



# 2015 Year In Review

## An Overview of City Services

A desirable place to live, work and play; rich in history and small town values!

**Aztec Government:**

[www.aztecnm.gov](http://www.aztecnm.gov)

**Aztec Tourism:**

[www.aztecnm.com](http://www.aztecnm.com)

**Aztec Library:**

[www.azteclibrary.org](http://www.azteclibrary.org)

**Aztec Municipal Golf**

[www.aztechiddenvalleygolf.com](http://www.aztechiddenvalleygolf.com)

**Like Us on Facebook:**

[www.facebook.com/aztecnewmexico](http://www.facebook.com/aztecnewmexico)

**Download the City App**





Dear Citizens of Aztec,

We are excited to deliver our 2015 end of year review to you to highlight the many achievements of the previous calendar year. Our hope is that this year end review, as well as our annual fiscal audit and our website, will increase the transparency of your local government. Federal and State governments make it very difficult for Citizens to have faith in what we do but we strive every day to regain your trust in government and to provide the services our community needs.

Year 2015 was a difficult year for our local economies. We saw a dramatic drop in the price of oil and natural gas, businesses closed down, and unemployment rise. However, the City of Aztec remained dedicated to fulfilling our obligations to our community and to stay the course with plans and projects. We look forward to the many challenges that face us in 2016 and to the projects that are planned for the upcoming year.

City staff has worked diligently this past year to ensure our financial security and to remain active throughout the many sectors of our City. We are confident that we have made efficient and effective decisions concerning the well-being of the City of Aztec and that we can continue to make our City a better place to live, work, and play.

City of Aztec  
Joshua Ray, City Manager

# Executive Office

## 2015 Commissioners



<b>DISTRICT 1</b> (2012 - 2016)	Roberta S. Locke	rlocke@aztecm.gov
<b>DISTRICT 2</b> (2014 - 2018)	Sally Burbridge (Mayor)	sburbridge@aztecm.gov
<b>DISTRICT 3</b> (2012 - 2016)	Sherri Sipe (Mayor Pro-Tem)	ssipe@aztecm.gov
<b>DISTRICT 4</b> (2014 - 2018)	Katee McClure	kmclure@aztecm.gov
<b>DISTRICT 5</b> (2014 - 2018)	Sheri L. Rogers	srogers@aztecm.gov
<b>CITY MANAGER</b>	Joshua Ray	jray@aztecm.gov
<b>CITY ATTORNEY</b>	Larry Thrower	

East Aztec Arterial Phase 1b  
Ground Breaking Ceremony.



# Department Directory

			Page
Administration / City Hall	Joshua Ray <i>City Manager</i>	334-7602 jray@aztecnm.gov	
	Karla Saylor <i>City Clerk/Personnel Administrator</i>	334-7603 ksaylor@aztecnm.gov	
Animal Care and Control	Tina Roper <i>Director</i>	334-6819 troper@aztecnm.gov	5
Community Development	Bil Homka <i>Director</i>	334-7605 whomka@aztecnm.gov	6
	Bob Carmen <i>Code Compliance Officer</i>	334-7697 rcarman@aztecnm.gov	6
	Wilann Thomas <i>Visitor Center Supervisor</i>	334-9551 goaztec@aztecnm.gov	18
Electric Department	Ken George <i>Electric Director</i>	334-7665 kgeorge@aztecnm.gov	21
Finance	Kathy Lamb <i>Finance Director</i>	334-7650 klamb@aztecnm.gov	7
Fire Department	Kevin Simpson <i>Fire Chief</i>	334-1180 (administrative) ksimpson@aztecnm.gov	11
Information Technology	Wallace Begay <i>IT Director</i>	334-7688 wbegay@aztecnm.gov	11
Library	Katherine Skinner <i>Library Director</i>	334-7657 kskinner@aztecnm.gov	11
Motor Vehicle Division	Delain George <i>MVD Director</i>	334-7691 dgeorge@aztecnm.gov	12
Municipal Courts	Carlton Gray <i>Municipal Judge</i>	334-7640	12
Parks & Recreation / General Services	Steve Mueller <i>General Services Director</i>	334-3248 smueller@aztecnm.gov	13
Police Department	Mike Heal <i>Chief of Police</i>	334-7620 (administrative) mheal@aztecnm.gov	14
Projects Management	Edward Kotyk <i>Special Projects Manager</i>	334-7689 ekoty@aztecnm.gov	15,19
Public Works / Water & Wastewater	William Watson <i>City Engineer-Public Works Director</i>	334-7670 wwatson@aztecnm.gov	16,23
Senior-Community Center	Cindy Iacovetto <i>Director</i>	334-2881 ciacovetto@aztecnm.gov	17
Utility Customer Service	Delain George <i>Director</i>	334-7660 dgeorge@aztecnm.gov	22

# Social Media

	Facebook	Twitter
City of Aztec	aztecnewmexico	@cityofaztec
Airport		@aztecairport
Golf Course	aztec municipal golf course	@aztecgolf
Library	aztec public library	
Police Department	aztecpd	

## Animal Care and Control

### Cases

Dogs Received	2,847
Cats Received	2,100
Other Animals Received	86
<b>Total</b>	<b>5,033</b>

