

CITY OF AZTEC
ORDINANCE 2026-575
An Ordinance Amending Chapter 2, Article V. Advisory Boards and Committees
and the Creating of a Utility Advisory Board

WHEREAS, the City Commission creates advisory boards for purpose of advising the City Commission; and

WHEREAS, the City once had a Utility Advisory Board, but was dissolved in 2010 due to inability to retain a quorum for business; and

WHEREAS, the City Commission sees it beneficial in re-creating a Utility Advisory Board for purposes of advising the City Commission on budgets and utility matters.

NOW THEREFORE BE IT RESOLVED that the Aztec City Commission approves the amending of Chapter 2 Article V. Advisory Boards and Committees and the creation of Division 3. Utility Advisory Board as attached.

PASSED, APPROVED, SIGNED AND ADOPTED this ____ day of _____ 2026, by the Aztec City Commission, City of Aztec, New Mexico.

Brett C. Lanier, Mayor

ATTEST:

Karla Sayler, City Clerk CMC

APPROVE AS TO FORM:

City Attorney

Advertised Date of Final Adoption: _____

Effective Date of Ordinance: _____

ARTICLE V. ADVISORY BOARDS AND COMMITTEES

DIVISION 1. IN GENERAL

Sec. 2-326. Enumerated.

The following committees or advisory boards have been created by the Commission:

- **Utility Advisory Board (Division 3)**
- Planning & Zoning Board (Division 4)
- Library Board (Division 5)
- Lodgers' Tax Board (Division 6)
- Capital Improvements Advisory Committee (Division 7)
- Economic Development Advisory Board (Division 8)
- Airport Advisory Board (Division 9)

Such other committees or boards that the City Commission may create from time to time by ordinance.

(Ord. 2010-382, eff. 2010-Jun-30; Code 2007, 2-326)

Secs. 2-327 to 2-350. Reserved.

DIVISION 3. UTILITY ADVISORY BOARD

Sec. 2-401. Membership.

The Utility Advisory Board shall be composed of five (5) members. Board members shall be a qualified registered elector of the City of Aztec and a utility customer in good standing.

Sec. 2-402. Duties.

The Utility Advisory Board shall be responsible to the City Commission and shall act in advisory capacity to the City Commission. Purpose and duties will include:

1. Rates and Conditions of Service. The board shall recommend rates and charges for electric, water, sewer and storm drain utilities and trash service furnished by the municipal electric, water, sewer and storm drain utilities and the trash collection system and shall recommend conditions of service applicable to the furnishing of such electric, water, sewer, storm drain and trash service in consultation with any consultant. Such rate changes will not occur until City Commission has adopted such changes via ordinance to amend City Code.
2. Line Extension Policies. The board shall recommend line extension policies to be followed by the municipal electric, communication, water, sewer and storm drain systems. Implementation of such policies require City Commission approval via ordinance to modify the City Code.
3. Review of Annual Budgets. Upon adoption of the annual budget by the City Commission, the board shall review the municipal electric, communications, water, sewer and storm drain systems annual budget to familiarize the board with municipal utility projects forthcoming.
4. Review of Contracts. The board shall review and recommend from time-to-time contracts relating to service to be provided by the municipal electric, communication, water, sewer and storm drain systems.
5. Capital Improvements. The board shall recommend to the City Commission any major capital improvements to the municipal electric, communications, water, sewer and storm drain utility systems during the annual Infrastructure Capital Improvement Plan (ICIP) process.
6. Responsibility of Construction. The board shall recommend, specific methods of financing any program for major extension and improvements to the municipal electric, communication, water, sewer and storm drain systems.
7. Appeals from Utility Customer Service Administration Policies. The board shall have jurisdiction to hear appeals from and grant variances to any customer service rules and regulations pertaining to the city's electric, water, sewer and storm drain utilities. Customers retain the right to appeal any decision by the board through the City Commission.
8. Changes in Rules, Regulations, Conditions of Service and Line Extension Policies. No rule or regulation, rate or condition of service or line extension policy having been adopted and approved by the City Commission shall be amended, modified, abrogated, repealed or otherwise changed by the board without the approval of the City Commission and in conformity with law.

9. Additional Duties. The board shall perform such further specific duties as may from time to time be lawfully delegated to them with respect to such municipal electric, communication, water, sewer and storm drain utility systems by the City Commission.

Sec. 2-403 to 2-410. Reserved.