

## Solid Waste Collection Services

RFP # 2017-588

### Addendum #1

October 4, 2016



#### NOTICE TO RESPONDENTS

The following corrections, revisions, additions, and/or information for the above referenced project and shall be incorporated into the Plans, Specifications, and/or Contract Documents for the project as described below. The corrections, revisions, additions, and/or information shall henceforth be regarded as an integral part of the project, carrying the same weight and force as original sections of the plans, specifications, and/or contract documents.

Ensure that you indicate receipt of this Addendum on your Proposal.

Response to Questions Received as of September 28, 2016, 10:00 AM

1. Are EWASTE programs as detailed in the RFP mandatory if no local outlet can be located?

The City is interested in developing an EWASTE program and would prefer proposals to address the elements to establishing a program, recognizing implementation may not occur within the first year of the agreement. If one of the elements is the need to identify an outlet and absent a local outlet, the program may not be economically viable either for the provider or the citizens of Aztec, the narrative should include this discussion.

2. Will a fully staffed office capable of resolving local Aztec residential issues (Schedule services, accept payments, etc.) within one (1) mile of the City Limits of Aztec meet the intentions of the RFP?

The City is interested in providing our Citizens with the best service possible. If an office in Aztec is not considered feasible, the proposal should include information how the offeror would provide exemplary customer service (this applies whether an office is located with Aztec or not).

3. Pages 19 & 20 of the RFP refer to a limitation of 30 pages in the RFP excluding count for submittal form, table of contents, and Appendix A, B, and C. Audited financial statement of our Company consists of 35 pages and is required on page 21 with pricing on Attachment B. Is this exempt from the 30 page limit similar to Appendix A, B, and C of the RFP?

Financial information is exempt from the page limit of the proposal.

4. Page 21 refers to the pricing Attachment B being submitted in a separate envelope but that is not addressed or mentioned in the Response Format page 19. What is the preference of the City?

Appendix F is the Cost Proposal format. Cost proposals should be included as #9 within the proposal outline and is not required to be submitted in a separate sealed envelope. Cost Proposals do NOT count toward total pages.

5. Page 2 A. Purpose of this Request Waste to Energy- We are asked to provide rates if we use the Waste to Energy location. (Cost Proposal 3) What will the costs be per ton and where will the WTE facility be located?

The WTE facility would be located within the City limits of Aztec. While total costs associated with the facility are unknown at this time, the purpose of the proposal is to provide the City a tool to evaluate the benefit to the citizens if the provider is hauling all waste to a facility located within the City limits and not to a landfill.

6. Page 3 – Terms of Agreement – With a substantial investment in equipment for a new contractor a potential one year term would not be feasible. Would the City be amenable to a longer (4 year) initial term and multiple renewal terms, with language allowing for changes such as the WTE facility during the initial term?

The City would be amenable to negotiating agreement terms with language allowing for changes in the waste collection service provided.

7. Page 3 D. Scope of Work Contractor is required to have an office in the City of Aztec.

- a. Do trucks need to be parked at this location or is it just an office?

Trucks and other equipment do not need to be located at this location.

- b. Would the City consider options other than an office inside City limits that would still meet the customer service needs of the City's residents?

The City is interested in providing our Citizens with the best service possible. If an office in Aztec is not considered feasible, the proposal should include information how the offeror would provide exemplary customer service (this applies whether an office is located within Aztec or not).

8. Page 4 Item e. Contribution addressing the costs of heavy-haul truck damage caused by garbage trucks shall be negotiated to reimburse the City's road fund for the associated costs of the fair share of resulting damage. – If the City is looking for a specific dollar amount we will need this in order to complete the pricing section.

The City is not looking for a specific dollar amount. Due to the frequency waste collection services are provided throughout the City, we seek a provider to report unsafe or deteriorating conditions along the collection routes. Damage negotiation would occur if there was waste collection activity which was demonstrated to directly cause damage to facilities.

9. Page 5 Use of Landfill – Residents use the landfill free of charge. Do they currently have this service and if so, how many tons per month are taken to the landfill?