### Spayed / Neutered

Dogs	723
Cats	332

### Adoptions

Dogs	225
Cats	126

### Returned

Dogs	538
Cats	18

### Transferred to Rescue Groups

Dogs	620
Cats	66

### Revenues

Donations	\$38,359
San Juan County	\$183,546
Bloomfield	\$32,990
<b>Total</b>	<b>\$254,895</b>



GENERAL FUND

Employees  
Full-time: 7



**PETHARBOR**  
Find a friend. Save a life.

# Community Development

## Planning & Land Use

- 152 permits processed.
- Assisted with the acquisition of 119 S. Church Ave. for conversion into a Center for Business Development and Incubation.
- Assisted with negotiations and design efforts to remove suspensions from three city subdivisions, including Pioneer Heights, Jenkins Ranch and Caballo Pintado.
- Assisted Dollar General through design and permitting to project completion.
- Conducted two on-line surveys to collect economic development data.
- Began work on developing new land use code classifications and uses.
- Worked with Frontier Communities to designate downtown Aztec as a Micropolitan Redevelopment Area.
- Assisted several businesses to assess opportunities to open in downtown, including a bank, two micro breweries, and a wine maker.
- Submitted five (5) grant applications, two for funding recreational trails, one for brownfield redevelopment and two for economic development. Two economic development grants were funded for a total of \$23,000.
- Documented nearly 200 private properties were impacted by \$1.1 million in damages from the August flood.



## Code Compliance

- 253 code violation cases filed; 12 cases resulted in court citations.
- City of Aztec was recognized at national code compliance convention for proactive compliance of sign code. Received award.
- 18 articles regarding code issues sent to the Talon.
- Worked with San Juan County Clean-up program and demolished one mobile home in the City.



# Finance

## REVENUES AND EXPENSES

The total expenditures for the City of Aztec including transfers for FY 2015 (July 2014 through June 2015) was \$17,981,369. Of that total, 36% or \$6,534,066 was for General Fund use. Other governmental funds are created to account for specific activities.

### GENERAL FUND

The General Fund is the primary operating fund of the City. It exists to account for the resources used to pay for the services traditionally associated with local government, such as police and fire protection, parks & recreation, planning and community development and general administration of the City.

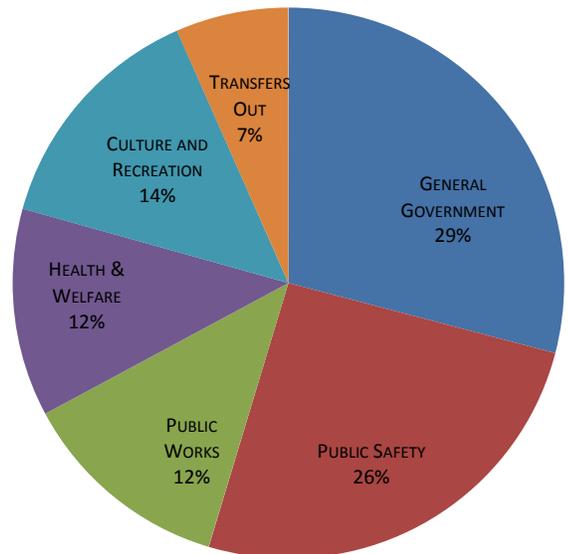
**EXPENDITURES**      **\$6,991,066 FY15** |      **\$7,034,008 FY14**

#### WHERE DID THE MONEY COME FROM?

	FY15	FY14
Gross Receipts Tax	\$ 3,871,199	\$ 3,966,395
Property Taxes	\$ 617,819	\$ 631,249
Franchise Taxes	\$ 577,449	\$ 588,965
Fees and Fines	\$ 392,313	\$ 411,750
Intergovernmental	\$ 280,282	\$ 577,995
Services	\$ 274,842	\$ 247,068
Misc Income	\$ 184,764	\$ 197,575
Licenses & Permits	\$ 64,161	\$ 71,268
Interest Earnings	\$ 4,842	\$ 5,963
Transfers In	\$ -	\$ -
<b>GRAND TOTAL</b>	<b>\$ 6,267,671</b>	<b>\$ 6,698,228</b>

The \$723,395 difference between FY15 Revenues and Expenditures required the use of General Fund cash reserves.

#### HOW WAS THE MONEY SPENT?



General Government Includes  
 Commission | City Administration | Courts | Finance | City Attorney | MVD | Information Technology | Building Maintenance | Community Development | Project Management

GENERAL FUND

## OTHER GOVERNMENTAL FUNDS

Special Revenue Funds					Capital Project Funds				
Revenues	\$787,369	FY15	\$1,621,050	FY14	Revenues	\$588,169	FY15	\$598,808	FY14
Expenditures	\$975,781	FY15	\$2,662,461	FY14	Expenditures	\$470,663	FY15	\$716,348	FY14
Transfers In	\$422,000	FY15	\$ 434,469	FY14	Transfers In	\$ 0	FY15	\$ 0	FY14
<p>These funds are used to account for revenues derived from specific taxes, grants or other restricted revenue sources. The uses and limitations of each special revenue fund are specified by City ordinance, federal or state statutes.</p> <p>Funds include Municipal Road Fund, Law Enforcement Protection Fund, State Fire Fund, Corrections Funds, Lodgers Tax Fund, Development Fees Fund, and Airport Fund</p>					<p>These funds are used to account for financial resources used for the acquisition or construction of major capital facilities.</p> <p>Funding sources include dedicated tax revenues and grants (federal and state).</p> <p>Variances in capital project funds are due to the one-time nature of large capital projects. One year could include a large street or building project and the next year may or may not.</p>				

