

**CITY OF AZTEC
COMMISSION MEETING MINUTES
Tuesday April 8, 2025**

CALL TO ORDER

Mayor Michael A. Padilla Sr. called the meeting to order at 6:05 pm at Aztec City Hall, 201 W. Chaco, Aztec NM 87410

INVOCATION AND PLEDGE OF ALLEGIANCE

Invocation led by Mayor Michael A. Padilla, Sr
United States Pledge of Allegiance led by Commissioner Austin Randall
New Mexico pledge of Allegiance led by Commissioner Austin Randall

ROLL CALL

Members Present: Mayor Michael A. Padilla, Sr.; Mayor Pro-Tem Kenneth George; and Commissioner Jim Crowley; Commissioner Colby King; Commissioner Austin Randall

Members Absent: NONE

Others Present: City Manager Jeff Blackburn; City Clerk Karla Sayler; Attorney Nann Winter

PROCLAMATION

Prior to the proclamation, Jeff honored Mandy Arellano, Library Assistant with an Employee of the Quarter award.

Mayor Padilla and the Commission presented the Aztec High School Wrestling Team with a proclamation celebrating their state championship victory.

Mayor Padilla called for a recess at 6:13

APPROVAL OF AGENDA ITEMS

MOVED by Mayor Pro-Tem George to APPROVE Consent Agenda MOVING item E to Business Item C, SECONDED by Commissioner Crowley

All Voted Aye: Motion Passed Five to Zero

CONSENT AGENDA

- A. Commission Meeting Workshop Minutes March 25, 2025
- B. Commission Meeting Minutes March 25, 2025

- C. Approval of Pland Collaborative Proposal/Agreement
- D. RFP 2025-865 Award for Veterinarian Services
- E. ZC 25-01 Zone Change from R-1 to R-2 - 206 Newman Aka Bible Baptist Church
- F. Special Budget Resolution 2025-1484 Hartman Park Lighting

MOVED by Mayor Pro-Tem George to APPROVE Consent Agenda MOVING item E to Business Item C, SECONDED by Commissioner King

All Voted Aye: Motion Passed Five to Zero

ITEMS REMOVED FROM CONSENT AGENDA

NONE

CITIZENS INPUT

NONE

BUSINESS ITEMS

- A. Northwest New Mexico Council of Government Membership Agreement with City of Aztec FY26

Mayor Padilla noted that a change in the board representative might be necessary and recommended appointing Mayor Pro-Tem to the position. Jeff Blackburn will remain as Alternate member.

MOVED by Mayor Pro-Tem George to APPROVE Northwest New Mexico Council of Government Membership Agreement with City of Aztec FY26 in the amount of \$18,450.00 and moving Mayor Pro-Tem to representative, SECONDED by Commissioner Crowley

All Voted Aye: Motion Passed Five to Zero

- B. Resolution 2025-1485 Change Order for Procurement Policy Sec 2.7

Mayor Pro-Tem George requested that this item to be tabled and schedule for discussion in a workshop, expressing concerns about the language in the current documents presented.

MOVED by Mayor Pro-Tem to TABLE Resolution 2025-1485 Change Order for Procurement Policy Sec 2.7 for a workshop, SECONDED by Commissioner Crowley

A Roll Call was Taken:

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Those Voting Aye: Commissioner King
Commissioner Crowley
Commissioner Randall
Mayor Pro-Tem George
Mayor Padilla

Those Voting Nay: NONE

All Voted Aye: Motion Passed Five to Zero

C. ZC 25-01 Zone Change from R-1 to R-2 - 206 Newman Aka Bible Baptist Church

Ronald Oster 208 Newman, James Martinez of 1008 Valley View Drive in Bloomfield, NM, and Mark Yerkey of 123 W. Aztec Blvd. appeared before the Commission in support of the zone change.

The commission questioned Community Development Director Andrew DiCamillo if the residents were notified about the zone change. Andrew assured the Commission that residents within 100 feet of the property were notified by certified letters. He also reported that during the Planning and Zoning meeting, one individual voiced opposition to the zone change. Andrew also reported that a notice with the information was published in the newspaper and posted with the dates of both the Planning and Zoning meeting and the Commission meeting.

Mayor Padilla called for a recess at 6:30 so the constituents who did not sign up to voice opposition could sign up with the City Clerk to speak to the commission.

Daniel 1707 Elm St., Jesse Smith 205 Swire Ave, and Keith Baker 501 Swire Ave., appeared before the commission in opposition of the zone change, as they are concerned about that traffic and crime in the neighborhood. They referenced a petition that neighbors have signed in opposition and gave it to the City Clerk.

