CITY OF AZTEC
EMERGENCY DETERMINATION FORM

Notification Number: 2026 FLOOD
Post Date: 10-28-26
NIGP Code:

The emergency procurement method (NMSA 1978, Section 13-1-127) may only be used when there exists a threat to public health, welfare, safety or property requiring procurement under emergency conditions. The existence of the emergency condition creates an immediate and serious need for services, construction or items of tangible personal property that cannot be met through normal procurement methods and the lack of which would seriously threaten:

1. the functioning of government;
2. the preservation or protection of property; or
3. the health or safety of any person.

Emergency procurement must be posted within three business days of awarding an emergency procurement.

I. Name of Department: Public Works
Department Head: Andrew DeCamillo
Telephone Number: 505-334-7660

II. Prospective Contractors (Name & Address):

Rain for Rent- 12993 US491, Cortez CO 81321
3-D Septic & Pumping LLC- 418 N. Jordan, Bloomfield NM 87413
TRC Construction, Inc.- 789 NM Hwy 516, Flora Vista, NM 87415

III. Amount of prospective contract: $25,000.00
IV. Term of prospective contract: 30 - 90 DAYS, undetermined

III. Please thoroughly list the services (scope of work), construction or items of tangible personal property of the prospective contract:

Came in for flood mitigation. Pumped out water & sewage from Llano Lift Station and Wastewater Treatment Plant. Repaired a 4" pipe at the Wastewater Treatment Plant.

IV. Provide an explanation for the justification of the procurement including a description of the practicable competition utilized. (Do not use "technical jargon;" use plain English. Do not tailor the criteria simply to exclude other contractors if it is not rationally related to the purpose of the contract.)

We called Franks Supply to see if they had any pumps available but they did not . We called companies we have used in the past and since it was an emergency we had whoever could mobilize quickly.

Certified by:

Bobbie Blake Date: 10-28-26

City Purchasing Specialist

Procurement Compliance Review by:

Jennie Achée Date: 10/28/2026

Chief Procurement Officer

Budgetary Review:

Jennie Achée Date: 10/28/2026

Finance Director

APPROVED:

Date: 10/28/26

City Manager