## ENTERPRISE FUNDS

Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises. The costs of providing services to the public are financed or recovered primarily through user charges. The City of Aztec has a Joint Utility Fund which includes Electric, Water and Wastewater and separate enterprise funds for Irrigation, Solid Waste and Golf Course.

### JOINT UTILITY FUND

The **Joint Utility Fund** accounts for the operations of the electric, water and wastewater utilities. Electric rates were adjusted July 2009, water rates in July 2010 and wastewater rates in July 2013.

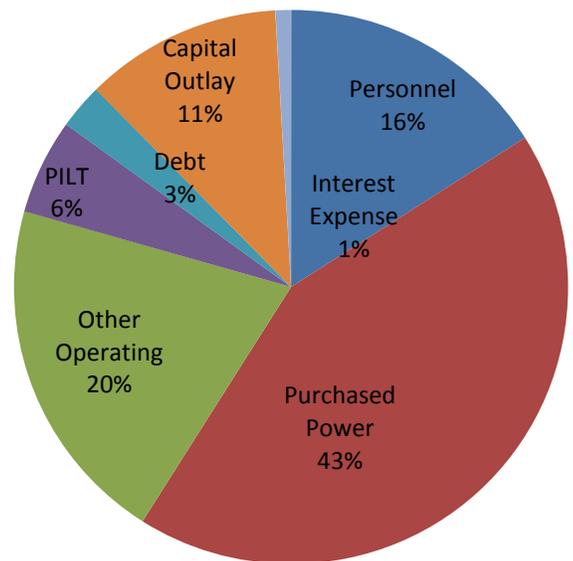
**EXPENSES \$8,613,624 FY15**  
**\$9,866,828 FY14**

### WHERE DID THE MONEY COME FROM?

	FY15	FY14
Charges for Services	\$ 9,748,818	\$ 9,817,481
Miscellaneous	\$ 259,562	\$ 215,971
Gross Receipts Tax	\$ 96,873	\$ 99,433
Intergovernmental	\$ 25,401	\$ 70,915
Investment Earnings	\$ 23,614	\$ 12,446
<b>GRAND TOTAL</b>	<b>\$10,154,268</b>	<b>\$ 10,216,246</b>

The \$1,540,644 difference between the FY15 Revenues and Expenses represents a savings which will be used in the future for capital infrastructure requirements.

### HOW WAS THE MONEY SPENT?



PILT – Payment in Lieu of Taxes, represents the amount which would be paid to the City if utilities were provided by another entity/business. The funds are transferred to the General Fund and included in Franchise Tax revenues.

**Solid Waste Fund**

Revenues	\$ 674,673	FY15	\$ 684,061	FY14
Expenses	\$ 703,830	FY15	\$ 726,779	FY14
Transfers In	\$ 0	FY15	\$ 0	FY14

Trash collection and recycling station are funded solely by user fees collected from residents and commercial customers. The City contracts trash collection services through Transit Waste. Solid waste user fees were last adjusted October 2008.

**Irrigation Fund**

Revenues	\$ 13,344	FY15	\$ 13,400	FY14
Expenses	\$ 57,005	FY15	\$ 2,477	FY14
Transfers In	\$	FY15	\$ 0	FY14

The irrigation fund is funded through fees collected through property taxes in accordance with established assessment districts within the City. The fees are for the maintenance of specific drainage systems within the assessed districts. Assessments were last adjusted in 1995.

**Golf Course Fund**

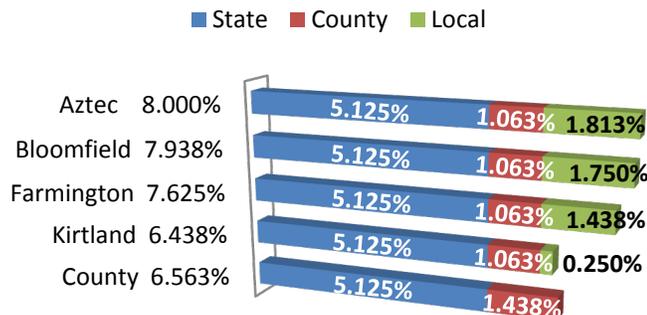
Revenues	\$ 101,329	FY15	\$ 0	FY14
Expenses	\$ 128,158	FY15	\$ 0	FY14
Transfers In	\$ 35,000	FY15	\$ 0	FY14