City of Aztec residents and businesses currently have free access to the landfill operated by the current waste collection service provider. Landfill usage is unavailable.

10. Page 5 Services to the City – Can we get the number & size of containers and frequency of service required to provide the free services to the City accounts, including all the parks and complexes?

Hartman Park	2 – 4 CY 1 x WK
Minium Park	Included with City Complex containers which are billed
Riverside Park	5 – 4 CY 1 x WK
Cap Walls Park	1 – 3 CY 1 x WK
Florence Park	1 – 3 CY 1 x WK
Kokopelli Park	No Service Currently Established
Tiger Park	No Service Currently Established
Tiger Sports Complex	1 – 6 CY 1 x WK
Rio Animas Park	No Service Currently Established; potential future development
Armijo Plaza	No Service Currently Established; potential future development
Swire Townsend Refuge	No Service Currently Established; potential future development
Kart Club	1 – 3 CY 1 x WK
Motor Cross Track	1 – 3 CY 1 x WK
Recycling Center	1- 30 CY Roll Off per Month

11. Page 6 – Third paragraph – The Successful offeror shall propose a Compressed Natural gas truck option and cost to consider in the negotiation process. Do responders need a separate price sheet to propose a CNG option?

Cost Proposal 4 (Exhibit A) is included with this addendum. For comparison purposes, the CNG option will only consider Refuse Collection, Disposal to EPA-Approved Landfill. If the City desires to pursue the CNG option, additional cost proposals may be requested for Recycling and/or Waste to Energy options during contract negotiations.

12. Page 21 Fee Proposal –

- a. Provider shall submit a financial statement – is this submitted with the RFP response or in the separate envelope with the fee proposal?
  - i. If it is with the RFP response will it count as one of the 30 pages?

Financial information is exempt from the page limit of the proposal.

- b. Attachment “B” is mentioned but there is no attachment B in the RFP.

Appendix F is the Cost Proposal format. Cost proposals should be included as #9 within the proposal outline and is not required to be submitted in a separate sealed envelope. Cost Proposals do NOT count toward total pages.

13. Page 40 - cost proposal 2 - Is this cost proposal only for recycling services – No trash service?

Correct. Proposals need to identify if curb side recycling for residential customers is elective or would be a billing component to all residential customers. Commercial customer participation would be elective.

14. Page 39 & 42 - Is roll off exclusive? Pg. 47 of Draft agreement 3. Construal of Agreement 4. Exclusive Agreement for Commercial and Residential Service.

Yes. All solid waste service provided within the city limits is exclusive. Notification would be required to City if provider was unable to respond to a service request within the city limits.

15. Page 48 of Draft Agreement II. City Provisions 4. Franchise Fees - The Contractor will pay the City a franchise fee of 6% of all the contractor billed services. What services are considered as Contractor direct billed services?

Any service which is direct billed by the provider and is associated with waste collection services.

- a. Does the contractor pay the City a franchise fees for the residential and commercial services that the City bills?

No, the franchise fee is calculated only on the amounts which are direct billed by the provider.

16. Can we get a route list of the commercial accounts with container sizes and frequency of service, i.e. 2,3,4,6 or 8yd, serviced once per week, twice per week, etc?

Limited information is available as to the route schedule for commercial service. Container size, number and frequency are identified on Exhibit B of this addendum.

17. What was the total commercial tons collected in 2015?

2015 data has not been provided. 2014 data does not distinguish between commercial and residential customers:

Grand Total:	20,410 yds
Using 300 lbs/yard:	3,062 tons

Customers (Commercial & Residential):	18,940 yds
Clean Up Week:	240 yds
Recycle Center:	1,230 yds

18. What was the total residential tons collected in 2015?

Refer to response to #17

**ADDENDUM 1: EXHIBIT A**  
**COST PROPOSAL 4**  
**REFUSE COLLECTION, DISPOSAL TO EPA-APPROVED LANDFILL – CNG**  
**Option**

