissioner Crowley  
Mayor Pro-Tem George  
Mayor Padilla

Those Voting Nay: NONE

All Voted Aye; Motion Passed Five to Zero

E. Intent to Adopt Ordinance 2024-549 Amending Chapter 16 Fee Schedule, Article VI. Community Center

MOVED by Commissioner King to Approve Intent to Adopt Ordinance 2024-549 Amending Chapter 16 Fee Schedule, Article VI. Community Center; SECONDED by Commissioner Crowley

Mayor Pro Tem George questioned if these fees are consistent with the library rental fees. General Services Director/Senior Center Director Charles Dobe reported that they are and that he feels they are reasonable fees for rental of the facility and also explained what will be available for rent in the facility.

A Roll Call was Taken:

Those Voting Aye: Commissioner Crowley  
Commissioner Randall  
Commissioner King  
Mayor Pro-Tem George  
Mayor Padilla

Those Voting Nay: NONE

All Voted Aye; Motion Passed Five to Zero

#### **COMMISSIONER, CITY MANAGER, DEPARTMENT REPORT**

Mayor Padilla informed Commission that Tuff Shed will be donating a shed to the Motocross to use as a ticket booth. The Mayor reported that he has been invited to speak at Leadership San Juan on Friday at McGee Park. He reported that the city will be installing a flagpole at the Library on Thursday, and he informed the Commission that Richard Dial's funeral will be on Friday.

Mayor Pro-Tem George reported he will also be attending the Leadership San Juan meeting and informed City Clerk Karla Saylor that there will be a quorum, so it needs to be advertised. He also addressed the audit that was conducted and applauded Finance Director Jennie Achee. Mayor Pro-Tem congratulated the City for handling the LEDA funding, he would like to do a ceremony when awarding the funding to the recipients.

Commissioner Crowley mentioned Government Day that will be held at the Leadership San Juan meeting. He reported that Bill Hall was selected by the County to finish out the term for District 1 due to the resignation of Ryan Lane.

Commissioner King expressed concerns that the parking barriers at the baseball field are pushed out and need to be reset.

City Manager Jeff Blackburn updated Commission on items that he has been working on;

- Town hall meeting on 4/17/2024 from 6-7 regarding OHV changes
- Arterial Phase 2 is out to bid
- Budget Workshop will be scheduled on 4/23/2024 @ 4:00pm

Library Director Angela Watkins informed Commission that they have received a grant for a sound booth which can be used for music recording. The General Services Department will be installing the booth for the Library.

General Services Director Charles Dobey reminded Commission of the community clean up on 4/12/2024 from 8am-4pm and the pet parade event which will be on 4/20/2024 @ 1:00pm.

Electric Director Denver DeWees updated Commission on projects his department is working on;

- The completion of the Solar facility comprehensive study
- He reported that he recorded a podcast with APA regarding the solar project

Commissioner Crowley asked Denver for an update on the equipment that Guzman is trying to obtain to work on the solar field, Denver informed him that they have received most of them and expect to receive the rest tomorrow.


Project Manager Jeric Jaramillo had some updates to projects he is working on;

- Reservoir 1 is on schedule.
- Grant Agency monthly meeting
- McWilliams Road next step is to award the bid
- Arterial project update
- Hartman Park bid which is scheduled to go out tomorrow

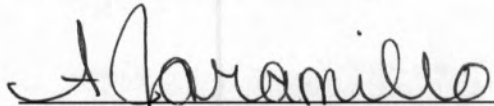
**ADJOURNMENT**

MOVED by Mayor Padilla to adjourn the meeting at 6:57 pm

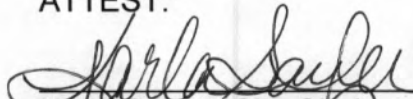


  
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Mayor Michael A. Padilla, Sr.

MINUTES PREPARED BY:

  
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Alisha Jaramillo, Administrative Assistant

ATTEST:

  
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Karla Sayler, City Clerk