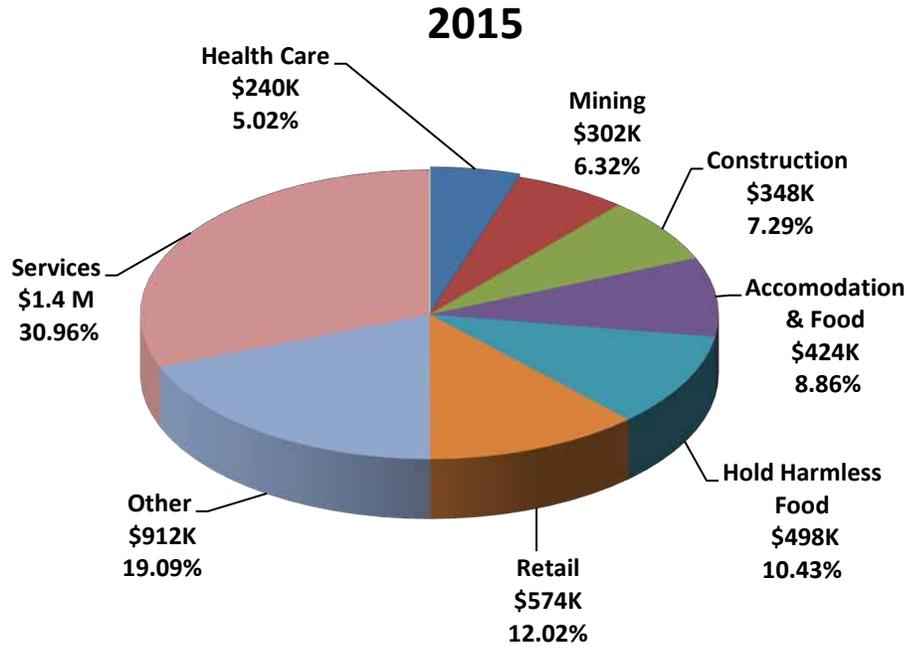
The City entered into a lease agreement for the operation of the Aztec Municipal Golf Course at Hidden Valley on February 10, 2015. User fees are the sole source of funding for the operation of the course.

**GROSS RECEIPTS TAX**

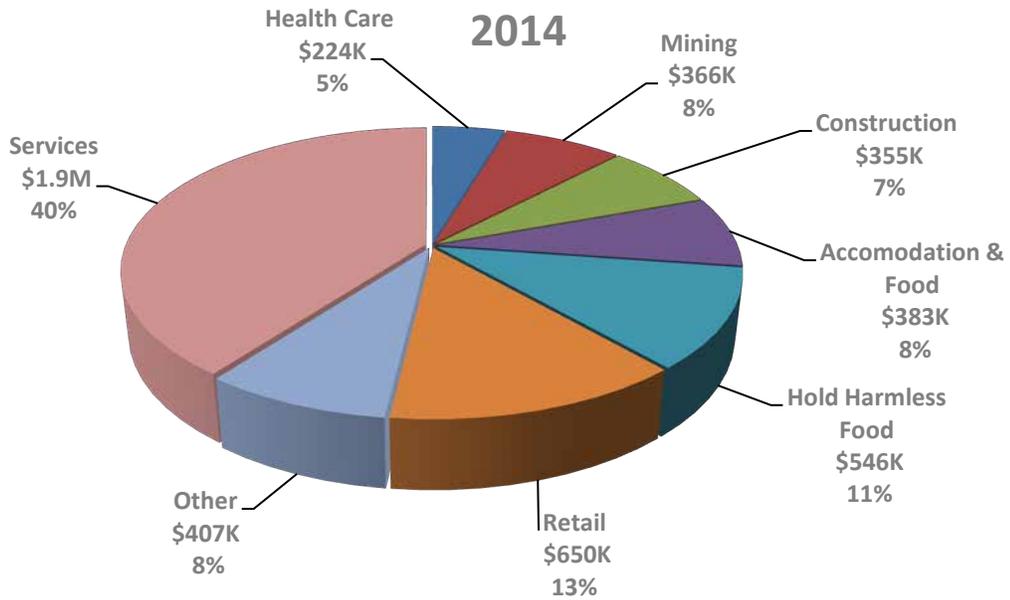
The largest revenue resource in the City's General Fund is Gross Receipts Tax (GRT). Specific increments of GRT also benefit the Municipal Road Fund, Capital Projects Fund and Joint Utility Fund. The City's rate of 8% is comprised of state, county and city tax increments. While the city increment has not increased since July 2004; both the state and county have increased their rates which have increased the total rate in Aztec. The city receives .03 gross receipts tax revenue for each taxable dollar spent in Aztec.

**GROSS RECEIPTS TAX RATES**





**2015 TOTAL GROSS RECEIPTS TAX REVENUE= \$4.77 MILLION**



**2014 TOTAL GROSS RECEIPTS TAX REVENUE= \$4.86 MILLION**

*The City's financial statements are audited annually by an independent auditor. Complete financial information may be found on our website at [www.aztecnm.gov](http://www.aztecnm.gov)*

## Fire Department

### Responses

Total Calls: 1368  
(Increase of 101 from 2014)

### Volunteers

Sixteen (16) volunteers.