**Residential Service**

Container Size	Weekly Collection Frequency					
	1	2	3	4	5	6
96 Gallon Cart			N/A	N/A	N/A	N/A
Extra Cart			N/A	N/A	N/A	N/A

**Commercial Service**

Container Size	Weekly Collection Frequency					
	1	2	3	4	5	6
96 Gallon Cart			N/A	N/A	N/A	N/A
Extra Cart			N/A	N/A	N/A	N/A
2 CY Dumpster						
3 CY Dumpster						
4 CY Dumpster						
6 CY Dumpster						
8 CY Dumpster						

**City Facility Service**

Container Size	Weekly Collection Frequency					
	1	2	3	4	5	6
96 Gallon Cart			N/A	N/A	N/A	N/A

Extra Cart			N/A	N/A	N/A	N/A
2 CY Dumpster						
3 CY Dumpster						
4 CY Dumpster						
6 CY Dumpster						
8 CY Dumpster						
	DELIVERY FEE	EXCHANGE FEE				
30 YD ROLLOFF			N/A	N/A	N/A	N/A
40 YD ROLLOFF			N/A	N/A	N/A	N/A
TREATED SLUDGE REMOVAL (EMPTY AND RETURN FEE)						
20 YD		N/A	N/A	N/A	N/A	N/A

ADDENDUM 1: EXHIBIT B  
COMMERCIAL SERVICES

Service Address	Type	#	Collections per week	Route (Day of Week)
801 Maddox AVE	Polycart	1	1	F
603 NE Aztec BLVD	Polycart	1	1	F
805 NE Aztec BLVD	Polycart	1	1	F
101 W Aztec BLVD	Polycart	1	1	F
613 NE Aztec BLVD	Polycart	1	1	F
277 NE Aztec BLVD	Polycart	1	1	F
307 NE Aztec BLVD	Polycart	1	1	F
920 NE Aztec BLVD	Polycart	1	1	F
911 NE Aztec BLVD	Polycart	1	1	F
501 N Main AVE STE 200	Polycart	1	1	F
625 NE Aztec BLVD	Polycart	2	1	F
500 Sabena ST	Polycart	2	1	F
105 W Aztec BLVD	Polycart	2	1	F
505 N Main AVE	Polycart	2	1	F
103 N Main AVE	Polycart	1	1	M
102 N Main AVE	Polycart	1	1	M
318 E Chuska ST	Polycart	1	1	M
109 S Main AVE A	Polycart	1	1	M
109 S Mesa Verde AVE	Polycart	1	1	M
412 S Park AVE	Polycart	1	1	M
416 S Park AVE	Polycart	1	1	M
422 N Main AVE	Polycart	1	1	M
405 S Main AVE	Polycart	1	1	M
108 N Main AVE	Polycart	1	1	M
202 S Main AVE	Polycart	1	1	M
103 S Main AVE	Polycart	1	1	M
216 E Chuska ST	Polycart	1	1	M
107 S Main AVE	Polycart	1	1	M
108 Llano ST	Polycart	1	1	M
206 S Main AVE	Polycart	1	1	M
103 W Chaco ST	Polycart	1	1	M
300 N Main AVE	Polycart	1	1	M
304 N Main AVE	Polycart	1	1	M
606 S Rio Grande AVE # A	Polycart	1	1	M
218 E Chuska ST	Polycart	1	1	M
204 S Main AVE	Polycart	1	1	M
301 S Main AVE	Polycart	1	1	M
121 N Main AVE	Polycart	1	1	M
208 S Main AVE	Polycart	1	1	M
121 S Main AVE	Polycart	1	1	M
117 S Main AVE	Polycart	1	1	M
125 N Main AVE	Polycart	1	1	M
501 S Main AVE	Polycart	1	1	M
420 Navajo AVE	Polycart	1	1	M
219 S Park AVE	Polycart	1	1	M

