



**CITY OF AZTEC  
REQUEST FOR QUOTATION  
RFQ #2022-790**

<b>DATE:</b>	7-22-2021	<b>RETURN TO:</b>	<b>THIS IS NOT AN ORDER</b>
<b>RFQ #:</b>	2022-790	CITY OF AZTEC	
<b>DUE DATE:</b>	<b>8-4-2021</b>	ATTN: Eduard Vodovoz 201 W CHACO, AZTEC NM 87410	
<b>TIME:</b>	<b>3:00 PM</b>	EMAIL: <a href="mailto:EVODOVOZ@AZTECNM.GOV">EVODOVOZ@AZTECNM.GOV</a>	
<b>NIGP CODE(S):</b>	<b>989-91</b>	PHONE: (505) 334-7656 FAX: (505) 334-7649	

**NAME OF COMPANY SUBMITTING QUOTE:** \_\_\_\_\_

NEW MEXICO RESIDENT PREFERENCE	PAYMENT TERMS	DELIVERY/SERVICE ADDRESS
# _____  <u>New Mexico Resident or Veteran Preference will be applied to only those certified vendors who have included both number (written above) <b>AND</b> attach current certificate.</u>	_____ % _____ DAYS  NET 30 DAYS AFTER RECEIPT OF INVOICE	201 Navajo Dam Road (Hwy 173) Aztec NM 87410
		<b>FOB DESTINATION – FREIGHT COSTS:</b>

**NOTES TO BIDDERS:** City of Aztec is requesting for quotes to perform laboratory analysis. Scope of Work includes: Bidder will pick up samples on weekly basis (Wednesdays) in Aztec NM, bidder will deliver samples to bidder’s testing facility, bidder will provide results of tests via email. Quote should reflect a 12 month service. Below parameters and samples that will be tested:

Parameter	Number of Samples		
	Potable Water	Waste-Water	WW sludge Solid
Total Nitrogen (TN)		52	
Total Phosphorus (TP)		52	
Total Suspended Solids (TSS)	52	104	
5-day Biochemical Oxygen Demand (BOD5)		104	
Total Dissolved Solids (TDS)	4	24	
5 Haloacetic Acids (HAA5)	8		
Total Trihalomethanes (TTHM)	8		
Sludge Waste Permit TCLP Testing *			2
* The sludge waste permit TCLP testing shall include:			
1. performing the leachate procedure and collection of a sample			
2. analyses of the following parameters:			
a) Free Liquid/Paint Filter			

b) Percent Solids
c) Mercury, TCLP
d) TCLP Metals (EPA method 6010B) including Arsenic, Cadmium, Chromium and Lead
e) Pesticides TCLP (EPA method 8081) including Clordane, gamma-BHC (Lindane), and Toxaphene
f) PCBs (EPA method 8082A) including Aroclors 1016, 1221, 1232, 1242,1248,1254 and 1260
g) Herbicides TCLP (EPA method 8151) including 2,4-D
h) TCLP Compounds (EPA method 8260B) including Benzene and 2-Butonone

ITEM #	DESCRIPTION	QTY	UNIT	PRICE PER UNIT	TOTAL	STANDARD TIME FROM SAMPLE RECEIPT TO SUBMISSION OF ANALYSIS REPORT
1	Total Nitrogen (TN)	52	Each			
2	Total Phosphorus (TP)	52	Each			
3	Total Suspended Solids (TSS)	156	Each			
4	5-Day Biochemical Oxygen Demand (BOD5)	104	Each			
5	Total Dissolved Solids (TDS)	28	Each			
6	5 Haeoacitic Acids (HAA5)	8	Each			
7	Total Trihalomethanes (TTHM)	8	Each			
8	Sludge Waste Permit TCLP Testing	2	Each			
9	Additional Cost for Sample Pick Up and Shipping (if any)	52	Each			
	Total					

DATE OF QUOTE	
SUBMITTED BY (Printed Name)	
SIGNATURE (To be valid offer, bidder must sign here)	
COMPANY NAME	
ADDRESS	
TELEPHONE	
FAX	
EMAIL ADDRESS	
FED TAX ID NUMBER	
NM CRS ID NUMBER	

- RFQ shall be FOB Destination and must indicate normal lead time and/or best delivery date on the items listed. Shipping costs shall be included in quote. New Mexico laws prohibit acceptance of ownership of goods in transit.
- This RFQ and any required documents must be received by the Department indicated on the RFQ by the date and time indicated. RFQ's may be submitted via email, fax or USPS.
- All supplies and components quoted shall be new unless indicated otherwise. Any quotes submitted for used or reconditioned supplies or components will be considered non-responsive. Quotes must be valid for a minimum of 30 days.
- The RFQ Number shall appear on all quotations and related correspondence.
- New Mexico Resident & Veteran Vendor Preference: Preference will only be applied to those Bidders who have been issued a certification number from the State of New Mexico Taxation & Revenue Department and return a copy of their certificate with their quote. Veterans Preference is separate from the New Mexico resident preference and is not cumulative with that preference.
- Use of Contract by Other Agencies: Pursuant to Section 13-1-129, NMSA 1978, Bidders /Contractors /Offerors are hereby notified that any central purchasing office allowed by law and as otherwise allowed by their respective governing rules and regulations, may contract for the goods and/or services included in this procurement document with the awarded Bidder /Contractor /Offeror. Contractual engagements accomplished under this provision shall be solely between the Bidder /Contractor /Offeror and the contracting entity with no obligation by the City of Aztec.
- By law (Section 13-1-191, NMSA, 1978) the City is required to inform Vendors of the following: (1) it is a third-degree felony under New Mexico law to commit the offense of bribery of a public officer or public employee (Section 30-24-1, NMSA, 1978); (2) it is a third- degree felony to commit the offense of demanding or receiving a bribe by a public officer or public employee (Section 30-24-2, NMSA, 1978); (3) it is a fourth-degree felony to commit the offense of soliciting or receiving illegal kickbacks (Section 30-41-1, NMSA,1978); (4) it is a fourth-degree felony to commit the offense of offering or paying illegal kickbacks (Section 30-41-2, NMSA, 1978).
- Conflict of Interest: Bidder warrants that it presently has no interest and will not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of service under this contract. Bidder must notify the City's Chief Procurement Officer if any employee(s) of the requesting department or the Purchasing Office have a financial interest in the Bidder. If yes, the Bidder must specify the employee(s) name in their proposal.
- Debarment, Suspension, and Ineligibility: By submitting a response (RFQ/Bid/Offer) to this solicitation, the business (Bidder /Offeror /Contractor) represents and warrants that it is not debarred, suspended, or placed in ineligibility under the provisions of Federal Executive Order 12549.