## Information Technology

### IT System

PCs and Laptops	150
Servers (Windows and Linux)	16
Wi-Fi Hot Spots (Public)	8,013 Distinct Users 282 Daily User Average
Wi-Fi Hot Spots (City Buildings)	1,608 Distinct Users 106 Daily User Average
Total Storage	2.8 Terabytes

## Library

### Patrons

Active	2,008
New	1,020

### Collection

Material Items	33,875
Items Circulated	53,818
Fees	\$14,554.54

### PC / Technology

Publicly Used PCs	24
Literacy Play Stations	2
Kindle E-Readers	6
Public Tech Sessions (PC & Wi-Fi)	31,972

**Special Events:** 191 events (total of 2,640 in attendance)

### List of Services

- Books, DVD movies, audio books, magazines, newspapers, e-books and e-audio;
- Reference and information service;
- Recreational and educational classes and programs for all ages;
- Public Internet Access;
- Public workstations equipped with latest MS Office software (2013);
- Free public access Wi-Fi 24/7;
- Photocopying, Faxing, & Printing;
- Graphic editing on two (2) Apple Macs;
- Three (3) meeting room spaces;

### Employees

Full-time: 4  
Part-time: 2  
Volunteer Hours: 404



# Motor Vehicle Division

## Licenses and Registrations

State Reimbursement (Processed Transactions)	\$84,230
City Administration Fees	\$62,004
Driver's Licenses and ID's	4,625
Senior Driver's Licenses	861
Registration/Titles	5,900
Road Tests	503
VIN Inspections	605



## Employees

Full-time: 3.25  
Part-time: 2

# Municipal Courts

## Cases

Miscellaneous Cases Dismissed:	1,155
Cases Deferred:	184
Referred To DWI School:	37
Warrants Issued:	982
Warrants Served:	968
Criminal Summons:	150
Community Service Hours:	3,346
Traffic Citations:	5,271

## Collections

Fines:	\$334,069.84
Contempt Fees:	\$53,581.88
Forfeitures:	\$3,490.00
Correction Fees:	\$87,477.00

*All Categories Below Are Pass Thru To State Agencies*

Judicial Education:	\$12,976.00
DWI Intoximeter Fee:	\$2,173.00
DWI Prevention Fee:	\$1,948.00
Traffic Safety Fee:	\$9.00
Court Automation Fee:	\$26,112.00
Laboratory Fee:	\$3,120.00

## Employees

Full-time: 1  
Part-time: 2

# Parks & Recreation / General Services

## Inventory

Parks / Special Use Areas	17 (205.6 acres)
Irrigated Areas	158 acres
Trails	12 miles
City Buildings and Structures	47

## General Services

Work Orders Processed	242
Major Projects Completed:	<ul style="list-style-type: none"> <li>• City Hall Exterior Painted</li> <li>• Visitor Center Landscaping</li> </ul>

## Recycling

Revenue from Recycling (Steel and Aluminum)	\$1,036.14
Recyclables Collected (Cardboard, paper, and plastics)	38.5 tons



## Park Reservations and Special Events

Revenue from Park Reservations	\$9,973
Park Reservations	316
Major Events Held	7
<ul style="list-style-type: none"> <li>• Alien Mountain Bike Competition</li> <li>• Antique Truck Show</li> <li>• Aztec HS Party in the Park</li> <li>• Blues and Brews</li> </ul>	<ul style="list-style-type: none"> <li>• Fiesta Days</li> <li>• Highland Celtic Games</li> <li>• National Night Out and</li> </ul>

## Recreation

Revenue from Associations	\$5,602	
	<u>Participants</u>	<u>Games</u>
Aztec Baseball	315	262
Girls Fast Pitch Softball	125	88
Youth Football	243	37
Youth Soccer	250	188
WEBE Racing	750+	

## Major Projects Completed

- Animas River Park (Martinez Lane) trail and parking area.
- Florence Park new pavilion; see YCC for more details.
- Medians 14 & 15 landscaping (in front of county facility).
- Hartman Park restroom remodel.

## Employees

Full-time: 11 (general services / parks / custodians / recycling)  
Seasonal: 4

# Police Department

## Offenses

	Total	Solved	Pending/Inactive
Homicide	0	0	0
Sex Offenses	12	9	3
Robbery	3	0	3
Assault and Battery	163	119	44
Burglary	29	10	19
Breaking & Entering	12	3	9
Larceny	149	50	99
Auto Theft	9	5	4
Arson	2	0	2
CDP	105	20	85
DWI	53	53	0
Drug Offenses	127	123	4
Runaways	19	19	0
Traffic Collisions	186	-	-
Warrants	147	147	0
White Collar Crimes	42	19	23
Other Offenses	314	276	38

## Fiscal Value of Offenses

Total Stolen	\$172,760.00
Total Recovered	\$133,621.00

## Calls for Service

Incidents	10,733
Traffic Stops	6,807
Total	17,540

## Other Stats

Reports Taken	1,182
Citations	5,504
Juvenile Arrest	118
Adult Arrests	419

## Employees

Full-time Officers:	13
Full-time Staff:	2
Part-time Staff:	1

## Community Events & Parades

- | <u>Community Events</u> |                           |
|-------------------------|---------------------------|
| • 5k Runs (2)           | • Community Presentations |
| • Alien Bike Run        | • Emergency Preparedness  |
| • Aztec Sparkles        | • Fleeced by the Police   |
| • Blues Festival        | • Government Day          |
| • Chief's Coffee        | • Highland Festival       |
| • Clean & Safe          | • Kids Fair               |