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Service Address	Type	#	Collections per week	Route (Day of Week)
606 S Rio Grande AVE # B	Polycart	1	1	M
300 S Ash AVE	Polycart	1	1	M
106 Llano ST	Polycart	1	1	M
104 N Main AVE	Polycart	1	1	M
1000 W Aztec BLVD	Polycart	1	1	M
101 N Main AVE	Polycart	1	1	M
119 S Main AVE	Polycart	1	1	M
300 W Chaco ST	Polycart	1	1	M
108 S Main AVE	Polycart	1	1	M
302 N Main AVE	Polycart	1	1	M
405 W Chaco ST	Polycart	1	1	M
302 S Ash AVE	Polycart	1	1	M
107 S Main AVE 1/2	Polycart	2	1	M
112 N Main AVE # A	Polycart	2	1	M
111 S Main AVE	Polycart	2	1	M
100 N Main AVE	Polycart	2	1	M
503 S Main AVE	Polycart	2	1	M
485 Llano ST	Polycart	2	1	M
501 Llano ST	Polycart	2	1	M
300 S Main AVE	Polycart	3	1	M
200 S Main AVE	Polycart	3	1	M
123 E Chaco ST	Polycart	3	1	M
212 S Oliver DR	Polycart	1	1	T
1405 W Aztec BLVD	Polycart	1	1	T
111 S Lightplant RD	Polycart	1	1	T
201 Frederick AVE	Polycart	1	1	T
1741 W Aztec BLVD	Polycart	1	1	T
100 Simonds RD	Polycart	1	1	T
2029 W Aztec BLVD	Polycart	1	1	T
2010 Sierra AVE	Polycart	1	1	T
611 Western DR	Polycart	1	1	T
600 N Oliver DR	Polycart	1	1	T
732 Airport DR	Polycart	1	1	T
504 NE Aztec BLVD	Polycart	1	1	Th
404 NE Aztec BLVD	Polycart	1	1	Th
413 Pinon ST	Polycart	1	1	Th
600 NE Aztec BLVD	Polycart	1	1	Th
606 NE Aztec BLVD	Polycart	1	1	Th
815 S Main AVE	Polycart	1	1	Th
823 S Main AVE	Polycart	2	1	Th
1219 S Main AVE & 1221	Polycart	2	1	Th
205 N Church AVE	Polycart	3	1	Th
300 NE Aztec BLVD	Polycart	2	1	Th
701 Ruins RD	Polycart	1	1	W
311 Ruins RD	Polycart	1	1	W



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Service Address	Type	#	Collections per week	Route (Day of Week)
1021 Rio Brazos RD	Polycart	1	1	W
201 Ruins RD	Polycart	2	1	W
201 Heiland RD	Polycart	2	1	W
1000 Rio Brazos RD & 1002	Polycart	2	1	W
400 N Light Plant RD TRLR 12	Polycart	5	1	W
101 S Main AVE	3 CY	1	1	
218 N Main AVE	3 CY	1	1	
1721 W Aztec BLVD	3 CY	1	1	
200 Gossett DR	3 CY	1	1	
1549 W Aztec BLVD	6 CY	1	1	
112 W Chaco ST	2 CY	1	1	
215 S Main AVE	2 CY	1	1	
118 E Chaco ST	2 CY	1	1	
424 N Mesa Verde AVE	2 CY	1	1	
216 S Main AVE	2 CY	1	1	
115 S Main AVE	2 CY	1	1	
505 N Oliver DR	2 CY	1	1	
208 Newman AVE	2 CY	1	1	
201 Navajo Dam RD	2 CY	1	1	
900 S Oliver DR	2 CY	1	1	
513 NE Aztec BLVD	2 CY	1	1	
305 NE Aztec BLVD	2 CY	1	1	
111 Hilltop DR	2 CY	1	1	
1815 W Aztec BLVD	2 CY	1	1	
311 S Ash AVE	2 CY	1	1	
1107 S Main AVE	2 CY	1	1	
206 N Main AVE	3 CY	1	1	
111 N Main AVE	3 CY	1	1	
102 Llano ST	3 CY	1	1	
700 Navajo AVE	3 CY	1	1	
1800 W Aztec BLVD	3 CY	1	1	
122 N Main AVE	3 CY	1	1	
110 N Mesa Verde AVE APTS 1-9	3 CY	1	1	
316 NE Aztec BLVD	3 CY	1	1	
120 Llano ST	3 CY	1	1	
805 Maddox AVE	3 CY	1	1	
404 S Park AVE	3 CY	1	1	
100 S Church AVE	3 CY	1	1	
500 N Mesa Verde AVE	3 CY	1	1	
1100 W Aztec BLVD	3 CY	1	1	
530 Rio Pecos RD	3 CY	1	1	
322 N Main AVE	3 CY	1	1	
1312 W Aztec BLVD	3 CY	1	1	
1020 NE Aztec BLVD	3 CY	1	1	
123 W Aztec BLVD	3 CY	1	1	

