



**CITY OF AZTEC  
REQUEST FOR QUOTATION  
RFQ #2018-635**

Beginning January 2018, the City will utilize Vendor Registry for posting of Bids, RFPs, and Quotes. More information is available on our website: <http://www.aztecnm.gov/purchasing/office.html>

DATE: 12/11/2017	RETURN TO: CITY OF AZTEC Public Works Dept ATTN: RFQ #2018-635 201 W CHACO AZTEC NM 87410 EMAIL: <a href="mailto:agalloway@aztecnm.gov">agalloway@aztecnm.gov</a>	THIS IS NOT AN ORDER
RFQ #: 2018-635	PHONE: (505) 334-7610 (office) (505) 793-0241 (cell)	
<b>DUE DATE: 12/21/2017</b> <b>Extended to 1/4/2018 2:00 PM</b>	FAX: (505) 334-6776	
Please submit questions to <a href="mailto:agalloway@aztecnm.gov">agalloway@aztecnm.gov</a> by Weds, 12/27/2017, 10:00 AM		

**NAME OF COMPANY SUBMITTING QUOTE:** \_\_\_\_\_

NEW MEXICO IN STATE PREFERENCE	PAYMENT TERMS	ESTIMATED PROJECT TIME
# _____ <u>In-State or Veteran's Preference will be applied to only those certified vendors who have completed item 6 or 7 below.</u> <b>Number AND certificate must be provided to be considered.</b>	_____ % _____ DAYS  NET 30 DAYS AFTER RECEIPT OF INVOICE	

DESCRIPTION	PRICE
Traveling Bridge Rail Replacement	

**Scope of work:**

1. Replace the existing rails including new stainless steel wear cap
  - a. Existing rails shall be removed including remaining grout areas
  - b. New rails shall be the same dimensions and of like material as the existing rails and approved by the City prior to ordering
  - c. New rails shall be bolted to the rail foundation using the existing bolts where possible as advised by the City. New stainless steel bolts and hardware shall be installed where necessary as directed and approved by City.
  - d. New rails shall be installed level and parallel so that carriage operates properly.
    - i. Leveling includes proper adjustments along the rail as well as leveling between the two rails across the filter media.
  - e. New rails may be leveled using shims then grouted afterward using "chalkfast" to fill gaps under rails
2. Replace wheels on carriage with wheels of like material and dimensions as existing including bearings (axels/shafts are to be re-used)
  - a. Wheels shall be approved by City prior to ordering
3. Special care shall be taken to protect the water filtering media adjacent and below the rail locations. Protection shall include a durable covering that is tear-proof that can be walked on during the installation process that will

protect the media from construction debris.

Contractor shall prepare bid on the above assuming no extra work. Unknown improvements at time of bid shall be addressed during construction.

Please call Andrew Galloway (505-793-0241) if you would like to visit the site and investigate further.

1. RFQ should be based on FOB Destination with freight allowed and must indicate normal lead time and/or best delivery date on the items listed.
2. This RFQ and any required documents must be received by the Department indicated on the RFQ by the date and time indicated.
3. All supplies and components quoted shall be new unless indicated otherwise. Any quotes submitted for used or reconditioned supplies or components will be considered non-responsive. Quotes must be valid for a minimum of 30 days.
4. The RFQ Number shall appear on all quotations and related correspondence.
5. In-State/Resident Vendor Preference: Will only be applied to those Bidders who have been issued a certification number from the State of New Mexico Taxation & Revenue Department and return a copy of their certificate with their bid. Resident Veterans Preference is separate from the in-state preference and is not cumulative with that preference.
6. RFQ's may be returned via email, fax or USPS. (Reference Item #2)
7. By law (Section 13-1-191, NMSA, 1978) the City is required to inform Vendors of the following: (1) it is a third-degree felony under New Mexico law to commit the offense of bribery of a public officer or public employee (Section 30-24-1, NMSA, 1978); (2) it is a third- degree felony to commit the offense of demanding or receiving a bribe by a public officer or public employee (Section 30-24-2, NMSA, 1978); (3) it is a fourth-degree felony to commit the offense of soliciting or receiving illegal kickbacks (Section 30-41-1, NMSA, 1978); (4) it is a fourth-degree felony to commit the offense of offering or paying illegal kickbacks (Section 30-41-2, NMSA, 1978).
8. Conflict of Interest: Bidder warrants that it presently has no interest and will not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of service under this contract. Bidder must notify the City's Chief Procurement Officer if any employee(s) of the requesting department or the Purchasing Office have a financial interest in the Bidder. If yes, the Bidder must specify the employee(s) name in their proposal.
9. Debarment, Suspension, and Ineligibility: By submitting a response (RFQ/Bid/Offer) to this solicitation, the business (Bidder/Olfferor/Contractor) represents and warrants that it is not debarred, suspended, or placed in ineligibility under the provisions of Federal Executive Order 12549.

DATE	
SUBMITTED BY (Printed Name)	
SIGNATURE (To be valid offer, bidder must sign here)	
COMPANY NAME	
ADDRESS	
TELEPHONE	
FAX	
EMAIL ADDRESS	
FED TAX ID NUMBER	
NM CRS ID NUMBER	