POLICE • COMMUNITY PARTNERSHIPS

15<sup>th</sup> Year in 2015

- | <u>Parades</u>           |                      |
|--------------------------|----------------------|
| • National Night Out     | • AHS Homecoming     |
| • Red Ribbon Week        | • Antique Truck Show |
| • Safety Audits          | • Fiesta Days        |
| • Safe Treats            | • Founders Day       |
| • School Sporting Events | • Christmas Parade   |
|                          | • Veterans' Day      |

# Projects Management

## Geographical Information Systems (GIS)

The GIS system for Aztec has 13 geodatabases currently maintained which have 144 data layers. Addressing (6), Boundaries (9), Electric (19), Land Use (10), Parks & Recreation (23), Public Ways (17), Sewer (3), Storm Water (8), Structures (5), Tourism (23), Utilities (5), Water (10), and Waterways (6).

## Addressing

Twenty (20) address modifications (new and changes) were done in 2015.

## Storm Water

The City currently has four (4) Storm Water Pollution Prevention Plans (SWPPP):

- |                            |              |                          |                               |
|----------------------------|--------------|--------------------------|-------------------------------|
| <u>Construction SWWPPP</u> |              | <u>Industrial SWWPPP</u> |                               |
| • Arterial 1b              | • North Main | • Airport                | • Waste Water Treatment Plant |

## City Code Book and Policies

- The City Code book was updated in 2015 by seven ordinances. Four ordinances for Chapter 16 Fee Schedule and three ordinances for Chapter 17 personnel.
- Both the Safety Policy and Personnel Policy were updated/amended in 2015

## Graphic Design & Signage Projects

- Designed new logo for Library.
- Designed logo for Aztec Municipal Golf Course.
- Developed new signs for Aztec Municipal Golf Course (entrance & club house).
- Designed and built new Aztec Municipal Airport monument sign.

## Tourism / Visitor Center

Assisted in the development of maps and brochures for the Visitor Center.

- Maps were created for the Aztec Arches, Bisti Wilderness, and Four Corners Region.
- Aztec Fun Map was updated to reflect new changes.
- Brochures were made for Angel Peak and the Bisti Wilderness.

## Web Sites

Maintenance of five (5) web sites for the City:

Government	<a href="http://www.aztecnm.gov">www.aztecnm.gov</a>	Rebuilt
Tourism	<a href="http://www.aztecnm.com">www.aztecnm.com</a>	Rebuilt
Golf Course	<a href="http://www.hiddenvalleygolfcourse.com">www.hiddenvalleygolfcourse.com</a>	New
Library	<a href="http://www.azteclibrary.org">www.azteclibrary.org</a>	Rebuilt
Kiva	Internal intranet for city employees	Rebuilt

All websites were rebuilt to make the web sites responsive and useable on mobile devices (smart phones and tablets).

## YCC Program

Oversaw the implementation of the YCC project at Florence Park. Staff assisted in the layout of the play ground and painting of murals under the Ruins Road and 516 bridges.



# Public Works

## Projects Completed

- Sidewalks on Light Plant Road.
- Simonds Road.



- Street and sidewalks on 300 Block of S. Church Avenue.



# Senior – Community Center

## Patrons

Active Clients	490
Congregation Meals	11,575
Home Delivery Meals	24,698
Revenue from Meals	\$27,031.98
Assessments/Reassessments	520
AARP Tax Calls	617

## Activities

<u>Senior Activities</u>		<u>Community Activities</u>	
Exercise	1,540	Thanksgiving Dinner	150+
Dominoes	1,207	Christmas Dinner	200+
Billiards	907	Breakfast x2	150
Bingo	893	Bountiful Baskets	1,200
Pinochle	573	Dance Team	9,360 hrs
Blood Pressures	438	Gun Show	1,400
Better Breathers (Walking)	127	Rabies Clinic	286 animals
Swimming	112		544 vaccinations
Bible Study	98	<u>Miscellaneous Activities</u>	
Hair Cuts	89	SCA, VIP Luncheon,	653
Jam Session	91	Pool Tournament	
		4H and Scouts	883

## Special Events (Individual or Group use of Center)

Revenue from Rental	\$2,770
Number of Special Events	186

## Accomplishments & Projects

- Deficiency free Assessment AAA
- Creating the Good Neighbor Program
- Implementing Multi-Generational Programs
- Becoming a member of the Adult Protective Services
- Disciplinary Team
- Hosting 5 SCSEP trainees
- Opening the Center to Bountiful Baskets
- Creating the Spunky Old Broads
- Implementing Bizarre Holidays
- Upgrades to Dish Room
- Security Cameras Installed
- Hot Water Heater Replacement
- New Cabinets/Upholstery

## Employees

City Full-time: 2 (Director & Head Cook)  
 City Part-time: 1 (Admin Assistant)  
 Northwest New Mexico Seniors Inc: 2 drivers (2,600 hours)  
 Northwest New Mexico Seniors Inc: 1 kitchen assistant (1,560 hours)  
 Senior Community Service Employment Program: 5 Trainees (1,060 hours)  
 Volunteers: 5,035 hours

