



CITY OF AZTEC SIGN PERMIT

APPROVAL STAMP

Permit #: _____ Date Started: _____ Date Approved: _____

APPLICANT CONTACT INFORMATION

Name: _____
Mailing Address: _____
Phone: _____

BUSINESS INFORMATION

Name: _____
Owner: _____
Address: _____
Phone: _____

CONTRACTOR INFORMATION

Name: _____
Certificate / License: _____
Aztec Business License: _____
Mailing Address: _____
Phone: _____
Email: _____

PROPERTY INFORMATION / SIGN SITE

Address: _____
Tax ID: _____ Building Height _____
Zone District: _____ Building Length _____

TYPE(S) OF SIGN(S)

Proposed Sign Type	Temp	Perm
Freestanding (Monument or Pole) Sign	_____	_____
Wall Sign	_____	_____
Window Sign	_____	_____
Projecting Sign	_____	_____
Directory Sign	_____	_____
Sandwich Board Sign	_____	_____
Banner Sign	_____	_____

Write the Sign # in the column which matches the attached plan map of the property where the sign(s) are located.

Proposed Sign Features					
Additional Required Measurements		#1	#2	#3	#4
Physical Components	Sign Size (sq ft)	_____	_____	_____	_____
	Sign Height (lf)	_____	_____	_____	_____
	Sign Angle	_____	_____	_____	_____
	Road Speed	_____	_____	_____	_____
	Construction Material	_____	_____	_____	_____
Sign Components	Electronic Message Center	_____	_____	_____	_____
	Changeable Copy Sign	_____	_____	_____	_____
	Internally Illuminated Sign	_____	_____	_____	_____
	Externally Illuminated Sign	_____	_____	_____	_____
Setbacks (in feet)	Property Line	_____	_____	_____	_____
	Building	_____	_____	_____	_____
	ROW	_____	_____	_____	_____
	Utility Lines	_____	_____	_____	_____
Distances (in feet)	Between Freestanding Signs	_____	_____	_____	_____
	Between Projecting Signs	_____	_____	_____	_____

Sign # should match the attached plan map of the property where the sign(s) are located.

CITY of AZTEC USE ONLY

FEES		
Administrative Fee	\$10. ⁰⁰	\$ _____
Sign Façade Change Only	No Cost	\$ _____
Temp Sign	\$25. ⁰⁰	\$ _____
30-day Extension	\$15. ⁰⁰	\$ _____
Permanent Wall Sign	\$50. ⁰⁰	\$ _____
Sign Modifications	\$50. ⁰⁰	\$ _____
Permanent Freestanding or Monument Sign	\$50. ⁰⁰	\$ _____
Illuminated Sign	\$25. ⁰⁰ (additional)	\$ _____
Electronic Sign	\$25. ⁰⁰ (additional)	\$ _____
Comprehensive Sign Plan	\$75. ⁰⁰	\$ _____

TOTAL

FEES ARE DUE PRIOR TO APPROVAL.

APPLICANT SIGNATURE

I, _____ representing _____ hereby certify that I have read this application and hereby dispose and state under penalty of perjury that all statements, proposals, and documents submitted with this application are true and correct and that I shall adhere to the Municipal Regulations of the City of Aztec.

Signature: _____

Date: _____