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Service Address	Type	#	Collections per week	Route (Day of Week)
601 S Rio Grande AVE	3 CY	1	1	
211 S Oliver DR	3 CY	1	1	
817 S Main AVE	3 CY	1	1	
104 Bison TRL	3 CY	1	1	
821 S Main AVE	3 CY	1	1	
1771 Navajo Dam RD	3 CY	1	1	
1000 Motorcross RD	3 CY	1	1	
201 S Park AVE	4 CY	1	1	
910 NE Aztec BLVD	4 CY	1	1	
1547 W Aztec BLVD	4 CY	1	1	
722 NE Aztec BLVD	4 CY	1	1	
1110 W Aztec BLVD	4 CY	1	1	
1202 W Aztec BLVD	4 CY	1	1	
210 S Main AVE	4 CY	1	1	
620 NE Aztec BLVD	4 CY	1	1	
1710 W Aztec BLVD	4 CY	1	1	
102 S Main AVE	4 CY	1	1	
504 N Main AVE	4 CY	1	1	
711 N Light Plant RD WA/SW	4 CY	1	1	
207 S Oliver DR	4 CY	1	1	
104 S Park AVE	4 CY	1	1	
2101 Pepsi WAY	4 CY	1	1	
1301 W Aztec BLVD	4 CY	1	1	
811 S Main AVE	4 CY	1	1	
1291 W Aztec BLVD	4 CY	1	1	
1235 NE Aztec BLVD TR ONLY	4 CY	1	1	
732 Airport DR	3 CY	1	1	
100 Llano ST	6 CY	1	1	
112 S Light Plant RD	6 CY	1	1	
844 S Oliver DR	6 CY	1	1	
302 S Light Plant RD	6 CY	1	1	
120 W Chuska ST	6 CY	1	1	
116 N Church AVE	6 CY	1	1	
326 S Oliver DR	6 CY	1	1	
610 Western DR	6 CY	1	1	
450 Llano ST	6 CY	1	1	
1300 Old Spanish TRL	6 CY	1	1	
1523 W Aztec BLVD	6 CY	1	1	
151 W Aztec BLVD	6 CY	1	1	
113 S Light Plant RD	8 CY	1	1	
1109 S Main AVE	8 CY	1	1	
1231 S Main AVE	8 CY	1	1	
819 S Main AVE	8 CY	1	1	
1149 S Main AVE	8 CY	1	1	
809 S Main AVE	8 CY	1	1	