# Visitor Center

## Visitors

Walk-Ins	5,113
Phone Inquiries	1,004
International Travelers	29 Countries
Top 4 Countries	Canada (60)
	France (54)
	Germany (49)
	United Kingdom (40)
USA Travelers	49 States
Top 4 States	Colorado (442)
	New Mexico (257)
	Texas (164)
	California (115)

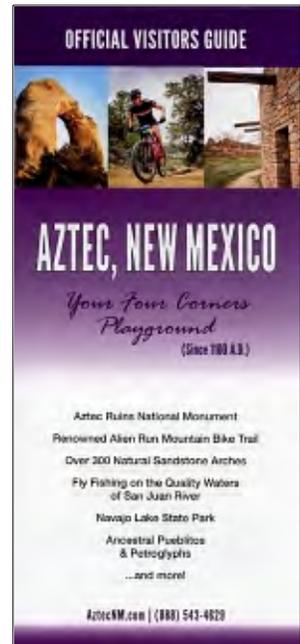


## Aztec Brochure Distribution

Local Businesses	1,460
NM Visitor Centers	2,025
Aztec Ruins	1,200
Fun & Games Distribution	4,000
Certified Distribution	15,400
Durango Airport	2,400
Aztec Airport	135
<b>TOTAL</b>	<b>26,620</b>

## Requests for Additional Information (Magazines/Internet)

Sunset	1,038
True West	163
Go New Mexico	322
Grand Circle	1,829
<b>TOTAL</b>	<b>3,352</b>



## Informational Bags 1,602

Informational bags contain Aztec & Arches Brochures, Aztec Fun Map, Stay & Play Brochure, Postcard and Pens.

## Sales

- Visitor Center Store: \$1,214.27
- National Geographic Maps: 5
- Arches/Regional/Bisti Maps: 46 (\$460)

**Facebook** 1,983 Likes (Increase of 499)

## Major Achievements

- New Aztec Visitor Center Sign.
- Revised Aztec Brochure.
- Distribution of *Aztec Then & Now* history book.
- Completion of History Book with Marilu Waybourn, printed 300, distributed 265.
- Develop new brochures: Restaurants & Lodging, Campground & RV, Fishing, Stay & Play.
- Production of four (4) new postcards.
- Collaborated with Microtel on mailing information out to Bus Tour Groups.



# Youth Conservation Corp (YCC)

**Project 1. Florence Park Pavilion.**

YCC was unable to accomplish this project due to manufacturer delays in getting the pavilion to Aztec. As such the pavilion had to be installed by contractor.

**Project 2. Playground.**

Removal of old playground and installation of new playground at new location (closer to pavilion). Turf removed from new location patched the old location.

**Project 3. Post and Cable.**

Removal of the all the old post and cabling around entire perimeter of park, replaced with new post and cabling.

**Project 4. Tennis Courts.**

Remove and replace old tennis court screening. Remove old signage.

**Project 5. Art Murals.**

Painting of two historic downtown collage murals below highway 516 bridge and assist in painting two prehistoric murals beneath Ruins Road bridge.

**Alternate Projects Trails System.**

Build stairway down from Florence Park to Estes Arroyo, remove trash and invasive plants along trail system between Florence Park and Riverside Park, wood mulch part of the trail system.





# Aztec Municipal Airport

## Fuel Sales

Revenue	\$27,158
Gallons	6,538



## Accomplishments

- Pilot lounge interior remodeled.
- Courtesy vehicle established.
- Visitors' information rack installed.
- Numbers painted onto hangars.
- Construction of new airport sign.



## Statistics

Revenue	\$190,101.08
Rounds Played	7,143
Memberships	139
Golf Tournaments	7

## Tournaments

	<u>Participants</u>
Taco Tuesday Tournaments (29)	672
Junior PGA League Tournament	70
Boys and Girls Club Tournament	72
NM Special Olympics Tournament	48
Aztec High School Fundraiser	14
Aztec High School Varsity Tournament	43
Aztec High School Jr. Varsity Tournament	37
AMGC Club Championship	21

## Achievements

- New fleet of powered carts (40).
- New tee box signs at all 18 holes.
- Ten hole sponsor signs.
- Painted and refurbished all bridge crossings.
- Cleared drainage ditches throughout course.
- New entrance signage at road and club house.
- Re-established San Juan County First Tee Program.

# Electric Department

## Electric Customers

Residential Customers (In City)	1,919
Residential Customers (Out of City)	12
Multi-unit Customers	749
Commercial Customers	387
School facilities	31
City Facilities	62
Solar Powered Customer	1
<b>TOTAL</b>	<b>3,161</b>

New Services Installed	12
Meters Read (each month)	3,085
Disconnect Notices <sup>1</sup>	3,849
Disconnect Notices (average/month)	320
Work Orders <sup>2</sup>	4,010

<sup>1</sup>Disconnect Notices includes both electric and water meters which is done by the Electric Department.

