

CITY OF AZTEC
COMMISSION MEETING MINUTES
Tuesday August 23, 2022

CALL TO ORDER

Mayor Michael A Padilla Sr called the meeting to order at 6:00 pm at Aztec City Hall, 201 W. Chaco, Aztec NM 87410

I. INVOCATION AND PLEDGE OF ALLEGIANCE

- A. Invocation led by Electric Director Denver DeWees
- B. United States Pledge of Allegiance led by Commissioner Austin Randall
- C. New Mexico pledge of Allegiance led by Commissioner Austin Randall

II. ROLL CALL

Members Present: Mayor Michael A Padilla, Sr ; Mayor Pro-Tem Ken George; Commissioner Colby King, and Commissioner Jim Crowley, Commissioner Austin Randall

Members Absent: NONE

Others Present: Interim-City Manager Jeff Blackburn; City Clerk Karla Sayler

III. PROCLAMATION

Walk to End Alzheimer's

Mayor Padilla read and presented Proclamation to the Walk to End Alzheimer's Regional Director for the State of New Mexico Tori Rohrer The walk is September 29th starting at 9.00am at Minimum Park.

IV. PRESENTATION

NextSite

Mr Charles Brash presented a PowerPoint to Commission on the benefits of using NextSite to assist in the growth of retail in the City

V. APPROVAL OF AGENDA ITEMS

MOVED by Commissioner Randall to Approve Consent Agenda, SECONDED by Mayor Pro-Tem George

All Voted Aye. Motion Passed Five to Zero

VI. CONSENT AGENDA

- A. Commission Workshop Meeting Minutes August 9, 2022
- B. Commission Meeting Minutes August 9, 2022
- C. Tools in Action Micro-Grant Agreement-Angela
- D. Resolution 2022-1301 Night Depository Services with Citizens Bank
- E. Resolution 2022-1302 Authorizing Signatures for Municipal Court Bond Account
- F. Resolution 2022-1303 Authorizing Signatures for City Accounts
- G. Appointment of New Mexico Municipal League (NMML) Annual Conference Voting Delegates Annual Business

MOVED by Commissioner Randall to Approve Consent Agenda, SECONDED by Mayor Pro-Tem George

All Voted Aye. Motion Passed Five to Zero

VII. ITEMS REMOVED FROM CONSENT AGENDA

NONE

VIII. CITIZENS INPUT (3 Minutes Maximum)

Bob and Grace Swindledecker mentioned there has been an increase of speeding vehicles on their street which is becoming an issue, their address is 907 S. Rio Grande. He asked Commission to investigate it with the police department

Mike Patch representing the Aztec Boys & Girls Club asked Commission to pass Special Budget Resolution 2022-1304 so they can move forward with the new roof on the facility.

IX. BUSINESS ITEMS

- A. City Manager Hiring Process

Commission discussed the City Manager Hiring process as follows.

Commission will establish a timeline for initial application review on Commission Meeting September 13, 2022

Commission will appoint a committee for the review and recommendation of applications to the commission for consideration of City Manager Position on Commission Meeting September 13, 2022

Committee will consist of 2 Commissioners, 2 Department Heads, and 3 City employees
Committee recommendations to the commission will be contingent upon the City Attorney vetting and recommendation process; City Attorney Steve Murphy will be vetting applicants

B Special Budget Resolution 2022-1304

Anthony Bolling, Finance Director mentioned that the City of Aztec budget was approved by the City Commission on July 26th, 2022. The City continues to receive grant agreements and identify definite needs. The changes caused by these developments and their backgrounds are.

- General Fund
- Intergovernmental Grants Fund
- Joint Utility Fund

MOVED by Commissioner Randall to Approve Special Budget Resolution 2022-1304,
SECONDED by Commissioner King

Roll Call Was Taken All Voted Aye: Motion Passed Five to Zero

C ITB 2023-815 Annual Chemical Supply- Water & Wastewater Treatment Plants

Anthony mentioned to commission that the Bid 2023-815, was published July 25, 2022 and was opened on August 8, 2022. The bid request did not require bidders to bid on all chemicals included in the bid. He mentioned that Seven (7) bids were received. One bid was evaluated with the NM Residential Preference (KSS Enterprises). There was a breakdown of the bids (per item) is shown on the attached Bid Tabulation Form in the agenda packet.

MOVED by Commissioner Crowley to Approve ITB 2023-815 Annual Chemical Supply
Water & Wastewater Treatment Plants, SECONDED by Commissioner Randall

Roll Call Was Taken All Voted Aye: Motion Passed Five to Zero

X. QUASI JUDICIAL HEARING

None

XI. COMMISSIONER. CITY MANAGER. DEPARTMENT REPORT

Commissioner Crowley mentioned the Strategic Plan list and asked for a possible timeline to proceed with it. Mayor Padilla mentioned discussing it during a workshop, since there are so many items on the list. Mayor Pro-Tem George suggested doing a Commission round table to discuss any other items that the Commission needs to address. They agreed on doing a workshop prior to the next Commission meeting on September 13.

Commissioner Crowley mentioned the meeting with NMDOT, they presented about the Arterial and starting the process on Navajo Dam Road. He also mentioned the GRT over the last few months has been holding its average. He mentioned looking over the salary matrix and wants to look at moving forward on that. City Attorney mentioned that Commission should brainstorm on the matrix during the September 13 Workshop.

Interim-City Manager Jeff Blackburn mentioned that Charles Dobey is doing a great job running General Services. He mentioned the Gold King Mine settlement funds, and a ride along he did with Code Enforcement earlier in the day.

Project Manager Jeric Jaramillo introduced himself and went over the progress of the projects that he has been overseeing.

XII. ADJOURNMENT

MOVED by Mayor Padilla to adjourn the meeting at 7:35 pm; SECONDED by Mayor Pro-Tem George



Mayor Michael A. Padilla, Sr.

ATTEST:

Karla Saylor, City Clerk

MINUTES PREPARED BY:

Alisha Campbell, Administrative Assistant