ADDENDUM 1: EXHIBIT B  
COMMERCIAL SERVICES

Service Address	Type	#	Collections per week	Route (Day of Week)
621 S Park AVE	3 CY	1	1	
621 S Park AVE	4 CY	1	1	
455 N Light Plant RD	3 CY	1	1	
455 N Light Plant RD	6 CY	1	1	
401 S Park AVE	3 CY	3	1	
400 Legion RD	6 CY	2	1	
201 W Chaco ST	4 CY	1	1	
100 S Oliver DR	3 CY	1	1	
500 Care LN	8 CY	1	1	
104 S Main AVE	2 CY	1	2	
107 Simonds RD	2 CY	1	2	
300 S Pollard AVE	2 CY	1	2	
600 S Oliver DR	3 CY	1	2	
1620 W Aztec BLVD	3 CY	1	2	
402 S Light Plant RD	3 CY	1	2	
101 S Park AVE	3 CY	1	2	
725 Ruins RD	3 CY	1	2	
206 N Rio Grande AVE	3 CY	1	2	
213 S Oliver DR	3 CY	1	2	
621 NE Aztec BLVD	3 CY	1	2	
1901 W Aztec BLVD	3 CY	1	2	
2700 Pepsi WAY	3 CY	1	2	
207 N Rio Grande AVE	4 CY	1	2	
122 NE Aztec BLVD	4 CY	1	2	
101 NE Aztec BLVD	4 CY	1	2	
604 S Rio Grande AVE	4 CY	1	2	
721 S Main AVE	4 CY	1	2	
107 NE Aztec BLVD	6 CY	1	2	
401 NE Aztec BLVD	6 CY	1	2	
202 NE Aztec BLVD	6 CY	1	2	
209 S Oliver DR	6 CY	1	2	
506 NE Aztec BLVD	6 CY	1	2	
115 W Aztec BLVD STE 100	6 CY	1	2	
3000 Pepsi WAY	6 CY	1	2	
222 W Aztec BLVD TR ONLY	6 CY	1	2	
623 Phoenix CT	6 CY	1	2	
812 S Main AVE	8 CY	1	2	
1701 W Aztec BLVD	8 CY	1	2	
1600 Lydia Rippey RD	3 CY	2	2	
1118 W Aztec BLVD	3 CY	2	2	
201 W Chaco ST	3 CY	1	2	
303 S Ash AVE	4 CY	1	2	
303 S Ash AVE	4 CY	1	2	
900 S Main AVE	8 CY	2	2	
816 NE Aztec BLVD	8 CY	2	2	

ADDENDUM 1: EXHIBIT B  
COMMERCIAL SERVICES

Service Address	Type	#	Collections per week	Route (Day of Week)
500 Care LN	3 CY	1	3	M, W, F
312 Ruins RD	3 CY	1	3	M, W, F
1607 W Aztec BLVD STE D	3 CY	1	3	M, W, F
305 S Oliver DR	3 CY	1	3	M, W, F
825 Sabena ST	3 CY	1	3	M, W, F
315 S Ash AVE	3 CY	1	3	M, W, F
812 S Main AVE	4 CY	1	3	M, W, F
908 W Aztec BLVD	6 CY	1	3	M, W, F
232 W Aztec BLVD	6 CY	1	3	M, W, F
417 N Main AVE	6 CY	1	3	M, W, F
800 S Main AVE	6 CY	1	3	M, W, F
1522 W Aztec BLVD	8 CY	1	3	M, W, F
1315 W Aztec BLVD	8 CY	1	3	M, W, F
2000 Pepsi WAY TR ONLY	8 CY	1	3	M, W, F
601 Navajo AVE	6 CY	2	3	M, W, F
500 Care LN	6 CY	1	3	M, W, F
1305 W Aztec BLVD	8 CY	1	4	
1409 W Aztec BLVD	6 CY	2	4	
106 S Main AVE	4 CY	1	5	M, T, W, Th, F
401 Rio Pecos RD	6 CY	1	5	M, T, W, Th, F
507 S Park AVE	6 CY	1	5	M, T, W, Th, F
901 Mccoy AVE	6 CY	1	5	M, T, W, Th, F
416 N Main AVE	8 CY	1	5	M, T, W, Th, F
455 N Light Plant RD	6 CY	2	5	M, T, W, Th, F
404 W Chaco ST	6 CY	1	5	M, T, W, Th, F
404 W Chaco ST	8 CY	1	5	M, T, W, Th, F
500 E Chaco ST	3 CY	2	5	M, T, W, Th, F
500 E Chaco ST	6 CY	1	5	M, T, W, Th, F
105 S Oliver DR	8 CY	1	6	M, T, W, Th, F, S
104 W Aztec BLVD	8 CY	1	6	M, T, W, Th, F, S

End of Addendum #1

Issued by:

Kathy Lamb  
Finance Director  
City of Aztec  
October 4, 2016