<sup>2</sup>Service work orders include service connects, turn on water service by electric meter technician, customer requests for billing re-reads, meter tests, yard light repair, new account read on, final bill read off and new service installations for water and electric.

## Electric Infrastructure

Electric Power Poles	1976
Street Lighting Poles	328
Transformers	669

## Electric Distribution

Kilowatt Hours Purchased	45,594,211
Kilowatt Hours Sold	43,824,145
Line Loss	3.88%

## Projects Completed in 2015

- Dollar General Store (Northeast)
- Median Lighting (East of 516/550)
- Conoco Swire #1 Well Site
- Substation A, B, C, D, E
- Florence Pavilion Solar Lighting
- Aztec Ruins National Park Underground
- Martinez Trail Lighting
- North Pedestrian Bridge Lighting
- YCC Mural Lighting

## Employees

Full-time: 8

# Utility Administration

## Utility Revenues and Payments

Revenues Collected	\$10,850,696
Payments Collected/Processed	41,802
Customer Visits	19,756
Payment by Mail	12,650
Payments by Drop Box	5,996
Payments by Aztec Website	2,070
Payments by Credit Card	5,688
Payment Arrangements	1,884
Utility Assistance Program (UAP)	\$11,079
UAP Customers	43
Service Work Orders	4,010
Final Bills Processed	841
New Customers	354
Disconnect Notices Prepared	3,849
Disconnect Notices (average/month)	320



## Trash Services

Customers Billed (Commercial)	299
Customers Billed (Residential)	2,573
Tons of Solid Waste	3,062



## Business Licensing

Revenues	\$22,425
Business Renewal Licenses	544
New Business Licenses	76
Liquor Licenses	8

## Customer Service

Inbound & Outbound Phone Calls	12,174
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## Employees

Full-time: 1.75
Part-time: 1

# Water & Wastewater

## Water System

Residential Customers (In City)	1,824
Residential Customers (Out of City)	268
Multi-unit Customers	686
Commercial Customers	367
Commercial Bulk Water	20
Residential Bulk Water	31
School facilities	27
City Facilities	38
<b>TOTAL</b>	<b>3,261</b>

New Services Installed	15
Meters Read (each month)	2,589

## Wastewater System

Residential Customers (In City)	1,691
Residential Customers (Out of City)	1
Multi-unit Customers	681
Commercial Customers	245
School facilities	20
City Facilities	15
<b>TOTAL</b>	<b>2,653</b>

New Services Installed	4
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## Projects Completed

### Water

- Light Plant & Aztec Blvd Waterline
- Reservoir #3 Waterline Extension
- Oxidant Treatment System

### Wastewater

- Blanco Sewer Line – Phase 1
- Light Plant Sewer Extension
- Llano Lift Station Generator



# Contact Us

Administration / City Hall	Joshua Ray <i>City Manager</i>	334-7602 jray@aztecnm.gov
	Karla Saylor <i>City Clerk/Personnel Administrator</i>	334-7603 ksaylor@aztecnm.gov
Animal Care and Control	Tina Roper <i>Director</i>	334-6819 troper@aztecnm.gov
Community Development	Bil Homka <i>Director</i>	334-7605 whomka@aztecnm.gov
	Bob Carmen <i>Code Compliance Officer</i>	334-7697 rcarman@aztecnm.gov
	Wilann Thomas <i>Visitor Center Supervisor</i>	334-9551 goaztec@aztecnm.gov
Electric Department	Ken George <i>Electric Director</i>	334-7665 kgeorge@aztecnm.gov
Finance	Kathy Lamb <i>Finance Director</i>	334-7650 klamb@aztecnm.gov
Fire Department	Kevin Simpson <i>Fire Chief</i>	334-1180 (administrative) ksimpson@aztecnm.gov
Information Technology	Wallace Begay <i>IT Director</i>	334-7688 wbegay@aztecnm.gov
Library	Katherine Skinner <i>Library Director</i>	334-7657 kskinner@aztecnm.gov
Motor Vehicle Division	Delain George <i>MVD Director</i>	334-7691 dgeorge@aztecnm.gov
Municipal Courts	Carlton Gray <i>Municipal Judge</i>	334-7640
Parks & Recreation / General Services	Steve Mueller <i>General Services Director</i>	334-3248 smueller@aztecnm.gov
Police Department	Mike Heal <i>Chief of Police</i>	334-7620 (administrative) mheal@aztecnm.gov
Projects Management	Edward Kotyk <i>Special Projects Manager</i>	334-7689 ekotyk@aztecnm.gov
Public Works / Water & Wastewater	William Watson <i>City Engineer-Public Works Director</i>	334-7670 wwatson@aztecnm.gov
Senior-Community Center	Cindy Iacovetto <i>Director</i>	334-2881 ciacovetto@aztecnm.gov
Utility Customer Service	Delain George <i>Director</i>	334-7660 dgeorge@aztecnm.gov
Aztec Government:	<a href="http://www.aztecnm.gov">www.aztecnm.gov</a>	
Aztec Tourism:	<a href="http://www.aztecnm.com">www.aztecnm.com</a>	
Aztec Library:	<a href="http://www.azteclibrary.org">www.azteclibrary.org</a>	
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