Andrew provided a detailed explanation of the zone change process to ensure clarity for both the Commission and the public. The Commission asked Andrew several follow-up questions, all of which he addressed.

MOVED by Mayor Pro-Tem to APPROVE ZC 25-01 Zone Change from R-1 to R 2 - 206 Newman Aka Bible Baptist Church, SECONDED by Commissioner Crowley

A Roll Call was Taken:

Those Voting Aye: Commissioner King

Commissioner Crowley
Commissioner Randall
Mayor Pro-Tem George
Mayor Padilla

Those Voting Nay: NONE

All Voted Aye: Motion Passed Five to Zero

COMMISSIONER, CITY MANAGER, DEPARTMENT REPORT

Commissioner Randall informed the commission that Riverside and Tiger Ponds have both been stocked again.

Mayor Pro-Tem George once again commended staff for their monthly reporting. However, he expressed concerns regarding Finance Director Jennie Achee's report, which indicated a negative balance, and requested clarification.

Jennie explained that the negative appearance was due to the issuance of a purchase order (PO) for the arterial project, which required funds to be available. As the project is funded through a reimbursable grant, the City needed to temporarily transfer money from other funds into the Municipal Road Fund to cover the PO. Once the City receives the grant reimbursement, those funds are paid back to the original accounts. She further noted that over \$4 million dollars was received at the beginning of April and has already been reimbursed to the appropriate funds. The initial transfers were recorded as expenditure, which is why the report temporarily showed a negative balance.

Mayor Pro-Tem George referenced a recent discussion with Peter Kopel of the MPO, noting that Peter has an upcoming meeting with the Department of Transportation (DOT). He expressed interest in organizing a roundtable discussion involving the city, MPO, and DOT to address the traffic signals at both ends of the arterial. Mayor Pro-Tem informed the Commission that he would be attending his final Leadership New Mexico session the following week.

Commissioner Crowley then introduced Mike Maestas, the Emergency Management Director for the county.

Jeff reminded the commission that there was an upcoming Leadership San Juan invitation meet and greet Friday April 11th.

Community Development Director Andrew DiCamillo announced that the San Juan Mobile Home Park is now under new ownership. He noted that the area has been known for high crime, and the City had previously worked with the Police Department and the former owner to improve conditions on the property. Following

those efforts, the owner decided to list the property for sale. The new owners will be coming into the city to begin the cleanup of the park within the next two weeks.

Police Chief Joe Gonzales provided the Commission with an update on MVD services. He reported that the department remains short-staffed by one employee and discussed the ongoing costs associated with maintaining operations. Chief Gonzales recommended temporarily closing the office on Fridays until the vacant position is filled. While he acknowledged the potential benefits of being open on Fridays, he noted that customer numbers have not increased, operational expenses remain high, and revenue continues to decline. Mayor Pro-Tem suggested an alternative—closing on Mondays and remaining open Tuesday through Friday—and expressed support for a temporary schedule change.

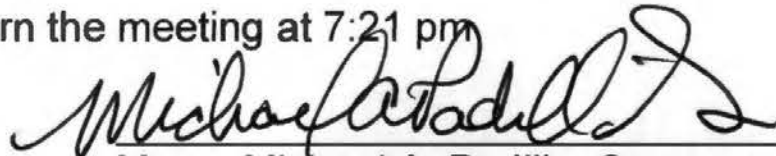
Project Manager Jeric Jaramillo reported on the following projects;

- Arterial updates
- Street maintenance

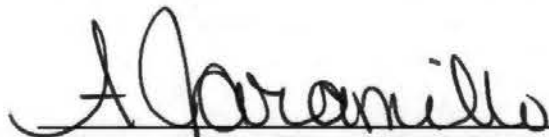
Jeric introduced Grants Manager Joni Gay, who gave the Commission a presentation of how project elements are being tracked. Joni shared her grant tracker spreadsheet, demonstrating how she monitors costs, reimbursements, and other key components associated with each project.

ADJOURNMENT

MOVED by Mayor Padilla to adjourn the meeting at 7:21 pm

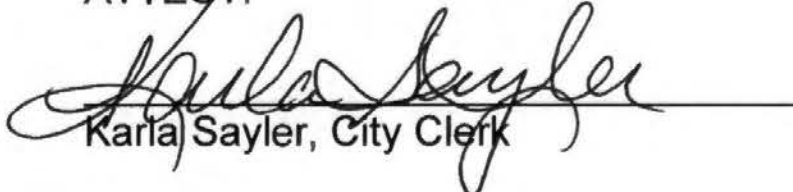

Mayor Michael A. Padilla, Sr.

MINUTES PREPARED BY:


Alisha Jaramillo, Administrative Assistant



ATTEST:


Karla Sayler, City Clerk