

**CITY OF AZTEC  
COMMISSION MEETING MINUTES  
Tuesday December 12, 2023**

**CALL TO ORDER**

Mayor Michael A. Padilla Sr. called the meeting to order at 6:00 pm at Aztec City Hall, 201 W. Chaco, Aztec NM 87410

**INVOCATION AND PLEDGE OF ALLEGIANCE**

Invocation led by Electric Director Denver DeWees  
United States Pledge of Allegiance led by Mayor Michael A. Padilla Sr.  
New Mexico pledge of Allegiance led by Mayor Michael A. Padilla Sr.

**ROLL CALL**

Members Present: Mayor Michael A. Padilla, Sr.; Mayor Pro-Tem Kenneth George; Commissioner Austin Randall; Commissioner Jim Crowley; and Commissioner Colby King

Members Absent: NONE

Others Present: City Manager Jeff Blackburn; City Attorney Steve Murphy

**PRESENTATION**

Inspire HeART-San Juan Initiative

Commissioner Crowley presented Commission with a video for the Inspire HeART group, they unveiled the new mural they painted at the Aztec Restaurant on 11/18/2023.

**APPROVAL OF AGENDA ITEMS**

MOVED by Commissioner Crowley to Approve Agenda Items as presented with the EXCEPTION of Business Item A to be REMOVED, SECONDED by Commissioner Randall

All Voted Aye: Motion Passed Five to Zero

**CONSENT AGENDA**

- A. Commission Meeting Minutes November 14, 2023
- B. FY24 State Aid Grant Agreement Packet for Aztec Public Library

- C. Intergovernmental Agreement with San Juan County for Detention Center Services Amendment Fifteen
- D. Resolution 2023-1394 Ratify Transfer of Monies for Community Thanksgiving Dinner
- E. Resolution 2023-1395 Authorizing Closure of CDBG Project Account
- F. Hartman Park Lighting
- G. Conditional Use Permit CUP 23-02
- H. Zone Change from PUD to MH 400 N. Light Plant Road ZC 23-03
- I. Zone Change from PUD to MH 305 Light Plant Road ZC 23-04
- J. East Aztec Arterial Agreement Request Form
- K. Award of Riverbank Stabilization Engineering Services
- L. Resolution 2023-1397 LGBMS Fund Classification Change
- M. Resolution 2023-1398 Insurance Premium Update
- N. Souder Miller and Associates South Aztec Waterline Engineering Amendment #1

MOVED by Commissioner Randall to Approve The Consent Agenda; SECONDED by Commissioner King

All Voted Aye: Motion Passed Five to Zero

**ITEMS REMOVED FROM CONSENT AGENDA**

NONE

**CITIZENS INPUT**

NONE

**BUSINESS ITEMS**

- A. Professional Services Contract Municipal Legal Services

PULLED from the agenda.

**COMMISSIONER, CITY MANAGER, DEPARTMENT REPORT**

Mayor Padilla thanked everyone who turned out for the Aztec Sparkles event, it was well attended. He commended Public Works Director Ruben Salcido for the interview he gave to the Tri City Record regarding the bladder tank repair. The Mayor mentioned the audit that was recently completed and thanked Jeff and Jennie for all the hard work they put into it.

Mayor Pro-Tem informed the Commission that he would be out of town the remainder of the week to attend the Water Commission meeting in Las Vegas, Nevada. He asked Finance

Director Jennie Achee if the City was using a new auditor, Jennie stated that this is a different auditor than last year.

Commissioner Randall mentioned that Main Street looks great, and that Game and Fish are out stocking the river and the pond.

City Manager Jeff Blackburn had updates for Commission on the following:

- Presented Commission with the GRT and financial overview.
- Funding for McWilliams Road, ARPA funds ~~will~~ can be used.
- Sign ordinance Workshop 1/23/24
- LEDA Workshop 1/9/24
- IT Audit is complete, they are preparing the report with the results.
- He will be out of office 12/20-12/21 and 12/28
- Staff will be selecting the resident with the best Christmas lighting and present them with a certificate from the City.

Project Manager Jeric Jaramillo gave an update on the projects they are currently working on:

- Street project at Pueblo and Ute was completed.
- Anasazi Project is going well; Mayor Pro Tem asked why they used a smaller culvert; Public works Director Ruben Salcido stated the original one was oversized so the small culvert will work out.
- The ~~deadline~~ opening for bids for Reservoir 1 will be 12/20/2023.
- Opening for bids on McWilliams Road will start on 1/24/2024.
- The NMDOT ARF is moving forward and is on the agenda so it will be signed after the meeting. Mayor Padilla asked Jeric if there has been any interest in the Reservoir or McWilliams road projects Jeric said there has been interest expressed.

Electric Director Denver DeWees informed Commission his department has been helping the City of Bloomfield with some of their streetlights. They will invoice the City of Bloomfield to be reimbursed for labor and materials.

Public Works Director Ruben Salcido mentioned the upcoming meeting with the Emergency Manager Mike Mestas regarding prioritizing finding grant funding regarding the South Aztec Water Line and the bladder tank. He believes that they can get emergency funds from the State since these are regional issues pertaining to the City, Bloomfield, and the County.

Library Director Angela Watkins thanks the EA for the Christmas party and they are hosting a Christmas story time at the library.

General Services Director Charles Dobe stated his agenda item that was tabled in November will be brought back for Commission approval in January. He also thanked the Commission for the support of the Senior Center and the Sparkles event. Charles congratulated the Employee of the year Tristan Olguin and Department of the year the Library.

**CLOSED SESSION**

- A. Closed Session Pursuant to Section 10-15-1H(2) Limited Personnel Matters Evaluation of the City Manager

Mayor Padilla called to go into closed session at 6:31pm pursuant to State Law, Section 10-15-1H(2) Limited Personnel Matters Evaluation of the City Manager

A Roll Call was Taken: All Voted Aye

Mayor Padilla called to come out of closed session at 8:32pm pursuant to State Law, Section 10-15-1H(2) Limited Personnel Matters Evaluation of the City Manager and mentioned that no other items were discussed and no decisions were made.

A Roll Call was Taken: All Voted Aye

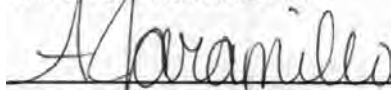
**ADJOURNMENT**

MOVED by Mayor Padilla to adjourn the meeting at 8:33 pm



Mayor Michael A. Padilla, Sr.

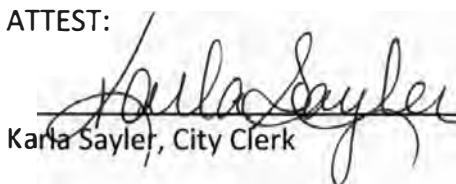
MINUTES PREPARED BY:



Alisha Ja amillo, Administrative Assistant



ATTEST:



Karla Sayler, City Clerk