



# CITY OF AZTEC

## ALTERNATE SUMMARY PLAT APPLICATION

Permit #: \_\_\_\_\_ Date Started: \_\_\_\_\_ Date Approved: \_\_\_\_\_

### APPLICANT CONTACT INFORMATION

Name: \_\_\_\_\_ Tax I.D. Number: \_\_\_\_\_  
Site Address: \_\_\_\_\_ Mailing Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### SURVEYOR INFORMATION

Company: \_\_\_\_\_  
Surveyor Name / Contact: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

**ALTERNATE SUMMARY PROCEDURE:** The City Manager is authorized by City Code to approve and sign certain subdivision plats as follows:

Please check the category under which the summary procedure qualifies:

- Subdivision creating no more than two parcels of land (total); or
- Lot/boundary line adjustments of existing parcels; or
- Re-subdivisions, where the combination or recombination of portions of previously platted lots does not increase the total number of lots; or
- Subdivisions of two (2) or more parcels of land in areas zoned for industrial use.

**The following items must be addressed prior to City approval and the City Manager signing for alternate summary approval.**

Is the property fronted by a: Publicly dedicated and maintained County Road?  Yes  No  
Publicly dedicated and maintained City Road?  Yes  No  
Publicly dedicated easement, maintained privately?  Yes  No  
Private road with County Road designation?  Yes  No

Utilities to the property: Electric provided by: \_\_\_\_\_  
Water provided by: \_\_\_\_\_  
Sewer provided by: \_\_\_\_\_

Has the property been subdivided previously?  Yes  No

If yes, when? \_\_\_\_\_

Have all property taxes been paid on the parcel to be subdivided (provide receipt from County Assessor):  Yes  No

Purpose of the lot subdivision: \_\_\_\_\_

Department's Recommendation: \_\_\_\_\_

**PERMIT FEES ARE DUE AT TIME OF APPLICATION;** additional fees may be assessed at time of permit approval. Fees are: \$10 Admin. Fee + \$25 Alt. Plat Fee = Total \$35