



**CITY OF AZTEC
EMERGENCY DETERMINATION FORM**


Notification Number: EM 2018-628

Post Date: 9/26/2017

The emergency procurement method (NMSA 1978, Section 13-1-127) may only be used when there exists a threat to public health, welfare, safety or property requiring procurement under emergency conditions. The existence of the emergency condition creates an immediate and serious need for services, construction or items of tangible personal property that cannot be met through normal procurement methods and the lack of which would seriously threaten:

1. the functioning of government;
2. the preservation or protection of property; or
3. the health or safety of any person.

Emergency procurement must be posted within three business days of awarding an emergency procurement.

- I. Name of Department: **Public Works**
Department Head: **Watson** 
Telephone Number: **505.334.7660**
- II. Prospective Contractors (Name & Address):
All American Technical Team - 3515-B, La Plata Hwy 87401 - 505.326.1778

- III. Amount of prospective contract: **\$6,000**
IV. Term of prospective contract: **1 week**

III. Please thoroughly list the services (scope of work), construction or items of tangible personal property of the prospective contract:

repair piping and flanges attached to the river pump.

IV. Provide an explanation for the justification of the procurement including a description of the practicable competition utilized. (Do not use “technical jargon;” use plain English. Do not tailor the criteria simply to exclude other contractors if it is not rationally related to the purpose of the contract.)

Tried to contact other local vendors

The river pump is unable to function as needed until repairs are completed. The river pump is the City's primary source of raw water for its citizens.

Certified by:

Date: _____

City Purchasing Agent

Internal Review by:

Date: 9.24.17

Kawano

City Finance Director

APPROVED:

Date: 9/25/17

[Signature]

City of Aztec City Manager